MINUTES OF MEETING OF AMENITIES COMMITTEE
19 May 2025
10:00, Woolton Hill Church Hall

Chairman:	**Cllr Rand (Chair)**
Present:	**Cllr Hurst, Cllr Blakeway, Cllr Roots, Cllr Titcomb**
Clerk:	**Amy White**

1. **Welcome and apologies**
   Cllr Cooper sent her apologies.

2. **Declarations of Interest**
   None**.**

3. **To Agree Minutes of Previous Meeting**
   The Minutes of the meeting held on 23 April 2025 were agreed and signed by the Chairman, Cllr Rand.

4. **To update on actions from previous meeting:**
   Action: Clerk to ask Corinne Davis-Cooke whether there is any money left in the stile-to-gate pot for further conversions. Actioned-there is no funding left, any more stiles identified will need to be paid for by EWPC.

   Action: Cllr Rand will use the biodiversity wording to create a board with extra pictures for the APM. Actioned.

   Action: Clerk to send biodiversity wording to spectrum editor for June entry. Actioned.

   Action: Clerk to ask for a quote for a replacement 'No Dogs' sign at the WH recreation ground. Actioned. Ultimate Signs has sent a quote of £150 for two signs to be placed on the recreation ground gate and the playground gate.

5. **EWVH- proposal for use of Scribbens Reserve**
   EWVH/HE Recreation ground
   Cllr Titcomb attended for the first hour to discuss a proposal for the use of the Scribbens reserve: To improve the Heath End recreation round and back of EWVH, with trees, benches and picnic tables.
   A discussion held on other possible project ideas for the reserve, for example other benches in the parish (end of bridlepath on Tile Barn Row (as previously considered a few years ago). It was agreed that the use of the reserve needs to be easily identified, a specific visual rather than within a pot of other funds (e.g. CIL).

The Clerk reminded the committee that one quote for the removal of the picket fence and trim trail area within the HE recreation ground has come in at £2300 (DRS Ltd). This would need to be a consideration within any project for that area.
CPRE has offered hedging support for whole HE recreation ground area and the parish field.
Action: Cllr Blakeway to contact CPRE regarding hedging support for HE recreation ground area and the parish field.
Action: Cllr Titcomb will design a survey some of the users of the hall (e.g. scouts) to see what ideas they have for the HE recreation ground (Cllr Titcomb to also liaise with Cllr Hurst).

Meadowbrook
A discussion was had on the lack of community feel in Meadowbrook and the connection to the wider parish. It was agreed to investigate a project to improve the kickabout area; the S106 funds, whilst linked to the creation of an orchard, could also be used for biodiversity.
Action: Cllr Hurst to design a survey for Meadowbrook residents to ask about their opinion on the use of the parish council-owned land (to liaise with Cllr Titcomb).

6. Footpaths
Dave Lawson, footpath warden has strimmed one of our priority footpaths (12). The Lengthsman has strimmed footpath 11 by EWVH. Any other paths can be cut back when the Lengthsman returns in June.

7. Boardwalk project led by HCC
The project is complete and the boardwalk is open. The Clerk has written to Gemma Clinch of HCC to express a big thank you from EWPC.

Boardwalk opening 3pm, 20th June:
Cllr North (cabinet member responsible for countryside services) will attend on 20th June, as will Gemma Clinch, some of the volunteers who built the boardwalk and the company who provided the material (Roscoe).
Action: Cllr Hurst will contact MP Kit Malthouse and ask whether, if Kit is still available on 27th (a date suggested by Kit) Cllr Rand will meet with him and show him the boardwalk.

Action: Boardwalk opening: Cllrs Blakeway, Rand and Hurst to meet at WHCH on **02 June at 09:00** to discuss actions required for the boardwalk official opening.

One of the pollinator patch signs that Cllr Roots received might be put on the boardwalk.
Action: Clerk to ask Ultimate Signs to quote for a "Please clean up after your dog" sign for the Trade St end of the boardwalk.

8. Recreation Grounds
The repairs in the recreation ground are complete. DRS Ltd have noted that two of the stepping logs in the WH playground are rotten. The Clerk has received a quote of £290 to replace these; *Amenities agreed to accept the quote for the replacement of the logs.*
Action: Clerk to accept quote for stepping log replacements with DRS Ltd.

The committee agreed to accept the quote from The Ultimate Signs of £150 for two replacement signs for the WH recreation ground and WH playground.
Action: Clerk to confirm the quote from Ultimate Signs for replacement signs for the WH recreation ground and WH playground.

9. **Parish Field and biodiversity update**
The path has been strimmed and weedkilled by Scofell. Trees appear to be thriving.
Action: Cllr Roots will research the specification for tree supports with triangle stakes for the parish field.
Action: The Clerk will contact Town and Country Fencing for a quote for installing the triangle stakes (once info received from Cllr Roots).

Following an action from the 28 April 2025 full council meeting, Cllr Rand has spoken to Katy Poulsom regarding the drainage at the field. At the time of the path installation in 2020 Katy said that EWPC was advised that drainage could be installed but at extra cost, which EWPC declined. Amenities Minutes of November 2020, January 2020 and February 2021 do not confirm this advice apparently received andf there is no written confirmation from Poulsoms of this, but do confirm that Poulsoms considered the path material should be appropriate. Noteworthy, the LIF application made reference to EWPC likely needing to reassess the path for maintenance after approx. 5 years, which is relevant to the discussion on the materials upgrade currently. Lampards are able to provide a solution, and to add extra material to the path- this will be decided at another date.
Action: Cllr Rand will recommend to full council to accept the Lampards quote of £2951 (see previous Amenities Minutes) for parish field drainage.

10. **Spectrum**
Action: Cllr Hurst will write an article on the APM feedback and a paragraph on the boardwalk.

11. **ASB on EWPC property**
None reported.

12. **General Maintenance**
Nothing identified.

13. **Items to take to next meeting:**
Working party for Himalyan Balsam removal on boardwalk area (Cllr Blakeway)

Next meeting: Monday 16 June 2025, 3pm.

Actions from 19 May meeting

Action: Cllr Blakeway to contact CPRE regarding hedging support for HE recreation ground area and the parish field.

Action: Cllr Titcomb will design a survey some of the users of the hall (e.g. scouts) to see what ideas they have for the HE recreation ground (Cllr Titcomb to also liaise with Cllr Hurst).
Action: Cllr Hurst to design a survey for Meadowbrook residents to ask about their opinion on the use of the parish council-owned land (to liaise with Cllr Titcomb).
Action: Boardwalk opening: Cllrs Blakeway, Rand and Hurst to meet at WHCH on **02 June at 09:00** to discuss actions required for the boardwalk official opening.
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Action: Clerk to ask Ultimate Signs to quote for a "Please clean up after your dog" sign for the Trade St end of the boardwalk.
Action: Clerk to confirm the quote from Ultimate Signs for replacement signs for the WH recreation ground and WH playground.
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