



MINUTES OF MEETING OF AMENITIES COMMITTEE
17 April 2023
10:00, Woolton Hill Church Hall

Chairman: Cllr Rand (Chair)
Present: Cllr Cooper, Cllr Roots
Clerk: Amy White

1. Welcome and apologies

Cllr Rand welcomed everyone to the meeting. Apologies accepted from Cllr Hurst.

2. Declarations of Interest

None.

3. To Agree Minutes of Previous Meeting

The minutes of the meeting held on 20 March 2023 were agreed and accepted by the Chairman, Cllr Rand.

4. Actions from previous Meeting

Date	Action
23/01/23	Committee to send thoughts on roller blind wording to Cllr Rand. Outstanding.
23/01/23	Clerk to contact CE Groundworks for a quote to improve the camber on parts of the path and add extra material. In action.
23/01/23	Cllr Roots to decide areas of parish field to photograph for visual diary for biodiversity. Actioned.
17/03/23	Clerk to persevere with SSE to get gate fixed. In action.
17/03/23	Clerk to communicate new picnic tables on Facebook. Actioned.
17/03/23	Clerk to ask CE Groundworks if they have any spare picket fencing to make ad hoc repairs. Actioned.
17/03/23	Clerk to investigate new signs for recreation grounds with Ultimate Signs. Actioned.
17/03/23	Clerk to get the bus shelter at Masons Court cleaned by Lengthsman. Actioned.
17/03/23	Clerk to investigate adding the updated logo on to each noticeboard. Actioned.
17/03/23	Clerk to ask Hampshire Ranger where we can place a bench in suggested locations. Actioned.
17/03/23	Clerk to amend current maintenance contract to add EWWH grass and hedges to contract. Actioned.

5. Terms of Reference

The Committee is happy to recommend the ToR to full Council for approval.

6. Annual Maintenance Contract

Scofell have provided a very useful calendar of works (now saved in Council dropbox), increasing the moss removal in the tennis courts to 4x per year and adding ECVH hedge cutting and grass cutting to the schedule.

Action: Clerk to ask Scofell to add Meadowbrook grass cutting to schedule (see item 11 also).

7. Benches around the parish

St Martins Guild has bought two coronation celebration benches to be placed at St Martin's Church and East End.

Other Locations in consideration: Greenways green area, bridlepath at the end of Tile Barn Row, Board walk off Trade Street (where the passing place is located). To wait for Cllr Hurst

Action: Clerk to check with Corinne David-Cooke re bench location at Tile Barn Row.

8. Parish field update

The Parish field has to have gates at both ends to ensure the field can be closed during harvesting. A complaint regarding the noise of the current gate at the Trade Street end has been received and solution requested: a non-latch/self closing gate/spring attachment was considered and installation of a retro-fitted option will be investigated before a new gate is considered.

Action: Clerk and Cllr Roots to investigate solution to the noisy gate at Trade St entrance to Parish Field.

9. Biodiversity project

Cllr Roots has started taking a photographic record of areas of the field. These will be added to the council Dropbox soon.

Three Pyrus Chanticleer trees have been planted on the edge of (and within) the field after the Trade Street improvements.

Cllr Roots suggested three oak trees to be planted almost directly opposite, on the Church Road side, position to be decided in the autumn.

Action: Cllr Roots to devise a plan of suggested tree locations for the field for Amenities to discuss at the next meeting.

10. Recreation Grounds- new signage

Ultimate Signs has been working on the signs requested for both WH and HE recreation grounds. Once the byelaws sign has been confirmed, the Committee will recommend the purchase of the signs for approval to the Council.

The lectern sign has now arrived with the stand; the clerk will ask Scofell to fit the sign.

Scofell and CE Groundworks have been contacted to provide a quote for a french drain on the high side of the tennis court- this is to help prevent the silt build up and overflow onto the courts in winter/bad weather.

Action: Clerk to claim S106 from Catherine re picnic benches.

Clerk to ask Scofell to fit the lectern in WH recreation ground.

Clerk to report back with French drain quotes for next meeting.

11. General Maintenance

Meadowbrook: Bloor Homes is no longer cutting the grass area, even though land ownership of the land at Meadowbrook has not been confirmed by Land Registry. The Committee agreed for EWPC to start to maintain the grass area within the Scofell contract. This will be added to the Annual Maintenance contract. Hedge boundaries/screening at Meadowbrook will be discussed at the next meeting.

12. Items to take to next meeting

CCTV. Normal meeting agenda items.

Actions from 17 April 2023

- Clerk to ask Scofell to add Meadowbrook grass cutting to schedule.
- Clerk to check with Corinne David-Cooke re bench location at Tile Barn Row.
- Clerk and Cllr Roots to investigate solution to the noisy gate at Trade St entrance to Parish Field.
- Cllr Roots to devise a plan of suggested tree locations for the field for Amenities to discuss at the next meeting.
- Clerk to claim S106 from Catherine re picnic benches.
- Clerk to ask Scofell to fit the lectern in WH recreation ground.
- Clerk to report back with French drain quotes for next meeting.

Next Full Amenities Meeting:

Monday 15th May 2023, 10am, Woolton Hill Church Hall