



MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
26 February 2024
19:00 Woolton Hill Church Hall

Chairman: Cllr Hurst (Chair)

Present: Cllrs G Dick, K Titcomb, S Cooper, S Bowden, D Blakeway, R Donoghue

Clerk: Amy White

In attendance: Cllr Falconer

Item 1: 113/23 Apologies

Apologies received and accepted from Cllr Roots and Cllr Rand. Cllr Hainge has informed the Clerk of his resignation. All of EWPC thanks Cllr Hainge for his work on EWPC and wishes him all the very best.

Item 2: 114/23 Declarations of Interest

None.

Item 3: 115/23 To approve Minutes of Meeting held 29 January 2024

The Minutes of 29 January 2024 were accepted as a true record and signed by the Chairman, Cllr Hurst.

Item 4: 116/23 Actions arising from Full Council Meeting held on 29 January 2024

Item	Action	Owner
91/23	Cllr Dick to ask Malverleys whether they know of the problem of the water leak. Actioned- see Cllr Dick's report on the website (under Highways)	Cllr Dick
101/23	Clerk to update BDBC with information for Cllr Blakeway. Actioned	Clerk
108/23	Clerk to send precept request to BDBC. Actioned	Clerk
107/23	Cllr Bowden to write up proposal for Clerk to send to the other 9 clerks to arrange the police meeting with parish reps in a quarterly basis. Actioned	Cllr Bowden
109/23	Cllrs to amend Register of Interests forms and Clerk to submit to BDBC. Still waiting for 2 forms.	Clerk & Cllrs

Item 5: 117/23 Public Participation

No members of the public attended.

Item 6: 118/23 Borough and County Councillor Reports

Cllr Falconer updated the council on the possibility of a judicial review, following the recently approved Watermill Bridge application. The BDBC budget for 2024/25 has been approved.

Item 7: 119/23 Planning Update

Cllr Titcomb gave a verbal update to the council.

Planning Committee Minutes are on the EWPC website.

The Committee is now down to four members, Cllr Titcomb is seeking another member to join the committee.

Item 8: 120/23 Local Plan Update

Actions completed by Planning Committee since last meeting: The plan was divided up and responses have been collated. The Clerk will add comments to the portal.

Item 9: 121/23 Amenities Update

Amenities Committee Minutes are on the EWPC website. Cllr Hurst updated the council on the tree planting in the field. A comment has been received on the concern of one of the trees being an invasive species, to which Cllr Roots has responded to alleviate concern.

Further concern was expressed by the council on the collapsed hay bales in the field. The management of the field for the future was discussed and will be brought to the Amenities Committee.

Action: Clerk to purchase hazard tape and place a danger sign on the hay bales.

Item 10: 122/23 Highways

The Highways report can be found on the EWPC website, which includes information on Gigaclear.

Councillors noted further correspondence with HCC Highways, cited in the Highways Report, regarding the maintenance of local highways stating that any highway defect is classified as either a "safety defect" or "non-safety defect" and then prioritised for action according to risk and resource availability. Despite the apparently increasing number of unresolved defects in the parish, councillors still felt it important that they continue to be reported for action to the HCC Highways system.

Cllr Dick has been in contact with Malverleys who have been very helpful, and will contact them again to see if they are able to assist with some of the road issues identified on his report.

With the huge volume of recent rainfall, ditches are struggling to cope.

Action: Clerk to write a post for Facebook and website to request landowners clear their ditches again.

Action: Cllr Dick to write a piece on Highways for Spectrum and contact Malverleys for assistance on road issues.

Item 11: 123/23 Community Resilience and policing- Cllr Bowden

Cllr Bowden has sent the agreed Community Resilience/Emergency plan to the Hampshire Community Resilience Team.

Police Engagement: The Clerk will write to the clerks of the nine parishes to initiate a quarterly meeting.

Our new Community Safety Patrol Officer (CSPO) is Drew Mechen. The Clerk has written to him to invite him to a meeting but has not had a response.

Item 12: 124/23 Finance Update

The Finance Committee Minutes are on the EWPC website.

a. Accounts for payment:

The Clerk presented the following amounts for payment:

Date invoiced	Budget Line	Explanation	Amount
5-Feb-24	Misc Maintenance	Penwood Nurseries- 9 x trees for Parish Field	£ 332.50
14-Feb-24	Misc Maintenance	Scofell- tree planting in parish field	£ 1,181.00
14-Feb-24	VAT	Scofell- tree planting in parish field	£ 236.20
15-Nov-23	Administration	Chairing skills course for Cllr Hurst- HALC	£ 48.00
15-Nov-23	VAT	Chairing skills course for Cllr Hurst- HALC	£ 9.60
2-Feb-24	Administration	WHCH hire for EWPC meetings Jan 24	£ 12.00
2-Feb-24	Administration	HugoFox Bronze website subscription (Direct Debit) Inv 4243	£ 9.99
2-Feb-24	VAT	HugoFox Bronze website subscription (Direct Debit) Inv 4243	£ 2.00
31-Jan-24	Misc Maintenance	Scofell- visual tree inspection at Meadowbrook	£ 160.00
31-Jan-24	VAT	Scofell- visual tree inspection at Meadowbrook	£ 32.00
31-Jan-24	Misc Maintenance	Scofell- Meadowbrook Hedges trim on far perimeter Inv 32661	£ 2,134.00
31-Jan-24	VAT	Scofell- Meadowbrook Hedges trim on far perimeter Inv 32661	£ 426.80
31-Jan-24	Annual Maint Agmnt	Scofell Maintenance and grass cuts 32597	£ 615.91
31-Jan-24	VAT	Scofell Maintenance and grass cuts 32597	£ 123.18
27-Feb-24	Clerk's salary		£ 739.76
27-Feb-24	Litter Warden Salary		£ 451.53
27-Feb-24	Litter Warden Exps		£ 35.00
27-Feb-24	PAYE	HMRC Month 11	£ 196.91
27-Feb-24	Pension Contribution	Nest Direct Debit	£ 75.13
27-Nov-23	Payroll Admin	Red76 Payroll Inv 7597	£ 16.00
27-Nov-23	VAT	Red76 Payroll Inv 7597	£ 3.20
23-Feb-23	Administration	Training for new councillors by Shropshire ALC 14 Feb 2024	£ 70.00
			£
			Total: <u><u>6,910.71</u></u>

Natwest Current Account Balance as at 26/02/24: £13437.25

Redwood Savings Account Balance as at 26/02/24: £31814.75

The Clerk confirmed £10000 has been transferred from Redwood Savings Account to Natwest Current Account.

Policies: The Clerk had circulated a new Grant Awarding Policy and Reserves Policy for approval. These are to be discussed by the Finance Committee before being brought back to full council for approval.

Item 13: 125/23 Update on ECVH- Cllr Titcomb

Cllr Titcomb represented ECVH at the village market on 24 February to ask locals what they would like at the hall. The community hall open day on 23rd March 2-5pm will be an opportunity to highlight the hall and for its users to have a table and promote their club/society. Cllr Hurst will be there to represent ECVH.

Item 14: 126/23 Gigaclear Update

There is a lot of disruption due to the roadworks. All complaints are being directed to Gigaclear customer complaints.

Item 16: 127/23 Items to carry forward to next meeting

Standard items. Finance update. Annual Parish Meeting.

Actions from Meeting of 26 February 2024

Item	Action	Owner
121/23	Clerk to purchase hazard tape and place a danger sign on the hay bales.	Clerk
122/23	Clerk to write a post for Facebook and website to request landowners clear their ditches again.	Clerk
122/23	Cllr Dick to write a piece on Highways for Spectrum.	Cllr Dick