



East Woodhay Parish Council Finance Committee

**07 October 2024, 10:00 WHCH
Agenda**

- 1. Welcome and apologies**
To be sent to the Clerk prior to the meeting
- 2. To agree Minutes of previous meeting**
Available on the website
- 3. Actions arising from meeting held on 07 July 2024**
As given at end of agenda
- 4. Review of 2nd quarter spend vs budget and associated forecast**
As per committee Terms of Reference. Reports sent by Clerk in advance.
- 5. To agree reserves fund for boardwalk project**
See Amenities Committee Minutes for boardwalk project information
- 6. To approve recommendations by Clerk of approved spend within Model Financial Regulations**
Sent by Clerk in advance.
- 7. Alignment of Financial Risk Assessment and Risk Management Policy- Cllr Rand**
Both available on website under Policies and Procedures.
- 8. Cybersecurity policy- draft policy for review and recommendation for approval**
Draft sent by Clerk in advance.
- 9. Confirmation of change of bank mandate**
To update signatories on bank account

Signed: Amy White (Clerk to the Council)

Date: 01/10/2024

Tel: 07855275336, Email: clerk@eastwoodhay-pc.gov.uk Web: www.eastwoodhay-pc.gov.uk

Actions from 07 July 2024:

Action: Clerk to add budget variation explanation to full council agenda.

Action: Cllr Rand will take the £400 maintenance overspend to the Amenities committee to discuss whether savings can be made in other budget lines.

Action: Cllr Titcomb to agree with Planning Committee who will investigate and manage the CIL process for EWPC.

Action: Clerk to add committee review of audit report to agenda for full council.

Action: Cllr Rand will align the the Risk Management Policy to the Financial Risk Assessment for the next Finance committee meeting.

Action: Clerk to make recommendations to Finance committee for approved spend per committee within model financial regulations.