

**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL  
HELD ON MONDAY 26<sup>th</sup> MARCH 2018 IN  
EAST WOODHAY VILLAGE HALL  
AT 7.30 P.M.**

<b>CHAIRMAN</b>	<b>:</b>	<b>Cllr Mr J Murdoch</b>
<b>PRESENT</b>	<b>:</b>	<b>Councillors Mrs S Cooper, Mr P Hurst, Mr P Jarvis, Mr B Lambert, Mr M Rand, Mrs H Teece</b>
<b>ALSO PRESENT</b>	<b>:</b>	<b>Cllr C Sanders, 2 parishioners</b>
<b>CLERK</b>	<b>:</b>	<b>Mrs S Owen</b>
<b>APOLOGIES</b>	<b>:</b>	<b>Cllr J Mitchell</b>

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**ITEM 1: APOLOGIES**

As above.

**ITEM 2: DECLARATIONS OF INTEREST**

None.

**ITEM 3: MINUTES OF LAST MEETING**

The minutes of the meeting held on 26<sup>th</sup> March 2018 were agreed and accepted as a true record.

**ITEM 4: HIGHWAYS**

*4.1 Broadmead building works: damage to grass verges* - two parishioners were present to raise concern at the state that the grass verges had been left after building works at the care home. Further, the parking of vehicles along the road was reported as a concern.

Cllr Murdoch commented that HCC's focus is generally on potholes rather than verges.

Cllr Sanders commented that it was unfortunate, but anyone was entitled to park anywhere. It was suggested that the residents could make an application for double yellow lines but it would be unlikely to be successful due to an inability to enforce.

**\*ACTION: EWPC TO WRITE TO MANAGER OF THE CAREHOME NOTING THAT A NUMBER OF COMPLAINTS HAD BEEN RECEIVED**

**\*ACTION: PLANNING TEAM TO CONTACT BDBC ENFORCEMENT TO ENSURE THAT ANY TRAVEL PLAN IN CONNECTION WITH THE WORKS WAS BEING FOLLOWED**

*4.2 Trade street widening* - Cllr Murdoch reported that the application to widen Trade street had not made the HCC review stage and consequently been pushed back a further year.

*North End fingerpost sign* – Cllr Sanders suggested that a fingerpost in North End be removed and re-positioned to allow the growth of a beech tree.

**\*ACTION: CLERK TO ASK LENGTHSMAN TO MOVE THE FINGERPOST**

*4.3 Boundary stones* – Cllr Rand queried EWPC's position in relation to laying boundary stones on grass verges. Cllr Sanders commented that it was not a parish council function but should be addressed with HCC.

## **ITEM 5: MATTERS ARISING**

*5.1 Cllr Rand to measure the additional distance of board walk potentially required* – measurements had been circulated. It was proposed and agreed that a quote would be obtained in relation to the priority 1 option.

It was further noted that the weld mesh had been laid incorrectly on part of the boardwalk.

**\*ACTION: CLLR RAND TO OBTAIN A QUOTE FOR THE REMAINDER OF THE BOARD WALK**

**\*ACTION: CLERK TO ASCERTAIN WHETHER THE LENGTHSMAN COULD REPLACE OR MODIFY THE MESH ON THE BOARDWALK.**

*5.2 Cllr Hurst to invite the Meadowbrook artist to speak at the APM* – the artist had declined attendance,

*5.3 Clerk to circulate the current terms of use for the permissive path* – actioned. It was proposed and agreed to retain the current terms.

*5.4 Cllr Mitchell to forward a Vodafone contact to Cllr Jarvis* – not actioned.

*5.5 Cllr Rand to summarise the EWS survey results and circulate* – actioned.

*5.6 Clerk to write to homeowner and request hedge maintenance* – actioned. It was suggested that a further letter be sent.

**\*ACTION: CLERK TO SEND A FURTHER LETTER RE HEDGE MAINTENANCE**

## **ITEM 6: PLANNING INCLUDING NEIGHBOURHOOD PLAN**

*6.1 Planning* – it was agreed that the planning team would request an extension to respond to the Broadmead application and conduct a site visit. No other controversial applications.

*6.2 Neighbourhood Plan*– it was hoped that a draft plan would be distributed soon. A draft had been discussed at the most recent NP meeting with some gaps and identified. A revision was due to be circulated to the team in the following week

Cllr Sanders urged haste as there were a number of groups and individuals who would also need to review the document.

**ACTION: CLLR RAND TO INCLUDE CLLR SANDERS IN DISTRIBUTION LIST WHEN CIRCULATING THE DRAFT REPORT**

**ITEM 7: PERMISSIVE PATH**

*7.1 Hoggin path* – Cllr Murdoch had received two quotes, with a further being calculated. Cllr Murdoch noted concerns raised by Cllr Teece in relation to the proposed material of the path. Cllr Teece advocated use of a pale stone given the surrounding chalk countryside, however Cllr Murdoch reported that HCC were keen to install fittleworth stone which was hardwearing but a yellow colour. It was suggested that AONB's advice be sought.

**ACTION: CLLR MURDOCH TO DISCUSS PATH MATERIAL WITH AONB**

*7.2 Proposed path width* – Cllr Teece commented that the proposed 2 metre width was too wide. It was noted that pedestrian paths are generally 1.2 metres. It was proposed and agreed that the width of the path be reduced to 1.5 metres.

**ITEM 8: AMENITIES INCLUDING FOOTPATHS**

*8.1 Footpath 10, Fullers Lane* – Cllr Teece reported that she was still awaiting a response from the land agent in relation to stile conversions.

*8.2 Footpath 21, Rectory Farm* – Cllr Teece commented that the council had written to the landowner offering free installation of gates but had not received a response to date.

*8.3 Footpath 33, Hollington Farm* – kissing gates have been ordered and we are waiting to hear what the delivery time will be and when the lengthsman can fit in this work.

**ITEM 9: FINANCE**

*9.1 Finance report* – Cllr Mitchell had circulated a finance report. There were no comments.

**ITEM 10: UTILITIES**

*10.1 Power outage* – Cllr Jarvis reported that there had been a recent power outage which he had reported immediately. Power was restored within 9 minutes.

**ITEM 11: POLICE REPORTS AND SPEEDWATCH**

*11.1 Parking* – Cllr Hurst reported that the inaugural community brainstorming event had been successful and that notes would be circulated in due course.

*11.2 Speedwatch* – Cllr Hurst reported that the three locations identified for use of the static speed monitor were yet to be approved by HCC.

**ITEM 12: HARWOOD PADDOCK/S106 MONIES**

*12.1 Landscaping* – Cllr Hurst reported that new landscape contractors had been appointed who were looking at commencing landscaping of the site from BDBC had made it clear that the works would not be signed off until all of the current problems and areas of concern had been satisfactorily addressed.

It was noted that this would have a detrimental impact to the date of transfer of the community land to the parish council.

*12.2 s106 monies* - Cllr Hurst reported that he had notified all of the local sports clubs in relation to the s106 monies available and that the tennis, cricket and football clubs had all expressed an interest.

Cllr Sanders commented that the cricket and football clubs may have difficulty any monies as neither club owned the land on which they played.

*12.3 Allotments* – it was noted that the council had clarified that any progress with the establishment of allotments had been left to the interested group to drive forward. The council would assist with identifying suitable land once a substantial commitment had been proven.

Cllr Hurst clarified that the money that could potentially be used for allotments was categorised as agricultural and so could alternatively be used to fund a community orchard.

### **ITEM 13: GDPR**

Cllr Rand was concerned as to whether the council was fully compliant with the forthcoming requirements of the General Data Protection Regulation due to come into force on 25<sup>th</sup> May.

The Clerk commented that an email to the community distribution list was due to be sent out, asking recipients to opt in to receiving future emails.

It was clarified that planning minutes and information would not require any further safeguards or checks as all information was already in the public domain.

Cllr Rand queried whether the CCTV needed to be registered.

### **\*ACTION: CLLR HURST TO INVESTIGATE CCTV REQUIREMENTS**

### **ITEM 14: MEMBERS REPORT**

Congratulations were made to Cllr Sanders for his recent election success.

*2019 elections* – Cllr Sanders commented that his current term of election was for one year only as the borough council would be holding full elections in 2019 due to the re-drawing of ward boundaries and thereby reducing the number of serving councillors from 60 to 54. Each ward will have three councillors and Cllr Sanders suggested that it was likely that East Woodhay would be merged with Highclere and St Mary Bourne. The parish councils would remain as currently established.

*BDBC composition* – Cllr Sanders reported that following the recent elections the general composition of the council remained unchanged; with 32 seats Conservative, 21 seats Labour, 5 seats Liberal Democrat and 1 seat Independent. It was noted that one conservative councillor had failed to ask for dispensation to miss council, necessitating a by-election would be held for that ward in June.

### **ITEM 15: LENGTHSMAN TASKS**

See above.

**ITEM 16: ANY OTHER BUSINESS**

*16.1 Secateurs* –Mr Mitchell had suggested that the council purchase £100 of secateurs to hand to local walkers to assist with cutting back foliage. The council did not support the idea.

**ACTION LOG – MAY 2018**

<b>ITEM</b>	<b>ACTION</b>	<b>OWNER</b>
4.1	EWPC to write to the manager of the care home noting that a number of complaints had been received.	EWPC
4.1	Planning team to contact BDBC enforcement to ensure adherence to any travel plan.	PLANNING TEAM
4.2	Clerk to ask lengthsman to move the fingerpost at Heath End.	CLERK
5.1	Clr Rand to obtain a quote for the remainder of the boardwalk.	CLLR RAND
5.1	Clerk to ascertain whether the lengthsman could replace the mesh on the boardwalk.	CLERK
5.6	Clerk to send a further letter re hedge maintenance.	CLERK
6.1	Clr Rand to include Clr Sanders in distribution list when circulating the draft NP report.	CLLR RAND
7.1	Clr Murdoch to discuss path material with AONB.	CLLR MURDOCH
13	Clr Hurst to investigate CCTV requirements in relation to GDPR.	CLLR HURST