



**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL**  
**29 January 2024**  
**19:00 Woolton Hill Church Hall**

**Chairman:** Cllr Hurst (Chair)

**Present:** Cllrs G Dick, M Rand, K Titcomb, M Hainge, S Cooper, S Bowden

**Clerk:** Amy White

**In attendance:** One parishioner (to be co-opted)

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**Item 1: 97/23 Apologies**

Apologies received and accepted from Cllr Roots and Cllr Donoghue.

**Item 2: 98/23 Declarations of Interest**

None.

**Item 3: 99/23 To approve Minutes of Meeting held 27 November 2023**

The Minutes were accepted as a true record and signed by the Chairman, Cllr Hurst.

**Item 4: 100/23 Actions arising from Full Council Meeting held on 27 November 2023**

Item	Action	Owner
88/23	Clerk to update information for Cllr Donoghue and remove Cllr Watson. <b>Actioned</b>	Clerk
89/23	Clerk to send ditch maintenance reminder letter to some residents in East Woodhay- <b>Not necessary at this point.</b> Planning Committee to send a letter to BDBC about the recent incident. <b>Actioned</b>	Clerk Cllr Cooper
91/23	Cllr Dick to ask Malverleys whether they know of the problem of the water leak. <b>Not actioned- move to next meeting</b>	Cllr Dick
93/23	Clerk to organise dates for Code of Conduct training. <b>Actioned</b>	Clerk

**Item 5: 101/23 Co-option of Councillor**

A vacancy had arisen at EWPC for one councillor. Having met Mr Blakeway at the previous meeting, all councillors were in agreement to co-opt him, there being no other candidate to require a vote. Cllr Blakeway signed the declaration of acceptance of office in the presence of the Clerk and was formally made a councillor of EWPC.

**Action:** Clerk to update BDBC with information for Cllr Blakeway.

**Item 6: 102/23 Public Participation**

No members of the public attended.

**Item 7: 103/23 Planning Update**

Cllr Titcomb gave a verbal update to the council.

Planning Committee Minutes are on the EWPC website.

**Item 8: 104/23 Local Plan Update**

Cllr Titcomb and Cllr Hurst reported that the Local Plan is now out for consultation. EWPC will feed back to BDBC by the end of February. The Clerk has published the consultation on the website and Facebook.

**Item 9: 105/23 Amenities Update**

Cllr Rand gave a verbal update to the council.

Cllr Rand explained the new trees planned for the parish field (details in Amenities Minutes).

Amenities Committee Minutes are on the EWPC website.

**Item 10: 106/23 Highways**

The Highways report can be found on the EWPC website.

**Item 11: 107/23 Community Resilience- Cllr Bowden**

Please see Cllr Bowden's report at the end of the Minutes.

**Action:** Cllr Bowden to write up proposal for Clerk to send to the other 9 clerks in North Hants to arrange the police meeting with parish reps in a quarterly basis.

**Item 12: 108/23 Finance Update**

The Finance Committee Minutes are on the EWPC website.

**a. Accounts for payment:**

The Clerk presented the following amounts for payment:

<b>Date invoiced</b>	<b>Budget Line</b>	<b>Explanation</b>	<b>Amount</b>
2-Jan-24	Administration	HugoFox Bronze website subscription (Direct Debit) Inv 3965	£ 9.99
2-Jan-24	VAT	HugoFox Bronze website subscription (Direct Debit) Inv 3965	£ 2.00
27-Dec-23	Payroll Admin	Red76 Payroll for Oct 23 Inv 7830	£ 16.00
27-Dec-23	VAT	Red76 Payroll for Oct 23 Inv 7830	£ 3.20
31-Dec-23	Annual Maint Agmnt	Scofell Maintenance and grass cuts 32400	£ 615.91
31-Dec-23	VAT	Scofell Maintenance and grass cuts 32400	£ 123.18
20-Dec-23	Highways	SID Movement by Premier Grounds x 4 inv 2400	£ 280.00
20-Dec-23	VAT	SID Movement by Premier Grounds x 4 inv 2400	£ 56.00
18-Dec-23	Administration	WHCH bookings for December 2023 Inv 3076	£ 24.00
27-Jan-24	Clerk's salary		£ 739.76
27-Jan-24	Litter Warden Salary		£ 451.53
27-Jan-24	Litter Warden Exps		£ 35.00

27-Jan-24	PAYE	HMRC Month 10	£	196.91
27-Jan-24	Pension Contribution	Nest Direct Debit	£	75.13
15-Jan-24	Planning	Steve Lees invoice for Watermill preparation and presentation at Appeal	£	800.00
10-Jan-24	Misc Maintenance	Ian Pearce Landscape contractor-replace fence at WH rec car park	£	2,780.00
10-Jan-24	VAT	Ian Pearce Landscape contractor-replace fence at WH rec car park	£	556.00
15-Jan-24	Administration	EWVH Hall hire 2023	£	254.50
15-Jan-24	Misc Maintenance	Scofell- Meadowbrook Hedges trim	£	100.00
15-Jan-24	VAT	Scofell- Meadowbrook Hedges trim	£	20.00
15-Jan-24	Subscriptions	SLCC Membership (Yearly)	£	244.00
25-Jan-24	Administration	Sainsburys- nibbles for training session on Councillors Code of Conduct	£	21.30
27-Jan-24	Payroll Admin	Red76 Payroll Inv 8143	£	16.00
27-Jan-24	VAT	Red76 Payroll Inv 8143	£	3.20
29-Jan-24	Administration	Cllr Expenses- Cllr Bowden mileage for meetings attended in January	£	59.40

£

**Total:** 7,483.01

**Natwest Current Account Balance as at 26/01/24: £10136.46**

**Redwood Savings Account Balance as at 26/01/24: £41814.75**

**Budget 2<sup>nd</sup> draft:** Cllr Hurst had sent out the 2<sup>nd</sup> draft of the budget in advance. Figures remain similar to 1<sup>st</sup> draft and lead to the recommended precept figure, below.

**Precept:** Council agreed to set the precept for 2024/25 at £40500.

**Action:** Clerk to send precept request to BDBC.

**Item 13: 109/23 Confirmation of Cllr Cooper as Trustee to EWVH.**

Cllr Cooper will continue in her role as Trustee to EW Charities. EWPC has been advised that Trustee positions should be declared on the Members Register of Interests forms; as such Cllr Cooper, Cllr Titcomb, Cllr Donoghue and Cllr Hurst will amend their Register of Interests forms.

**Action:** Cllrs to amend Register of Interests forms and Clerk to submit to BDBC.

**Item 14: 110/23 Update on EWVH- Cllr Titcomb**

As Trustee of EWVH Cllr Titcomb gave an update on progress at the end of the Minutes.

**Item 15: 111/23 Gigaclear Update**

Installation of fibre continues in Woolton Hill. Complaints are being made to Cllr Hurst who is redirecting them to the complaints line for Gigaclear.

**Item 16: 112/23 Items to carry forward to next meeting**

Standard items.

## Actions from Meeting of 29 January 2024

Item	Action	Owner
91/23	Cllr Dick to ask Malverleys whether they know of the problem of the water leak along Church Road.	Cllr Dick
101/23	Clerk to update BDBC with information for Cllr Blakeway	Clerk
108/23	Clerk to send precept request to BDBC.	Clerk
107/23	Cllr Bowden to write up proposal for Clerk to send to the other 9 clerks to arrange the police meeting with parish reps in a quarterly basis	Cllr Bowden
109/23	Cllrs to amend Register of Interests forms and Clerk to submit to BDBC	Clerk & Cllrs

### Community Resilience / Community safety engagement work- Cllr Bowden update

#### October – December 2023

Much of the last quarter of 2023 making contact and working out how the local authority and statutory agencies approach community resilience and community safety in Hampshire.

Writing of joint Highclere / Ashmansworth and East Woodhay Emergency plan. Circulated. Much of the detail in the previous plan is out of date and needs amending in the current plan.

Letter to Chief Constable Scott Chilton requesting contact at the local level to get things rolling on the police / council relationship front.

Consideration is being given to me joining the Safer North Hampshire Community Safety Partnership, as a lay member. At present they have none, and a change in constitution is needed.

#### 9<sup>th</sup> January 2024 – Emergency Planning session – HALC and Hampshire County Council

- Briefing on the LRF.
- Network building
- Now keyed into HALC on resilience
- Clearly a mixed degree of understanding of civil contingencies
- Growing government drive to have communities help themselves and be more resilient
- This area of work will grow, and climate change continues to impact our environment and challenge our infrastructure.
- Chief resilience officer role is likely to become statutory

**Recommendation for action** - *We need to build a register of people within our community that can assist – paid or otherwise.*

### 13<sup>th</sup> January 2023 – Hampshire Rural communities meeting in Brown Candover.

- 100 people in attendance, including councillors and landowners from other parishes.
- Heavy focus on trespass on private land. Plant theft, hair coursing and rustling
- A commitment to solving the issues that are faced in the rural community.
- New geographical operational model has just been introduced, in light of the new Chief and improved / revised funding.
- The senior management team is led by the Northern area commander Detective Chief Superintendent Paul Southey and Basingstoke area commander Chief Inspector Scott Johnson are very much involved in developing the implementation. Of the new model.
- If a poaching / hair coursing incident is in progress 999 and tell the operator, I have an ***Operation Galileo offence in progress with the location of where it is happening.***

A new way to report *rural and wildlife crime* and incidents is to use the new platform called DISC. This is a platform owned by the Hampshire Rural Crime Partnership and provides a member with a variety of communication methods with the police on all matters relating to Rural & Wildlife. It enables a member to report crime and incidents quickly and effectively.

DISC has been growing and developing over the past year with huge success, with now over 500 members signed up across Hampshire and the Isle of Wight.

Members will receive up to date news, alerts, upcoming events and weekly newsletters of what is happening within Hampshire & the Isle of Wight in terms of rural & wildlife incidents and crimes. DISC also contains an exciting feature for members of “instant messaging” providing quick communication with your local community and Police.

*The DISC platform has an App which can be downloaded to your mobile device.*

*Applicants are invited to sign up to this platform if they have **a business connection to the rural and wildlife environment***

A discussion about DISC – which is an alternative reporting mechanism was had, but in general and for the kind of incidents we have suffered, the preferred way is the on-line police or local authority direct reports or a telephone call to the appropriate organisation.

Future public meeting is planned to update on progress and develop public engagement.

### 29<sup>th</sup> January 2023 – Meeting at Basingstoke and Deane with Debbie Mason (Community Safety Team, CPSO managers, Sgt Martyn Evans and Inspector Ian Goudie

- The Rural Neighbourhood team cover an area the size of the Isle of White.
- We have a dedicated PC and PCSO for the East of the Northern District.
- They cover 10 parishes : Ashmansworth, East Woody, Highclere, Burghclere, Echinswell, Kingsclere, Ashford Hill, Baughurst, Hannington Lichfield & Woodcott. 100 square miles.

- Current PC is Lionel L'Ecuyer, but will change to Simon Dexton in the next few weeks. Current PCSO is vacant, but Kieron Dean is returning in the next 6 weeks or so.
- Recruitment of PCSO's in the north is difficult, so the establishment has been decreased by 5 PCSO posts and increased by 5 PC's.
- The community Safety Team and the Police are keen to strengthen connections with the parishes and indicated that they would seek to attend the parish council meetings and certainly the AGMs.
- We are the first parish to engage in the way that we have.
- I did not think that would be a deliverable promise, given they work 20 days a month, and that 10mparish meetings a month would mean a meeting every other working day!
- I suggested that we lead on getting each of the 10 parishes to provide a community safety contact, and that a parishes engagement meeting is held every quarter, with those representatives and potentially other key individuals such as a nominated parish Neighbourhood watch representative – that idea was welcomed by all and will be taken up if we can get the names together. First Meeting in May / June.

**Recommendation for action** – Cllr Bowden to write up proposal for Clerk to send to the other 9 clerks to arrange the police meeting with parish reps in a quarterly basis

**Outcome:**

**Action for Cllr Bowden** - I am now able to write a short document that outlines our strategic intent and desired outcomes for this work in the longer term.

**Action for Cllr Bowden** – continue to develop links and build on the community resilience work.

**Cllr Titcomb- EWH Update**

New external signs have been installed on the building and at the entrance which help to lift the appearance of the building; new increased fees have been agreed and implemented; the original constitution dates back to the 1938 conveyance - work is in progress with the Charity Commission to update this; some of the new management team are working hard to obtain grants - sadly the first application to BDBC for upgrading the tarmac drive was not successful; the financial position of the hall is sufficient for the time being but will need to be reviewed by late September especially if a regular hirer has not been obtained; the new team are working hard to find new ways of letting the hall - looking at weddings, funerals, events managers, art exhibitions etc as well as direct approaches to anyone local who may wish to support the hall; they are also launching a 100 Club and need support from everyone in the community for this to be a success; they will also be at the next two village markets and are arranging an EWH Community Day - 23rd March 2-5pm - when all local organisations will be invited to take a table to promote their particular club.