



MINUTES OF MEETING OF AMENITIES COMMITTEE
12 December 2022
10:00, East Woodhay Vilage Hall

Chairman: Cllr Rand (Chair)
Present: Councillors Mr P Hurst, Mrs S Cooper
Clerk: Amy White

1. Welcome and apologies

Cllr Rand welcomed everyone to the meeting. Apologies accepted from Cllr Roots.

2. Declarations of Interest

None.

3. To Agree Minutes of Previous Meeting

The minutes of the meeting held on 13 November 2022 were agreed and accepted by the Chairman, Cllr Rand.

4. Actions from previous Meeting

Date	Action
13/11/22	Clerk to arrange biodiversity project meeting with Cllr Roots, Rand, Cooper and Hurst. Actioned - a meeting was held at the parish field with Mat Reese from Malverleys- a decision was made to leave the field as it is at the moment- see Full Council meeting minutes of 28 November.
13/11/22	Cllr Roots to investigate grant opportunities for the parish field biodiversity project. Not actioned - move to Jan meeting.
13/11/22	Cllr Rand to obtain quotes for two more picnic tables for WH Rec ground. Actioned - see item 8.
13/11/22	Clerk to add communicating capital project ideas to finance committee meeting. Actioned - Meeting to be held 16/01/23.
13/11/22	Clerk to organise WH playground repairs. Actioned - quote accepted from Dick Randall.
13/11/22	Clerk to investigate cleaning of East End memorial. Actioned - JKH Masonry will quote in the early New Year.

5. EWWH

Cllr Dick, who is responsible for Highways, will take the signage request with Hampshire forward within Highways reporting, and as such this will now be reported on in full council Minutes.

6. Parish Field update

CE Groundworks completed the path to the dropped kerb.

The pooling water along the path is still a concern. The committee will look to make improvements with drainage in Spring 2023.

7. Biodiversity project

The committee discussed the positive outcome of the meeting with Mat Reese from Malverleys. In Cllr Roots' absence, the committee decided that it needs to effectively communicate to the community its plan for 2023.

Action: Cllr Roots to provide a year plan of the field e.g. timings of planting trees, what seeds might be sown, when/if to get children involved, for the Amenities Meeting in February, for agreement to propose to full council at the February full council meeting.

8. Recreation Grounds update

The Clerk has received quotes for 2 more picnic tables to be placed in the WH recreation ground. The committee agreed that the quote was acceptable.

Action: Clerk to accept quotes from Woodberry.

The Clerk has received a quote from Dick Randall to repair equipment identified in the WH playground. The Amenities Committee agreed it was acceptable for all remedial repairs identified on the BDBC PSSLive system.

Action: Clerk to accept quote for repairs to proceed.

Heath End: The committee had a walk around the Heath End site. Whilst it is looking a bit unkempt, the committee agreed it was not sensible to do anything other than remedial work on the area until the future of the neighbouring East Woodhay Village Hall was more certain.

Action: Clerk to ask Scofell to trim the HE hedge alongside the hall to approx. 8ft.

9. Meadowbrook

No update.

10. Finance Update

The Clerk has received a contract proposal from Scofell for 23/24. The committee agreed that it was an excellent proposal with a 3% proposed increase on current costs.

After the next financial year, the committee should go out to tender again.

Action: Clerk to agree contract quote with Scofell for 23/24.

11. General Maintenance

The Lengthsman has completed repairs on the Trade St end of the boardwalk using the Lengthsman hours scheduled for January.

Action: Clerk to add boardwalk issue to the agenda for full council meeting in January 2023.

12. Items to take to next meeting

Bus shelters

Telephone kiosk

Noticeboards

Actions from 12 December 2022

- Cllr Roots to provide a year plan of the field e.g. timings of planting trees, what seeds might be sown, when/if to get children involved, for the Amenities Meeting in February, for agreement to propose to full council at the February full council meeting.
- Clerk to accept quotes from Woodberry.
- Clerk to accept quote for playground repairs to proceed.
- Clerk to ask Scofell to trim the HE hedge alongside the hall to approx. 8ft.
- Clerk to agree contract quote with Scofell for 23/24.
- Clerk to add boardwalk issue to the agenda for full council meeting in January 2023.

Next Full Amenities Meeting:

Monday 23rd January 2023, Woolton Hill Church Hall