

**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL  
HELD ON MONDAY 30<sup>th</sup> JULY 2018 IN  
EAST WOODHAY VILLAGE HALL  
AT 7.30 P.M.**

<b>CHAIRMAN</b>	<b>:</b>	<b>Cllr Mr P Hurst</b>
<b>PRESENT</b>	<b>:</b>	<b>Councillors Mrs S Cooper, Mr J Murdoch, Mr P Jarvis, Mr B Lambert, Mr M Rand, Mrs H Teece</b>
<b>CLERK</b>	<b>:</b>	<b>Mrs S Owen</b>
<b>APOLOGIES</b>	<b>:</b>	<b>Councillors J Mitchell and C Sanders</b>

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**ITEM 1: APOLOGIES**

As above.

**ITEM 2: DECLARATIONS OF INTEREST**

None.

**ITEM 3: MINUTES OF LAST MEETING**

The minutes of the meeting held on 25<sup>th</sup> June 2018 were agreed and accepted as a true record, subject to the following amendments.

**ITEM 4: MATTERS ARISING**

*4.1 Cllr Teece to obtain a quote for the boardwalk – see item 7.*

*4.2 Hedge cutting letters to be forwarded to Cllr Rand – carried over.*

**\*ACTION: CLERK TO FORWARD LETTERS TO CLLR RAND**

*4.3 Cllr Rand to include Cllr Sanders in NP distribution list when circulating the draft plan – actioned.*

*4.4 Cllr Murdoch to discuss path material with AONB – it was reported that AONB had confirmed that crushed fittleworth was generally used on National Trust, churchyard and canal paths in the area, and was bike/pushchair friendly. All agreed on the use of fittleworth.*

Cllr Murdoch queried whether the path should be extended across Brownie's corner. This was agreed.

**\*ACTION: CLLR MURDOCH TO OBTAIN REVISED QUOTES FOR A 1.5 METRE WIDE PATH**

4.5 Cllrs to respond with comments to NP by 09.07.18 – actioned.

4.6 Cllr Hurst to contact Greenham Trust and BDBC Sports Scheme – it was noted that although funding was being sought from alternative sources, overall control of the path should be retained by EWPC. Cllr Hurst to pursue funding options and explore any applicable conditions.

**\*ACTION: CLLR HURST TO UPDATE AT NEXT MEETING**

4.7 Spectrum entry reminding people of security precautions – carried over.

4.8 Cllr Hurst to present safer roads action group's recommendations to EWPC – carried over.

4.9 Cllr Hurst to request clarification from the WHAFC as to whether other parish councils had been approached for a grant – awaiting information.

4.10 Cllr Rand to submit formal project funding requests on behalf of EWS – in process, carried over.

4.11 S106 Committee to be established – carried over.

**\*ACTION: S106 COMMITTEE TO BE ESTABLISHED**

4.12 Cllr Hurst to request project update from East Woodhay Village Hall – no response received. Carried over.

4.13 Clerk to update lengthsman's tasks – actioned.

**\*ACTION: CLERK TO CLARIFY NUMBER OF LENGTHSMAN HOURS LEFT**

4.14 Cllr Rand to obtain Operation Resilience update – actioned.

**ITEM 5: PLANNING INCLUDING NEIGHBOURHOOD PLAN**

5.1 Planning – no controversial applications.

5.2 Neighbourhood Plan – Cllr Cooper thanked councillors for their comments, which were due to be discussed with BDBC on 6<sup>th</sup> August. It was reported that initial comments had also been received from BDBC, with further information due from the Natural Environment Team. It was further stated that BDBC were undertaking a strategic environment assessment which would take approximately 5 weeks to produce.

Cllr Cooper hoped that following the meeting with BDBC, the team would be in a better position to suggest a date for initial public consultation. It was noted that the core neighbourhood planning team now consisted of 3 volunteers.

Cllr Hurst suggested that councillors should think about formulating an agreed policy on renewable energy for inclusion in the plan.

**ITEM 6: PERMISSIVE PATH**

See item 4.4.

## **ITEM 7: AMENITIES INCLUDING FOOTPATHS**

*7.1 Hollington farm* – Cllr Teece reported that the lengthsman had installed 5 kissing gates at Hollington Farm. The landowner had requested installation of a further gate at the top of his field. All agreed to the request.

**\*ACTION: CLERK TO ORDER A FURTHER KISSING GATE**

*7.2 Footpath EW FP9 from Trade street to Fuller's Lane* – it was noted that the length of boardwalk requiring new weldmesh was 63 metres.

The lengthsman had suggested laying a covering of scalpings to drain excess water and leave the path drier, as an alternative to extending the boardwalk. Councillors were generally in favour of extending the boardwalk, although Cllr Teece did not support the action.

**\*ACTION: CLLR TEECE TO REQUEST QUOTES FROM THE LENGTHSMAN FOR AN ADDITIONAL LAYER OF WELDMESH ON THE BOARDWALK AND FOR LAYING SCALPINGS. CLLR TEECE TO ALSO OBTAIN A QUOTE FOR EXTENDING THE BOARDWALK**

## **ITEM 8: FINANCE**

A report was circulated at the meeting.

## **ITEM 9: HIGHWAYS**

*9.1 HCC* - Cllr Murdoch noted that potholes were being repaired promptly.

*9.2 'Welcome to Hampshire sign'* – it was noted that the sign along Washwater had still not been replaced.

**\*ACTION: CLERK TO FOLLOW UP WITH HCC**

## **ITEM 10: UTILITIES**

A report had been circulated.

*10.1 Refuse collections* – a number of parishioners had noted a reduction in the reliability of refuse collections. Cllr Jarvis reported that he had contacted BDBC who had confirmed that they were dealing with the problem and anticipated that the situation would be resolved by September.

*10.2 Water leaks* – it was noted that there had been a number of leaks and water outages throughout the parish recently which had been dealt with by Southern Water. UPVC pipework reaching the end of its durability had been blamed and it was expected that further issues would come to the fore in the future.

## **ITEM 11: POLICE REPORTS AND SPEEDWATCH**

*11.1 Noise nuisance* – councillors commented on the recent instance of noise nuisance, whereby a number of parishioners had complained at the excessive volume of music

emanating by a private party. It was noted that this was not a parish council issue and should have been referred and reported to Environmental Health at BDBC.

**ITEM 12: GRANT REQUEST**

Awaiting further information. It was queried whether parish grants could be awarded out of parish.

**\*ACTION: CLERK TO CLARIFY GRANT AWARD RULES**

**ITEM 13: HARWOOD PADDOCK/S106 MONIES**

*13.1 Allotments* – Cllr Hurst reported that he had attended an allotment committee meeting. He commented that the group were very enthusiastic and were looking to lease 2 acres of land within the parish and had emphasised a preference for small and joint ownership allotments. BDBC had also been present at the meeting and had been keen to encourage allotment creation. Cllr Hurst clarified that EWPC's role was to facilitate the group.

**ITEM 14: MEMBERS REPORTS**

No members present.

**ITEM 15: LENGTHSMAN TASKS**

*15.1 Stargroves and East End farm* - fingerpost sign to be replaced.

*15.2 Heath End* – fingerpost to be moved to enable growth of a beech tree. Cllr Murdoch commented that repair of the signpost and looking after the site was a matter for HCC.

**\*ACTION: CLLR MURDOCH TO REPORT TO HCC**

**ITEM 16: ANY OTHER BUSINESS**

*16.1 Consultations* – Cllr Rand suggested that the council should publicise a number of HCC and BDBC consultations that will potentially affect local residents.

**\*ACTION: CLERK TO PUBLICISE RELEVANT CONSULTATIONS**

*16.2 Phone Box* – it was noted that the phone box at Ball Hill was now legally owned by EWPC.

**\*ACTION: CLERK TO FORWARD PAINTING COST TO CLLRS AND CLARIFY OWNERSHIP OF EAST END AND NORTH END PHONE BOXES**

*16.3 Spectrum* – Cllr Jarvis volunteered to write Spectrum copy going forward.

*16.4 New Clerk* – Cllr Hurst reported that the new Clerk, Amy White would be starting the role on 1<sup>st</sup> September. Informal induction meetings would be taking place with each councillor.

*16.5 Noticeboards* – Cllr Hurst suggested removing all remaining plastic and felt inserts from the noticeboards. This was agreed.

**\*ACTION: CLERK TO REMOVE INSERTS AND COVERS FROM NOTICEBOARDS**

## **ACTION LOG – JULY 2018**

<b>ITEM</b>	<b>ACTION</b>	<b>OWNER</b>
4.2	Clerk to forward hedge cutting letters to Cllr Rand.	CLERK
4.4	Cllr Murdoch to obtain revised quotes for a 1.5 metre wide fittleworth path.	CLLR MURDOCH
4.6	Cllr Hurst to contact Greenham Trust and BDBC Sports Scheme.	CLLR HURST
4.11	S106 Committee to be established.	ALL CLLRS
4.13	Clerk to clarify number of lengthsman hours left.	CLERK
7.1	Clerk to order a further kissing gate.	CLERK
7.2	Cllr Teece to request quotes from the lengthsman for an additional layer of weldmesh on the boardwalk and for laying scalpings. Cllr Teece to also obtain a quote for extending the boardwalk.	CLLR TEECE
9.2	Clerk to report missing 'Welcome to Hampshire' sign.	CLERK
12	Clerk to clarify grant award rules.	CLERK
15.2	Cllr Murdoch to report broken fingerpost and request re-positioning of the Heath End post to HCC.	CLLR MURDOCH
16.1	Clerk to publicise BDBC and HCC consultations.	CLERK
16.2	Clerk to forward painting cost to Cllrs and clarify ownership of East End and North End phone boxes.	CLERK
16.5	Clerk to remove inserts and covers from noticeboards	CLERK