



**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL**  
**20 July 2026**  
**19:15 East Woodhay Village Hall**

**Chairman:** Cllr Hurst (Chair)

**Present:** Cllrs M Rand, D Blakeway, A Midwinter, S Cooper, R Donoghue, C Roots, G Dick

**Clerk:** Amy White

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**Item 1: 28/26 Apologies**

Cllr Titcomb sent her apologies.

Cllr Carr and Cllr Thacker were absent.

**Item 2: 29/26 Declarations of Interest**

None.

**Item 3: 30/26 To approve Meeting Minutes of 29 June 2026**

The Annual Meeting Minutes of 29 June 2026 were accepted as an accurate record and signed by the Chairman, Cllr Hurst.

**Item 4: 31/26 Actions from Annual Meeting of 29 June 2026**

| Item          | Action                                                                                                                                                                                                                                                                                                               | Owner            |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <b>170/25</b> | Cllr Dick will pursue further the concept of parish volunteers and/or Lengthsman taking responsibility for small potholes with support from Hampshire County Council (please see report for further details) <b>In action</b> - Cllr Dick has been in contact with Cllr Thacker who has agreed to take this further. | <b>Cllr Dick</b> |
| <b>21/26</b>  | Clerk to add updated policies to website- <b>Actioned</b>                                                                                                                                                                                                                                                            | <b>Clerk</b>     |

**Item 5: 32/26 Public Participation**

None.

**Item 6: 33/26 Borough and County Councillor Reports**

No borough/ county councillors present.

**Item 7: 34/26 September volunteer session**

Plans are underway for the volunteer group session. Some commercial enterprises are invited as they have a role in raising the profile of the area. An invitation to the day event has been drafted and will be sent out by the end of July, with a response hoped for by mid August. Cllr Hurst asked all councillors to inform him of their availability for 05 September.

**Item 8: 35/26 Policies for Review: Unreasonable Behaviour, Schedule of Charges**

The above policies were reviewed, no changes made, and will be added to the website. It was agreed that the Schedule of Charges was out of date as everything can be accessed online. The Emergency Plan will be renamed as 'Community Resilience Plan' when it is updated next year.

**Item 9: 36/26 Planning update**

Please see the most recent Planning Minutes on the EWPC website.  
The updated Planning Committee Terms of Reference have been added to the website.

**Item 10: 37/26 Amenities update**

Please see the most recent Amenities Minutes on the EWPC website.  
Heath End project update: The trim trail has now been removed and the site made safe. The area is still cordoned off and will be until the seeds have been sown and grown, likely to the end of October. Scofell will then focus on cutting back the overgrown hedge between the recreation ground and the hall.

RJ Lampards will commence the drainage work in the parish field w/c 03 August, and will repair the pothole in the WH carpark in the same week.

**Action:** Clerk and Cllr Donoghue to research recreation ground use policies.

**Item 11: 38/26 Highways**

Cllr Dick's report and current issues log are on the Highways section of the website.  
Cllr Dick has received a few complaints about speeding in East End. Please see the latest report.  
**Action:** Cllr Dick will pursue liaison with Hampshire Highways, East End Village representation and St Martin's school.

**Item 12: 39/26 Legal update- Knights Solicitors**

Meadowbrook/ Hardwood Paddock: Knights have sent off for Local Authority searches (cost £192.80). EWPC has instructed that no other searches should be necessary. The quote for completion of the land transfer is expected to be £1700-£2000 for professional fees. Other searches may be required and cost an additional sum.

Heath End: The first registration application in respect of Land at Heath End Recreation Ground has been submitted to the Land Registry. This process is expected to take a few months.

Woolton Hill: The process for the land at Woolton Hill Recreation Ground has commenced.

**Item 13: 40/26 Finance Update**

Bank reconciliation 30 June 2026:

**Natwest: £49944.36**

**Redwood: £25266.82**

**TOTAL: £75211.18**

**Accounts for payment:**

The Clerk presented the accounts for payment. These were checked in advance by Cllr Rand on Scribe. See end of the Minutes for a full list.

An incorrect payment has been received – Zurich Insurance made a payment for a stolen SID to East Woodhay Parish Council instead of Highclere Parish Council (two thefts were reported at the same time from both parishes). The Clerk has forwarded the incorrect payment to Highclere Parish Council.

**Item 14: 41/26 Items to carry forward to subsequent meeting**

Usual items. Sarah Garland's term as representative trustee for EW Charities ends in November of this year. She is happy to continue as a trustee: to minute at the next meeting.

**Actions from Meeting of 20 July 2026**

| <b>Item</b>  | <b>Action</b>                                                                                                  | <b>Owner</b>                     |
|--------------|----------------------------------------------------------------------------------------------------------------|----------------------------------|
| <b>35/26</b> | Cllr Dick to amend the current Emergency Plan needs to 'Community Resilience Plan'.                            | <b>Cllr Dick</b>                 |
| <b>37/26</b> | Clerk and Cllr Donoghue to research recreation ground use policies.                                            | <b>Clerk &amp; Cllr Donoghue</b> |
| <b>38/26</b> | Cllr Dick will pursue liaison with Hampshire Highways, East End Village representation and St Martin's school. | <b>Cllr Dick</b>                 |