



**MINUTES OF MEETING OF AMENITIES COMMITTEE**  
**18 March 2024**  
**10:00, Woolton Hill Church Hall**

**Chairman:** Cllr Rand (Chair)  
**Present:** Cllr Cooper, Cllr Hurst, Cllr Blakeway  
**Clerk:** Amy White

**1. Welcome and apologies**

Cllr Roots sent her apologies which were accepted.

**2. Declarations of Interest**

None.

**3. To Agree Minutes of Previous Meeting**

The minutes of the meeting held on 19 February 2024 were agreed and signed by the Chairman, Cllr Rand.

**4. To update on actions from previous meeting**

- Clerk will add the note on one of the trees chosen in the parish field to Facebook and website. **Actioned.**

**5. Updated Amenities Terms of Reference**

The Terms of Reference were amended to include footpaths- this document will be sent to full council for approval and placed on the website once approved.

**6. Recreation Grounds update**

There has been a request for a boules competition in the boules court. The court needs new material on it and a parishioner and his team is willing to do this. The committee is delighted to have a volunteer and will organise the funding for the materials.

**7. Parish field and biodiversity update**

Cllr Roots has sent a note to the committee on the issues the field still to address:

- What is the complete and legal boundary of the field?
- Who manages everything that we own in the field?
- How do we prepare for the future of the field?

**Actions:**

- Clerk to ask EWPC volunteer strimmer to trim whole of parish field path in preparation for path improvement.
- Clerk to obtain quotes from Paulsoms, CE Groundworks, Ian Pearce for path material to relay for 2024 to create the cambers.
- Hay bales: Cllr Rand will speak to the tenant to discuss their removal when the ground has dried up- the area where the bales are sited is particularly wet.
- Boundary of field: Cllr Rand will speak to the tenant on their knowledge of the field boundary as a preliminary investigation to the precise scope of the field.

It was agreed that a tree survey will be completed in 2024 (3 years after the original survey) and will encompass the parish field and Meadowbrook land as well as WH and HE recreation grounds and car park.

#### **8. Footpaths**

This has now been added to the scope of the Amenities Committee (see Terms of Reference). The Clerk and Cllr Blakeway are meeting with Corinne Davis-Cooke on 19 March to discuss the boardwalk and any available money left with HCC for the project. The outcome of the meeting will be presented to full council on 25 March 2024.

#### **9. Meadowbrook**

The hedge has been cut and looks very neat, and residents bordering the area are pleased. This ongoing maintenance is now within the Annual Maintenance contract with Scofell for 2024/25.

The Clerk has written to BDBC chasing information on land ownership and will follow up.

#### **10. ASB on EWPC property**

None to report.

#### **11. Finance**

S016 monies: Clerk is still waiting for Dick Randall to come to WH recreation ground once he is better.

#### **12. General Maintenance**

The Scofell contract for 2024-25 has been agreed and is on the Amenities Section of the website.

#### **13. Items to take to next meeting**

East End phone box and maintenance.

**Next meeting 10am, 22 April 2024**

## **Actions from 18 March meeting**

### **Parish Field:**

- Clerk to ask EWPC volunteer strimmer to strim whole of parish field path in preparation for path improvement.
- Clerk to obtain quotes from Paulsoms, CE Groundworks, Ian Pearce for path material to relay for 2024 to create the cambers.
- Hay bales: Cllr Rand will speak to the tenant to discuss their removal when the ground has dried up- the area where the bales are sited is particularly wet.
- Boundary of field: Cllr Rand will speak to the tenant on their knowledge of the field boundary as a preliminary investigation to the precise scope of the field.