

MINUTES OF MEETING OF AMENITIES SUB-COMMITTEE
22 July 2021
10:30, Woolton Hill Church Hall

Chairman: Cllr Rand (Chair)
Present: Councillors Mr P Hurst, Mrs S Cooper
Clerk: Amy White

1. Welcome and apologies

Cllr Rand welcomed everyone to the meeting. Cllr Watson sent his apologies which were accepted.

2. Declarations of Interest

None.

3. To Agree Minutes of Previous Meeting

The minutes of the meeting held on 18/05/21 were agreed and signed by the Chairman, Cllr Rand.

The June meeting was delayed due to Neighbourhood Plan focus.

4. Actions from previous Meeting

Date	Action
17/09/20	Cllr Rand to action feedback from BDBC re policies to add to website. Actioned . Clerk will add them to the website.
20/04/21	Cllr Watson will create wording for the new signs at the end of the field. Not actioned ; move to September meeting.
20/04/21	Cllr Rand to obtain quote for new benches. Not actioned . Move to September meeting

5. Footpaths

- **Project to map stiles and footpaths**

Cllr Watson sent an update on the footpath mapping project:

We are making steady (if slow!) progress on developing a new map of the Parish footpaths with John Priest. John has produced an Excel spreadsheet which can be used to supply him with the data required to identify exactly where stiles are located by using grid references and photographs corresponding to those grid references. This data can be collected easily by using a smart phone to take the photos and ascertaining the grid references of the locations of each photo by using a (free) OS App. The only other equipment needed is a pen and a pad to note down the information to be migrated to John's Excel spreadsheet and sent to him.

So far, the only people collating this information are myself, the Clerk and John. Progress would be considerably speeded up if we could have a few more volunteers, so if anyone is interested please do let me know and I can coordinate accordingly.

More generally, the Clerk will know from her recent walk with John and me that stiles (and some kissing gates which may also need to be replaced) vary quite a lot in terms of size and the work need to replace them. We probably therefore need to identify a contractor who can carry out the work.

- **Countryside Access Delivery Partnership with HCC**

(Cllr Watson) We have at long last also received notification from HCC that the Parish Partnership Scheme is now live. I shall coordinate with the Clerk in applying for funding.

- **Parish Pages**

HCC has now got a dedicated section on its website for Parishes. There are many projects which the Parish Council could get involved in. It was decided to make recommendations to full council to create working groups to help initiate projects and continue those already underway.

6. Recreation Ground- new moving contract

The Clerk informed the committee that HCC has cancelled the grass cutting contract with Tivoli and the Parish must find its own contractor.

The committee agreed to continue using Scofell to cut the grass, to be added as part of the full maintenance contract, to be completed up to end March 2021.

Action: Clerk to find out when grass cuttings occur and what HCC is scheduled to cut.

Trees- After the incident involving a large branch of a tree falling onto a car in the car park of the recreation ground, the committee decided a yearly tree report is needed. Scofell can do this but the Clerk will ask Zurich Insurance whether there is specific accreditation needed for a tree survey.

Action: Clerk to enquire with Zurich insurance what reports are needed for trees to ensure compliance with insurance.

Playground: The Clerk has received a few complaints received about the state of the playground surface and other issues regarding the play equipment. Some of the loose bolts have been tightened by Premier Grounds. The Clerk has asked three companies for quotes for various repairs required. Once these are received it was agreed that a decision over email would be needed to book the repairs in as soon as possible (to coincide with work to be completed over the summer holidays).

7. Parish Field

The gate at the doctor's surgery end is very noisy. The committee decided to try and reduce the noise level of the closing of the gate with some greasing and clanging prevention.

Action: Cllr Rand will purchase grease and find closure options.

Action: Clerk to ask Scofell regarding ecologically sound weed prevention on the actual path.

Action: Clerk to research a noticeboard feature at Brownies Corner end.

Cllr Rand has contacted Poulsons about the pooling of the water at some areas along the new path. It might be that some extra drainage is needed.

8. S106 Playground facilities

Cllr Rand recommended that the council uses CE Groundworks for the boules court.

Action: Cllr Rand will write the recommendation for the PC meeting on 26/07.

Play equipment: Cllr Rand calculated that the PC will have a slightly increased budget of £12K to spend on play equipment, He will go back to the Great Outdoor company (the chosen supplier) to discuss the currently agreed equipment and whether there will be any changes possible with the increased budget.

9. Items for next meeting

Standard items.

Actions

- ◇ Cllr **Rand** to obtain quote for new benches
- ◇ Cllr **Watson** will create wording for the new signs at the end of the field.
- ◇ **Clerk** to find out when grass cuttings occur and what HCC is scheduled to cut.
- ◇ **Clerk** to enquire with Zurich Insurance what reports are needed for trees to ensure compliance with insurance.
- ◇ Cllr Rand will write the recommendation for CE Groundworks to be the contractor for the boules court for the PC meeting on 26/07.
- ◇ Parish Field:
 - Cllr **Rand** will purchase grease and find closure options.
 - **Clerk** to ask Scofell regarding ecologically sound weed prevention on the actual path.
 - **Clerk** to research a noticeboard feature at Brownies Corner end.

**Next Full Amenities Meeting:
Tuesday 22nd September @10:30, WHCH**