



MINUTES OF MEETING OF AMENITIES COMMITTEE
16 May 2022
10:00, Woolton Hill Church Hall

Chairman: Cllr Rand (Chair)
Present: Councillors Mr P Hurst, Mrs S Cooper,
Clerk: Amy White

1. Welcome and apologies

Cllr Rand welcomed everyone to the meeting.

2. Declarations of Interest

None.

3. To Agree Minutes of Previous Meeting

The minutes of the meeting held on 20 April 2022 were agreed and accepted by the Chairman, Cllr Rand.

4. Actions from previous Meeting

Date	Action
14/03/22	To suggest to full council that Amenities be able spend up to £1000 excl VAT per item for any 'urgent maintenance' e.g. unsafe tree or broken play equipment. To take to Finance Committee.
20/04/22	Action: Clerk to send ToR to Full Council for approval on 25 April 2022. Actioned.
20/04/22	Action: Remind community it is important to report anything suspicious to 101 or https://www.hampshire.police.uk/ro/report/ocr/af/how-to-report-a-crime/ Actioned
20/04/22	Action: Cllr Rand to ask CCTV supplier whether camera angle can be altered as there are a couple of corners which cannot be viewed. Actioned
20/04/22	Action: Cllr Rand to write an update for Spectrum on Brownies Corner/Parish field-superceded. Remove.
20/04/22	Action: Clerk to purchase four signs from Ultimate Signs to be added to the path gates at both ends. Actioned

5. Recreation ground update

Cllr Rand confirmed that the concrete tennis tables are now in place. Thanks to Concrete Sports who did an excellent job of installing the equipment.

Picnic tables: The company has asked for payment upfront, which the committee did not feel comfortable with. It was agreed to offer to pay a 25% deposit and to confirm the fixings for the tables; should the company not accept the offer of a deposit only, Cllr Rand will look elsewhere.

Trees: The next round of works from Highclere Tree Works will commence in June. A survey undertaken by Wellbrook House has identified a few limbs of an oak tree in the rec ground.

Action: Clerk to ask Naturally Trees to confirm in writing the necessary action required on the oak in question. To ask Highclere Tree Works to formally quote for the extra work required.

The Clerk has received a request from St Thomas' Infant School to remove two ash and one sycamore tree that sit within the hedging in the boundary between the playground and the school.

Action: Clerk to clarify who owns the trees (currently the school thinks that they are owned by HCC).

The fence post and gate at the boundary of the recreation ground is falling apart. The iron high gate has been bent for a few years now but now doesn't sit properly.

Action: Clerk to investigate a new fence and gate for the rec ground and repairing the iron bar gate.

CCTV Update: Stuart Box from Cybertronix has confirmed an extra camera will be positioned in the car park to cover the whole area.

The data from the camera which has recently been installed to cover the boules area currently can only download via windows pc. Stuart Box is working on a solution.

Cllr Rand is working on the wording for the lectern placed in the rec ground.

Heath End Rec: The mossy tarmacked area in front of the brick wall will be sprayed with weed killer. The recreation ground appears to be unregistered on Land Registry.

Action: Clerk to investigate who Heath End and Woolton Hill rec ground is registered to. Clerk to ask Scofell to weed kill the mossy area.

6. EWWH- current situation

The Clerk and Cllr Hurst are meeting with Peter Stanley on Tuesday 24th May at 7pm regarding EWWH's current situation, with a view to ascertaining how EWPC can assist.

Some of the Clerk's time will be given over to EWWH to help them advertise and streamline their bookings process.

7. Parish Field update

The parish field needs a weed kill spray. The path will be closed for 2-3 days during harvest.

Cllr Dick has raised the issue of rerouting the path to an exit nearer the doctor's surgery. The Amenities Committee view is that the path is kept as it is.

8. S106 play equipment update

See item 5.

9. Meadowbrook update of handover to BDBC

Solicitor Nicola Sutton of Foot Anstey will work on behalf of EWPC regarding the handover of land.

Action: Clerk to send details of Nicola Sutton to BDBC.

10. Finance Update

Cllr Hurst, Cllr Mitchell and the Clerk met on 09 May to agree a Terms of Reference for the Finance Committee. Included in the discussion was the clarification of Amenities Spend, as below:

2021/22 Spend:

Tree Maintenance incl tree report: £4097

Play areas maintenance incl rec field: £3026 (deer fencing, HE repairs, Wicksteed playground repairs)

S106 play equipment: £20773

Parish Field: £18375

CCTV: £600

Annual Maintenance and grass cutting £5500

Total: £51871

(Total Council spend 21/22 = £97000)

(Salaries £14500)

(Income via S106/CIL grants: £34631)

2022/23

Estimated spend 22/23:

Tree maintenance: £2000 (2nd round of remedial works identified on tree report)

Playground maintenance £2000

S106 Orchard £10000

Annual Maintenance and grass cutting £6000

CCTV: £4000

Total: £24000

11. General Maintenance

Dick Randall will come out to WH playground to assess issues identified by a member of the public, in line with the BDBC inspection report.

12. St Thomas' Church Fete

On 2nd July 2-4pm the PC will take a table at the fete to highlight the work the PC is doing.

13. Items to take to next meeting

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Actions from 16 May 2022

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Action: Clerk to investigate who Heath End and Woolton Hill rec ground is registered to. Clerk to ask Scofell to weed kill the mossy area.

Action: Clerk to send details of Nicola Sutton to BDBC.

**Next Full Amenities Meeting:
Monday 13th June 2022, 10am, WHCH.**