



**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL**  
**27 March 2023**  
**19:30 East Woodhay Village Hall**

**Chairman:** Cllr Mitchell (Chair)

**Present:** Councillors M Hainge, G Dick, P Hurst, M Rand, S Cooper

**In attendance:** Cllr Falconer  
**Also Present:** Jon Dennis of Woolton Hill Argyle Football Club

**Clerk:** Amy White

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**Item 1: 109/22 Apologies**

Apologies received and accepted from Cllr Titcomb, Cllr Bowden, Cllr Watson, Cllr Roots and Cllr Thacker.

**Item 2: 110/22 Declarations of Interest**

None.

**Item 3: 111/22 To approve Minutes of meeting held 27 February 2023**

The Minutes were accepted as a true record and signed by the Chairman, Cllr Mitchell.

**Item 4: 112/22 Actions arising from meeting held 27 February 2023**

Item	Action	Owner
74/22	Cllr Watson to update on grant funding for gates. <b>Actioned</b> - see item 8.	Cllr Watson
105/22	Clerk to approve the quote from HCC to proceed with signage for EWVH. <b>Actioned</b> - see Highways Report.	Clerk

**Item 5: 113/22 Grant Request from Woolton Hill Argyle football Club**

Jon Dennis presented a clear overview of the club's financials. The Club has already been successful in applying for a grant from St Martin's Guild.

The lease has four years left to run at Woolton Hill Junior school, with the aim to remain playing there.

The grant request is for a ride-on lawn mower which will be used for grass cutting and leaf collection.

The council agreed that a grant was appropriate in this circumstance (with only 4 years left on the current lease) as it was a moveable asset (should there be any reason for the club to move premises).

The proposal is attached to the minutes in hard copy.

Cllr Mitchell proposed to grant £850 (half of the current shortfall as per the financials).

Cllr Hurst seconded the proposal.

Full council agreed.

**Action:** Clerk to pay the agreed grant of £850 to WHAFC this financial year.

#### **Item 6: 114/22 Borough and County Councillor Reports**

Cllr Falconer commented purdah commences on 16<sup>th</sup> April 2023 until the election on 04 May 2023.

In Cllr Thacker's absence, the state of the A343, the communication and correspondence associated with it was discussed. Chairs of East Woodhay, Highclere and Ashmansworth have written to MP Kit Malthouse who has responded and passed the issue to Cllr Rob Humby and Cllr Thacker.

The council is really unsatisfied with the response of Cllr Thacker.

The Newbury Weekly News will come out to the three parishes next week to understand the issues and complaints.

#### **Item 7: 115/22 Planning**

Please see the most recent Planning minutes on the website [here](#).

Deed of Easement. Chancers Barn has requested a Deed Of Easement to connect the sewer from the main property to the mains sewer which runs under parish field.

The sum that will be requested has been calculated as follows:

*To calculate the inflation-adjusted value of £1400 paid in 2004 in 2023 terms, we need to adjust for the changes in the value of money over time using the UK Consumer Price Index (CPI).*

*According to the UK CPI inflation calculator provided by the Bank of England, the inflation rate between 2004 and 2023 is approximately 37.8%.*

*So, to find the inflation-adjusted value of £1400 paid in 2004 in 2023 terms, we can multiply the nominal amount by the inflation factor of 1.378, which is calculated as follows:*

$$£1400 \times 1.378 = £1,930.20$$

Therefore, the inflation-adjusted value of £1400 paid in 2004 in 2023 terms in the UK is approximately **£1,930.20 which will be rounded to £2000 to be requested.**

**Action:** Clerk to contact Foot Anstey with the agreed inflationary 'consideration' increase to complete the draft deed to send to Mr Winchcombe.

#### **Item 8: 116/22 Amenities**

Please see the Amenities minutes on the website [here](#).

The spend of S106 monies from the Meadowbrook development is now almost complete.

#### **Item 9: 117/22 Footpaths update**

Cllr Watson provided the following update:

*Regarding Footpaths, I have received a quote from Berkshire Fencing of £885.00 per self-closing gate. I have asked for a breakdown of this figure, but I know it includes procurement, storage, installation and VAT. I am also trying to obtain another quote, but I am not aware of many (if any!) suppliers who offer the turnkey solution offered by Berkshire Fencing. With Karen's help, I am also approaching a couple of landowners to test the waters of co-operation. I shall also be liaising with Corinne Davis-Cooke (who has replaced Gemma Clinch as the Community Engagement Ranger at HCC, and to whom Amy has kindly introduced me) about logistics and additional funding.*

#### **Item 10: 118/22 Highways**

Cllr Dick's full report can be found on the website [here](#).

Huge thanks to Cllr Murdoch (previous parish councillor) and Cllr Dick for seeing through the S106 project for Trade Street.

Village Gateways: Cllr Dick will progress the village gateway options for the next meeting.

**Action:** To progress the gate proposals for Woolton Hill; Cllr Dick agreed to move forward with the project.

#### **Item 11: 119/22 Speed Data Proposal**

Cllr Hurst and Cllr Hainge explained their proposal (at the end of the minutes).

After review of the SID proposal the Council decided to move forward with the recommendations of two SIDS, one fixed and the other mobile but not to go with the full recommendation but to:

- Once the new SID is obtained, it will be installed outside Woolton Hill Junior School in response to the schools traffic concerns.
- continue with the present SID unchanged and retaining it as a mobile device across the parish.

Cllr Hainge will apply to Greenham Trust to buy a fixed SID with solar panel (as per proposal). If Greenham Trust is unable to assist, Cllr Hainge will bring the proposal back to the PC for further discussion.

**Action:** Cllr Hainge to progress grant request for SID to Greenham Trust.

#### **Item 13: 120/22 Finance Update**

Please see Cllr Mitchell's report at the end of the minutes which includes year end account information.

The Year End had a small deficit on regular income (£2K) and, during the year, the PC used £10k in our brought-forward reserves for projects which included the Neighbourhood Plan, CCTV and Coronation mugs for the children attending schools in the parish.

- a. **To approve recommended salary for Clerk:** The finance committee presented in advance a proposal for an increase to the Clerk's salary (see below). During the discussion the clerk left the meeting.

**Outcome:** Full council agreed to the proposal for an increase to the Clerk's salary.

b. **Accounts for payment:**

The Clerk presented the following amounts for payment:

<b>Date invoiced</b>	<b>Budget line</b>	<b>Explanation</b>	<b>Amount</b>
22-Feb-23	Grants & Sec 137	Impact China- 390 mugs for children of Parish for King's Coronation	£ 2,125.50
22-Feb-23	VAT	Impact China- 390 mugs for children of Parish for King's Coronation	£ 425.10
28-Feb-23	Annual Maint Agmnt	Scofell Maintenance and grass cuts 30163	£ 537.91
28-Feb-23	VAT	Scofell Maintenance and grass cuts 30163	£ 107.58
1-Mar-23	Administration	WHCH Hall bookings for Feb 2023	£ 30.00
4-Mar-23	Highways	SID Movement by Premier Grounds x 5 Inv 1933	£ 175.00
4-Mar-23	VAT	SID Movement by Premier Grounds x 5 Inv 1933	£ 35.00
8-Mar-23	Administration	ArtofData email service annual renewal for eastwoodhay-pc.gov.uk	£ 50.00
13-Mar-23	Clerk's Expenses	SLCC Clerk's Manual	£ 71.50
13-Mar-23	VAT	SLCC Clerk's Manual	£ 0.80
15-Mar-23	S106 Spend	Woodberry 2 x picnic tables for WH recreation ground	£ 1,156.40
15-Mar-23	S106 Spend	Woodberry 2 x picnic tables for WH recreation ground	£ 231.28
22-Mar-23	Misc Maintenance	WelMedical Defibrillator battery for WHCH defib	£ 232.95
22-Mar-23	VAT	WelMedical Defibrillator battery for WHCH defib	£ 46.59
27-Mar-23	Litter Warden Salary		£ 411.67
27-Mar-23	Litter Warden Exps		£ 35.00
27-Mar-23	Clerk's Salary		£ 682.60
28-Mar-23	PAYE	HMRC Month 12	£ 176.29
28-Mar-23	Payroll Admin	Red76 Payroll for Mar 23 Inv 5694	£ 14.00
28-Mar-23	VAT	Red76 Payroll for Mar 23 Inv 5694	£ 2.80
28-Mar-23	Grants	Payment of HCC Grant for Ukraine awarded to MP McKinnon	£ 1,000.00
27-Mar-23	Highways	SID Movement by Premier Grounds x 2 Inv 1965	£ 70.00
27-Mar-23	VAT	SID Movement by Premier Grounds x 2 Inv 1965	£ 12.00
27-Mar-23	Misc Maintenance	Gate repair at WH recreation ground by B Woolley	£ 550.00

£

**Total: 8,179.97**

**Item 14: 121/22 Items to carry forward to next meeting**

Scribbens gift to PC and spend options. Police/NWN.

### Actions 27/03/23

Item	Action	Owner
113/22	Clerk to pay the agreed grant of £850 to WHAFC this financial year.	Clerk
115/22	Clerk to contact Foot Anstey with the agreed inflationary 'consideration' increase to complete the draft deed to send to Mr Winchcombe.	Clerk
118/22	Cllr Dick to present options to PC for village gateways	Cllr Dick
119/22	Cllr Hainge to progress grant request for SID to Greenham Trust.	Cllr Hainge

### Reports/Documents March 2023

#### **Request for the funding of a permanent SID unit from the Greenham Trust.**

##### **Summary:**

This request is from the East Woodhay Parish Council for the funding of a permanent Speed Indicator Unit on the Woolton Hill Road to be positioned opposite to the Junior School. This would involve the purchase of the unit, complete with solar panel and the regular maintenance of the equipment.

##### **Why:**

The EWPC purchased a mobile SID unit in 2021 and have monitored the Woolton Hill Road on 12 out of the 28 locations since this time. The unit has been placed in the vicinity of the Junior and Infant Schools along this road on four separate occasions, each of which have recorded excess speeds in this designated 30 mph stretch of road.

Woolton Hill has grown considerably in the last 10 years and this development combined with the school traffic from parents coming from outside the village, use of the doctor's surgery from the outlying villages, delivery vehicles ( on-line shopping), "through" traffic using the Woolton Hill Road to access the A34 dual carriageway has resulted in a peak of up to 500 vehicles an hour using the road in each direction.

In 2013/14 "chicanes" were installed to narrow the road and thereby encourage drivers to slow down but to no avail. There has also been a request to Hampshire CC and Basingstoke BC to reduce the speed limit to 20 MPH but they will not support this. Examples from other councils prove that a fixed SID unit will be required.

##### **Support from the Headmaster and the parents of the Woolton Hill Schools: \_\_\_\_\_**

There is also support from the headmaster and the parents of the two schools in question with 100% of the parents giving feedback on traffic and safety stating concern for their children's and their own safety when walking to school.

Indeed the headmaster summarised the situation as follows:

**"The most pressing concern was the actual crossing points for both schools which are unmanned and unmarked and as such are treated differently depending upon the drivers." (Paul Davies – Headmaster the Schools of Woolton Hill).**

**Evidence:**

The purchase of an SID unit was sanctioned based upon the findings of a “community speedwatch” programme which ran from 2016 -2020 and in September 2021. The detailed results from the SID unit are based upon four separate occasions when the unit was positioned on the Woolton Hill Road in the proximity of the Junior and Infant schools and two when it was placed in other locations on the Woolton Hill Road. The results from these measurements are detailed in the appendix.

**Location:**

The permanent SID unit would be positioned on the Woolton Hill Road in the highest area of risk as identified by the findings of the current SID unit and in agreement with Paul Davies the headmaster and Jonathan Walters a school governor.

**Cost Breakdown:**

A fixed SID unit would cost £3,710 plus VAT and this would include installation.

To reduce the cost of ongoing maintenance we would also require a Solar power unit which would cost an additional £1,245. This would make a total of £4955.000 plus VAT. This would include installation onto an existing pole and would require no maintenance. It has a six - year warranty.

**Summary:**

The East Woodhay Parish Council requests funding of £4,955.00 plus VAT for the purchase and installation of a fixed Speed Indicator Device to be positioned in between the Woolton Hill Junior School and the St. Thomas Infant School. This would provide a permanent reminder to drivers of the 30 mph speed limit in a location where parents and children crossing the road to school are particularly vulnerable, on this busy stretch of road. This together with the other speed calming measures that exist, would increase safety for all pedestrians.

**CLERK SALARY CHANGE DISCUSSION  
Presented to EWPC 27<sup>th</sup> March 2023**

**PROCESS FOLLOWED TO GET TO THIS POSITION**

The East Woodhay Parish Clerk role has evolved and grown over recent years. In light of this a review of the role was performed by a subset of the Finance Committee. The following process was followed:

The Parish Clerk activities and associated parish and parish council statistics were reviewed and the job description updated in line with the size of the present role. A member of the Human Resources Group in Hampshire Association of Local Councils (HALC) was then engaged to benchmark the role. HALC were chosen as they have much experience of performing these reviews across Hampshire councils.

The HALC person compared the job description to similar clerks roles defined by NALC (National Association of Local Councils) and HALC. HALC approved the job description and the defined skill set, acknowledging it was in line with similar sized parish councils in Hampshire.

HALC then determined a benchmark salary by comparing the role outlined by the job description with similar roles in comparable councils across Hampshire (especially BDBC parish councils) and other PA positions in local businesses. In HALCs experience of performing these benchmarks they believe it is important to perform the salary review in the local area (rather than national). They believe councils are at present in a competitive market from local organisations for clerk / PA resource. A benchmark salary and banding was recommended by HALC. This recommendation was accepted by the Finance Committee. HALC also made recommendations on the Clerks contract and ancillary payments. These were also accepted.

### **CHANGE FOR APPROVAL**

- 1) **Hours Worked Per Week** : 14 hours per week for the EWPC.
  
- 2) **Job Description**  
Please find attached a Job Description associated with the EWPC's Clerks role. Should there be anything that is missing or you do not agree with please discuss with me.
  
- 3) **Salary Banding**  
The Clerks current salary in band 16. The finance team are asking for approval to move the Clerks salary to band 19 as from 01/01/23. Additionally on the successful completion of the CILCA qualification the Clerks salary will rise in the next month to band 21. Salary will be reviewed annually.  
16 = £13.70, 19 = £14.48, 21 = £15.02
  
- 4) **Home Worker Fixed Monthly Stipend** : In consideration for being a home worker as from 01/01/23 the Clerks will receive £26 per month to cover office expenses. This will be to cover some electricity costs, broadband costs and any printing costs. Significant volume printing for PC work then extra print cartridges may be expensed in the normal way. Ideally EWPC should print nothing apart from the 'Notice of Agendas' and EWPC should look to be more sustainable and move into a paperless world and use the electronic DropBox storage for documents.
  
- 5) **Variable Expense** : The Clerks may continue to claim for any variable expenses associated with fulfilling the role of Clerk of East Woodhay Parish Council

**CILCA Qualifications** : The council will pay in full for the course that will enable the Clerks to gain the CILC qualification. The clerk will need to stay in the employment of the EWPC for 1 year from the completion of the course or the clerk will need to refund the council for 50% of the course costs.

**EAST WOODHAY PARISH COUNCIL  
FINANCE TEAM UPDATE  
Presented to EWPC 27<sup>th</sup> March 2023**

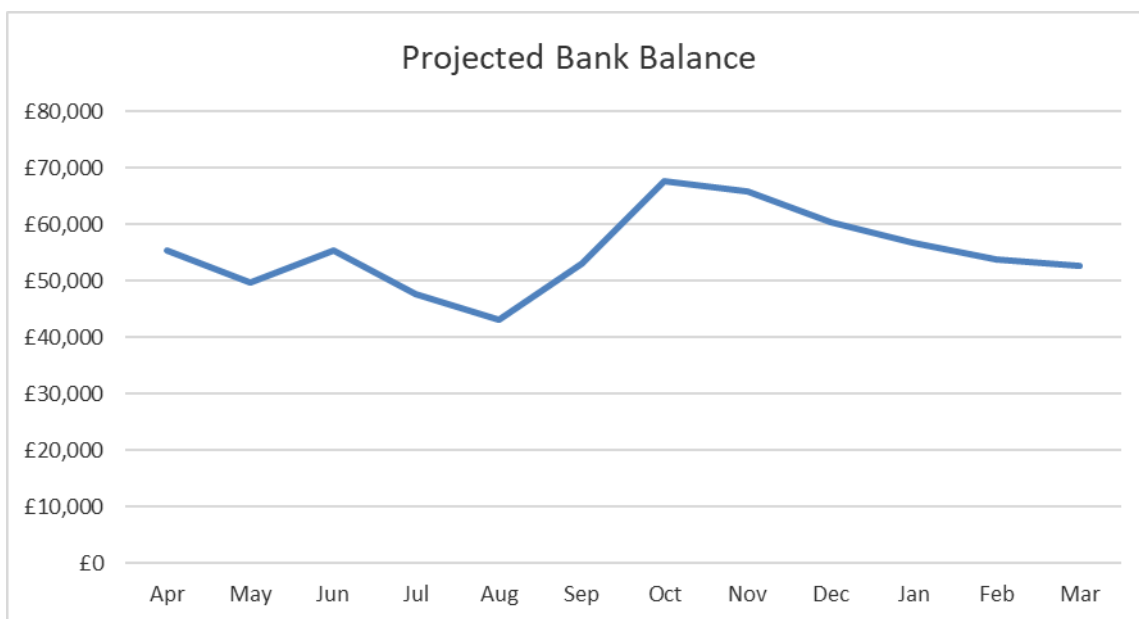
**1. SUMMARY**

- Bank Accounts £52,752 (Current £11,688 Redwoods £41,064)
  
- a. INCOME STATEMENT
  - £31,720 Precept 100%
  - £6,051 S106 monies
  - £5,000 From Estate of B Scribbens for Parish
  - £4,940 Litter Warden grant
  - £2,052 Grass cutting
  - £984 Grant for Parish Field lectern
  - £750 Bank Interest
  - £600 Teece rental in Trade Street
  
- b. EXPENSE STATEMENT EXEC SUMMARY (Following list not conclusive)
  - £6,454 Annual Maintenance
  - £4,450 Concrete Table Tennis Tables
  - £3,857 Playground repairs
  - £3,390 CCTV Upgrade and annual maintenance
  - £2,499 Boardwalk repairs
  - £2,125 Coronation Commemorative Mugs for school children
  - £1,795 Tree maintenance
  - £1,500 St Thomas Church grant for heating
  - £1,379 Insurance
  - £1,156 Picnic benches for WHR (2x)
  - £1,000 Grant to MP McKinnon : local Ukrainians support
  - £820 Lectern for recreation ground
  - £764 War Memorial and Eliot Cohen Stone cleaning
  - £902 HALC membership
  - £714 SID movement
  - £500 McKinnon for English School for Ukraine residents
  - £500 St Martin's Guild Jubilee grant
  - £540 Audit fees
  - £537 Grass cutting
  - £505 Boardwalk materials
  
- c. CAPITAL STATEMENT EXECUTIVE SUMMARY
  - £9,837 S106 from 2019/20 for spend on Community Orchard



## 2. CASHFLOW PROJECTIONS

Including ring fenced projects in (c)



<b>ANALYSIS BY CATEGORY</b>			
CATEGORY	INCOME	EXPENSE	BALANCE
ANNUAL	£ 40,063	£ 42,285	-£ 2,222
GRANTS	£ 13,035	£ 7,301	£ 5,734
PC RESERVES		£ 10,348	-£ 10,348
<b>Grand Total</b>	<b>£ 53,098</b>	<b>£ 59,935</b>	<b>-£ 6,837</b>

Further details can be found further down this report.

### 3. FISCAL YEAR COMPARED TO BUDGET

EAST WOODHAY PARISH COUNCIL															
Receipts and Payments - 2022/23															
INCOME	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Precept		£ 15,860.00				£ 15,860.00							£ 31,720.00	£ 31,720.00	100%
Double Taxation													£ -	£ -	#DIV/0!
Litter Warden Grant		£ 4,940.00											£ 4,940.00	£ 4,818.00	103%
Rental Income						£ 600.00							£ 600.00	£ 601.00	100%
S106 Grant						£ 6,051.10							£ 6,051.10		#DIV/0!
Other Grants			£ 984.00				£ 1,000.00					£ 5,000.00	£ 6,984.00		#DIV/0!
Grass Cutting		£ 2,052.32											£ 2,052.32	£ 2,300.00	89%
VAT Recovered			£ 688.81		£ 3,959.60								£ 4,648.41	£ -	#DIV/0!
Bank Interest												£ 750.63	£ 750.63	-	#VALUE!
	£ -	£ 22,852.32	£ 1,672.81	£ -	£ 3,959.60	£ 22,511.10	£ 1,000.00	£ -	£ -	£ -	£ -	£ 5,750.63	£ 57,746.46	£ 39,439	146%
PAYMENT	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Clerk's Salary	£ 634.14	£ 634.14	£ 633.94	£ 634.14	£ 633.94	£ 634.14	£ 633.94	£ 634.14	£ 1,039.11	£ 682.40	£ 682.60	£ 682.60	£ 8,159.23	£ 7,761.00	105%
Litter Warden Salary	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 4,940.04	£ 4,819.00	103%
Clerk's Expenses	£ 42.24	£ 164.13	£ 114.49	£ 43.45		£ 26.98	£ 11.99	£ 42.56		£ 23.98	£ 11.99	£ 71.50	£ 553.31	£ 500.00	111%
Litter Warden Expenses	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 420.00	£ 500.00	84%
PAYE	£ 155.88	£ 155.88	£ 156.08	£ 155.88	£ 156.08	£ 155.88	£ 156.08	£ 155.72	£ 372.85	£ 176.49	£ 176.29	£ 176.29	£ 2,149.40	£ 1,924.00	112%
Payroll Admin		£ 14.00	£ 28.00		£ 14.00	£ 14.00	£ 28.00	£ 14.00		£ 28.00	£ 14.00	£ 14.00	£ 168.00	£ 200.00	84%
Administration	£ 67.50			£ 122.50		£ 20.00	£ 199.50	£ 65.00			£ 45.00	£ 80.00	£ 599.50	£ 500.00	120%
Insurance			£ 1,379.54	£ 109.28									£ 1,270.26	£ 2,000.00	64%
Audit			£ 240.00				£ 300.00						£ 540.00	£ 700.00	77%
Subscriptions	£ 704.31									£ 198.00			£ 902.31	£ 720.00	125%
Grass Cutting	£ 166.25												£ 166.25	£ 2,000.00	8%
Misc Maintenance	£ 1,870.00	£ 281.80	£ 2,327.50			£ 245.60	£ 764.75	£ 1,366.88	£ 97.50	£ 670.90	£ 2,229.00	£ 782.95	£ 10,636.88	£ 2,000.00	532%
Annual Maint Agmnt		£ 537.91	£ 537.91	£ 537.91	£ 537.91	£ 537.91		£ 1,075.82	£ 537.91	£ 537.91	£ 537.91	£ 1,075.82	£ 6,454.92	£ 3,378.00	191%
Footpaths		£ 2,428.88		£ 29.75						£ 176.90			£ 2,635.53	£ 3,000.00	88%
Highways	£ 140.00		£ 210.00		£ 20.00	£ 245.00		£ 30.00	£ 245.00			£ 175.00	£ 1,065.00	£ 4,000.00	27%
CCTV		£ 2,115.00	£ 1,815.00										£ 3,930.00	£ 1,250.00	314%
Grants & Sec 137	£ 820.00	£ 1,500.00	£ 500.00	£ 500.00								£ 3,125.50	£ 6,445.50	£ 2,000.00	322%
Chairmans Allowance								£ 175.35	£ 128.00				£ 303.35	£ 300.00	101%
Planning			£ 126.00	£ 59.50				£ 821.85	£ 427.16		£ 311.00		£ 1,745.51	£ 2,500.00	70%
VAT	£ 601.65	£ 1,941.67	£ 986.08	£ 430.20	£ 110.38	£ 213.30	£ 220.95	£ 493.74	£ 211.46	£ 291.76	£ 558.58	£ 956.73	£ 7,016.50		#DIV/0!
S106 spend		£ 4,450.00		£ 1,601.10								£ 1,156.40	£ 7,207.50	£ -	#DIV/0!
	£ 5,648.64	£ 14,670.08	£ 9,501.21	£ 4,451.82	£ 1,918.98	£ 2,539.48	£ 2,761.88	£ 5,321.73	£ 3,682.56	£ 3,056.11	£ 5,013.04	£ 8,743.46	£ 67,308.99	£ 40,052	168%
Printed : 27/03/2023															

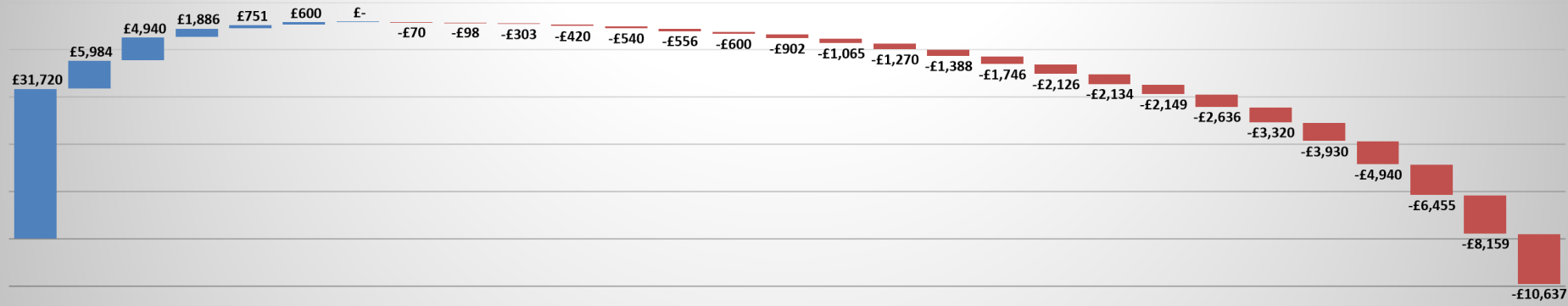
#### 4. FORCAST FOR REMAINDER OF THE FINANCIAL YEAR

EAST WOODHAY PARISH COUNCIL														FORECAST	
Receipts and Payments - 2022/23															
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Rental Income						£ 600.00							£ 600.00	£ 601.00	100%
CTS Grant						£ 6,051.10							£ 6,051.10		
Other Grants			£ 984.00				£ 1,000.00					£ 5,000.00	£ 6,984.00		#DIV/0!
Grass Cutting		£ 2,052.32											£ 2,052.32	£ 2,300.00	89%
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PAYE	£ 155.88	£ 155.88	£ 156.08	£ 155.88	£ 156.08	£ 155.88	£ 156.08	£ 155.72	£ 372.85	£ 176.49	£ 176.29	£ 176.29	£ 2,149.40	£ 1,924.00	112%
Payroll Admin		£ 14.00	£ 28.00		£ 14.00	£ 14.00	£ 28.00	£ 14.00		£ 28.00	£ 14.00	£ 14.00	£ 168.00	£ 200.00	84%
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Grass Cutting	£ 166.25												£ 166.25	£ 2,000.00	8%
Misc Maintenance	£ 1,870.00	£ 281.80	£ 2,327.50			£ 245.60	£ 764.75	£ 1,366.88	£ 97.50	£ 670.90	£ 2,229.00	£ 782.95	£ 10,636.88	£ 2,000.00	532%
Annual Maint Agmnt		£ 537.91	£ 537.91	£ 537.91	£ 537.91	£ 537.91		£ 1,075.82	£ 537.91	£ 537.91	£ 537.91	£ 1,075.82	£ 6,454.92	£ 3,378.00	191%
Footpaths		£ 2,428.88		£ 29.75					£ 176.90				£ 2,635.53	£ 3,000.00	88%
Highways	£ 140.00		£ 210.00		£ 20.00	£ 245.00		£ 30.00	£ 245.00			£ 175.00	£ 1,065.00	£ 4,000.00	27%
CCTV		£ 2,115.00	£ 1,815.00										£ 3,930.00	£ 1,250.00	314%
Donations & Sec 137	£ 820.00	£ 1,500.00	£ 500.00	£ 500.00								£ 3,125.50	£ 6,445.50	£ 2,000.00	322%
Chairmans Allowance								£ 175.35	£ 128.00				£ 303.35	£ 300.00	101%
Planning			£ 126.00	£ 59.50				£ 821.85	£ 427.16		£ 311.00		£ 1,745.51	£ 2,500.00	70%
VAT	£ 601.65	£ 1,941.67	£ 986.08	£ 430.20	£ 110.38	£ 213.30	£ 220.95	£ 493.74	£ 211.46	£ 291.76	£ 558.58	£ 956.73	£ 7,016.50	£ -	#DIV/0!
S106 spend		£ 4,450.00	£ 1,601.10									£ 1,156.40	£ 7,207.50	£ -	0%
	£ 5,648.64	£ 14,670.08	£ 9,501.21	£ 4,451.82	£ 1,918.98	£ 2,539.48	£ 2,761.88	£ 5,321.73	£ 3,682.56	£ 3,056.11	£ 5,013.04	£ 8,743.46	£ 67,308.99	£ 40,052	168%
Printed : 27/03/2023															

#### 5. Waterfall To Date for FY 2022/23

### EWPC Income v Expense Waterfall FY 2022/23

■ Increase ■ Decrease ■ Total



Precept  
Grants  
Litter Warden Grant  
Grass Cutting  
Bank interest  
Rental Income  
S106  
Payroll Admin  
Paroll Admin  
Chairmans Allowance  
Litter Warden Exps  
Audit  
Clerk's Expenses  
Administration  
Subscriptions  
Highways  
Insurance  
S106 Spend  
Planning  
Grants & Sec 137  
VAT  
PAYE  
Footpaths  
Donattons & Sec 137  
CCTV  
Litter Warden Salary  
Annual Maint Agmmt  
Clerk's Salary  
Misc Maintenance

# 1. ACCOUNTS BY CATEGORY ANALYSIS FY 2022/23

CATEGORY	INCOME / PAYMENT	PC Category	Other Notes	INCOME	EXPENSE	BALANCE	
ANNUAL	INCOME	Grass Cutting	Grass Cutting	£ 2,052		£ 2,052	
		Litter Warden Grant	Litter Warden Grant	£ 4,940		£ 4,940	
		Precept		£ 31,720		£ 31,720	
		Rental Income	Teece Lease Trade Street	£ 600		£ 600	
		Bank interest	Redwood Bank gross interest	£ 751		£ 751	
	<b>INCOME Total</b>				<b>£ 40,063</b>		<b>£ 40,063</b>
	PAYMENT	Annual Maint Agmnt			£ 5,917	-£	5,917
		Audit	Eleanor Greene Do the Numbers Ltd internal audit		£ 240	-£	240
			PKF Littlejohn external audit		£ 300	-£	300
		CCTV	Cybertronix Annual Support		£ 600	-£	600
Chairmans Allowance		Sainsburys- drinks and nibbles for last meeting 28/11/22 (Clerk purchased)		£ 175	-£	175	
		Thank you gift to John Priest for support on Neighbourhood Plan- Marks and Spencer (reimburse to Clerk)		£ 33	-£	33	
		Thank you gift to Clerk		£ 95	-£	95	
Clerk's Expenses				£ 556	-£	556	
Clerk's Salary		Clerk's Salary		£ 7,120	-£	7,120	
		Includes backpay from April for new NALC agreed salary rate		£ 1,039	-£	1,039	
Footpaths		Boardwalk repair materials. Premier Grounds Inv 1835		£ 177	-£	177	
Grass Cutting		Scofell cut 14/03		£ 166	-£	166	
Highways				£ 1,135	-£	1,135	
Insurance		Zürich Insurance- refund		-£ 109	£	109	
		Zürich Insurance, 1st of 3 year deal		£ 1,380	-£	1,380	
Litter Warden Exps		Litter Warden Exps		£ 420	-£	420	
Litter Warden Salary				£ 4,940	-£	4,940	
Misc Maintenance		Dick Randall WH playground repairs		£ 130	-£	130	
		Heath End Playground repair by Dick Randall		£ 1,870	-£	1,870	
		Lengthsman visit Aug: boardwalk materials Inv 1692		£ 246	-£	246	
		Scofell Heath End moss and weed removal		£ 35	-£	35	
		Scofell parish field path weed kill (eco spray)		£ 98	-£	98	
		Tree work in rec ground (completion of identified tree report works)		£ 2,195	-£	2,195	
		Ultimate Signs- signs for Parish Field		£ 152	-£	152	
		BDBC playground inspections		£ 834	-£	834	
		Premier Grounds post & fixing East End triangle Inv 1786		£ 236	-£	236	
		Brownies Corner litter bin replacement (Broxap)		£ 297	-£	297	
		Spraying Parish Field Path with weedkiller- Scofell Inv 29660		£ 98	-£	98	
		Defibrillator pads for defib @ WHCH		£ 66	-£	66	
		Scofell EWHV Hedge trim to front		£ 105	-£	105	
		Replacement of boardwalk (hours not materials) Inv 1871 Premier Grounds		£ 250	-£	250	
		Scofell Heath End rec tennis court repairs		£ 242	-£	242	
		Dick Randall WH playground repairs Inv 11002		£ 1,987	-£	1,987	
		WellMedical Defibrillator battery for WHCH defib		£ 233	-£	233	
		Gate repair at WH recreation ground by B Woolley		£ 550	-£	550	
PAYE				£ 2,149	-£	2,149	
Planning		ArtofData website hosting for Neighbourhood Plan		£ 126	-£	126	
S106 Spend		Woodberry 2 x picnic tables for WH recreation ground		£ 1,156	-£	1,156	
Subscriptions		HALC Membership Fee		£ 704	-£	704	
		HALC LCPD Silver membership Jan 23-Mar 24		£ 198	-£	198	
VAT				£ 108	-£	108	
Administration		Advert placed in Spectrum for EWHV		£ 20	-£	20	
		WHCH Hall Hire Q2		£ 68	-£	68	
		WHCH Hall Hire Q3		£ 123	-£	123	
		EWHV Hire 21/22		£ 200	-£	200	
		WHCH hire Q4 inv 2074		£ 65	-£	65	
		EWPC Meetings at WHCH		£ 45	-£	45	
		WHCH Hall bookings for Feb 2023		£ 30	-£	30	
Paroll Admin		Red76 Payroll for April		£ 28	-£	28	
		Red76 Payroll for Aug		£ 14	-£	14	
	Red76 Payroll for July		£ 14	-£	14		
	Red76 Payroll for June		£ 14	-£	14		
	Red76 Payroll for Sep 4407		£ 14	-£	14		
	Red76 Payroll for Oct Inv 4632		£ 14	-£	14		
Donations & Sec 137	EWPC Grant to MP McKinnon for English School for Ukraine residents		£ 500	-£	500		
	Grant to St Martin's Guild for Queen's Jubilee		£ 500	-£	500		
	Grant to St Thomas Church Fund (for Heating, via Good Exchange)		£ 1,500	-£	1,500		
	Nature Sign Design Lectern for recreation ground		£ 820	-£	820		
Payroll Admin	Red76 Payroll for Nov Inv 4836		£ 14	-£	14		
	Red76 Payroll for Dec 22 Inv 5031		£ 14	-£	14		
	Red76 Payroll for Jan 23 Inv 5269		£ 14	-£	14		
	Red76 Payroll for Feb 23 Inv 5469		£ 14	-£	14		
	Red76 Payroll for Mar 23 Inv 5694		£ 14	-£	14		
<b>PAYMENT Total</b>				<b>£ 42,285</b>	<b>-£</b>	<b>42,285</b>	
<b>ANNUAL Total</b>				<b>£ 40,063</b>	<b>£ 42,285</b>	<b>-£ 2,222</b>	
GRANTS	INCOME	Grants	BDBC Grant for Parish Field Lectern	£ 984		£ 984	
			General Grant	£ 1,000		£ 1,000	
		Received from Estate of B Scribbens for Parish	£ 5,000		£ 5,000		
	S106	BDBC Remittance for S106	£ 6,051		£ 6,051		
	<b>INCOME Total</b>				<b>£ 13,035</b>		<b>£ 13,035</b>
PAYMENT	Misc Maintenance	CE Groundworks completion of parish field path to dropped kerb		£ 250	-£	250	
	Grants	Payment of HCC Grant for Ukraine awarded to MP McKinnon		£ 1,000	-£	1,000	
	S106	Concrete Sport outdoor table tennis x 2		£ 4,450	-£	4,450	
	Picnic table in WH rec ground		£ 1,601	-£	1,601		
<b>PAYMENT Total</b>				<b>£ 7,301</b>	<b>-£</b>	<b>7,301</b>	
<b>GRANTS Total</b>				<b>£ 13,035</b>	<b>£ 7,301</b>	<b>£ 5,734</b>	
PC RESERVES	PAYMENT	CCTV	Cybertronix Axis P1455-LE, pole, SD card for WH car park	£ 1,215	-£	1,215	
			Cybertronix camera, pole, SD card for WH car park	£ 2,115	-£	2,115	
		Footpaths	John Priest footpath project	£ 204	-£	204	
			Replacement of 2 sections of boardwalk (using £1500 of grants from 2021)	£ 2,255	-£	2,255	
		Grants & Sec 137	Impact China- 390 mugs for children of Parish for King's Coronation	£ 2,126	-£	2,126	
		Misc Maintenance	AF Jones Stone Mason- War Memorial and Eliot Cohen Stone cleaning	£ 765	-£	765	
		Planning	John Priest NP July submission	£ 60	-£	60	
			Neighbourhood Plan Spectrum printing costs for Referendum	£ 549	-£	549	
			John Priest Neighbourhood Plan revisions (examiner recommendations)	£ 273	-£	273	
			John Priest Neighbourhood Plan revisions December 2022	£ 127	-£	127	
	Steve Lees planning consultant support for 21/03394/OUT Watermill Bridge	£ 300	-£	300			
	ApplePrint 30 spiral bound Neighbourhood Plans	£ 311	-£	311			
	ArtofData email service annual renewal for eastwoodhay-pc.gov.uk	£ 50	-£	50			
<b>PAYMENT Total</b>				<b>£ 10,348</b>	<b>-£</b>	<b>10,348</b>	
<b>PC RESERVES Total</b>				<b>£ 10,348</b>	<b>-£</b>	<b>10,348</b>	
<b>Grand Total</b>				<b>£ 53,098</b>	<b>£ 59,935</b>	<b>-£ 6,837</b>	