



## Do You Want to Keep Your Village Hall?

If so.....We need your help urgently.

The people who used to run this hall have all retired - the hall's future is in doubt without a new team to replace them.

We need to pull together a dynamic new team who are interested in the local community and in keeping this hall shipshape and busy! (It's not much different to running your own home in simple terms!)

The roles we need to fill broadly cover:

Finance (running the bank account, billing hall users and preparing end of year accounts)

Property Management (ensuring the the hall is kept clean and safe; liaison with appropriate tradespeople; thinking of longer term needs eg. roof, carparking, boiler service etc)

Administrator (liaison with the Charities Commission, preparation and pricing of new contracts for users, grant seeking)

Marketing (promotion of the hall to all users / liaison with bookings team)

Booking Secretary (this role covers both East Woodhay Village Hall and Woolton Hill Church Hall – you would be 'holiday cover' for the existing Booking Secretary)

None of these roles should be onerous – nor do they require hugely technical skills or huge amounts of your time.

There are plenty of people around to help you settle in; please join in and help us promote and run this lovely hall.

More information: talk to Natalie in the café and/or contact Karen Titcomb – 07974 011065 + email