



MINUTES OF MEETING OF AMENITIES COMMITTEE
21 August 2023
10:00, Woolton Hill Church Hall

Chairman: Cllr Rand (Chair)
Present: Cllr Cooper, Cllr Roots, Cllr Hurst
Clerk: Amy White

1. Welcome and apologies

Cllr Rand welcomed everyone to the meeting.

2. Declarations of Interest

None.

3. To Agree Minutes of Previous Meeting

The minutes of the meeting held on 17 July 2023 were agreed and signed by the Chairman, Cllr Rand.

4. Actions from Previous Meeting

Date	Action
15/5/23	Clerk to agree date to meet with Scofell. In action- Meeting with Scofell 23/08/23
15/5/23	Clerk to ask Scofell to quote for a) improving the gates at both ends of the field and b) sourcing and planting trees for the parish field. In action- Meeting with Scofell 23/08/23
17/7/23	Clerk to ensure the hedge cutting at Heath End is in the Annual Maintenance Agreement- Actioned- it is within the updated contract.
17/7/23	Clerk to ask for a contractor to place new dragon tooth posts at Brownies corner, removing the chain link fence- In action- Meeting with Scofell 23/08/23
17/7/23	Cllr Roots to speak to Penwood nurseries regarding tree options for autumn planting. Cllr Roots to investigate wildflower seeds for parish field and the appropriate area for planting. Actioned- see item 7
17/7/23	Clerk to investigate grant options and boardwalk material with the National Trust and Hampshire Ranger- Actioned- see item 8
17/7/23	Cllr Hurst to create advertisement for Orchard community volunteers- In action- Cllr Hurst has a session with the gardeners club and has recently attended the East Woodhay flower show to drum up support.
17/7/23	Cllr Rand will contact Stuart Box to clarify the tablet and/or laptop that EWPC may use for viewing the CCTV. Actioned- see item 10
17/7/23	The Clerk will advertise for a local contractor for small jobs required in and around the parish. In action- Meeting with Scofell 23/08/23

5. Recreation Grounds update

No issues to update.

6. Parish field update

Cllr Rand will discuss the cutting of the field with the current tenant- the grass has grown too long and is now in need of a cut.

7. Biodiversity project

Cllr Roots has met with someone from Penwood Nurseries to discuss native trees for the parish field, for example sorbus. She will meet up with Penwood Nurseries at the field to discuss further. A further option for wildflower planting is here: www.wildflower.co.uk. Options considered are to rake/scarify a small area of the field and scatter seeds.

8. Boardwalk

The Clerk met with the Hampshire Ranger to discuss the boardwalk and areas of damage. The Ranger has confirmed that, as HCC has responsibility for footpaths, the boardwalk comes under this responsibility, and as such, they will maintain it going forward. Since the meeting, the Ranger has come out and fixed one of the areas that the Clerk had reported. Ongoing maintenance will involve support from HCC but EWPC will assist with obtaining grants for an eventual full replacement of the boardwalk to HCC standard.

Action: Clerk to investigate CAPDP funding towards the end of 2023/34 with support from the Ranger.

9. Meadowbrook-orchard ideas

Cllr Hurst will attend the Gardeners Club meeting in early September to drum up interest for support with the creation of an orchard.

Cllr Hurst has asked the BDBC legal team for a further update on the transfer of land.

Action: Cllr Hurst and Clerk to clarify s106 contract with regards to any land sale and useage restrictions.

10. CCTV- update on quote

Amenities agreed to the spec of the three new cameras. As this has been agreed at full council, the Clerk will agree the quote with Cybertronix.

A tablet trialled by Cybertronix is not up to standard so the current recommendation is for a windows laptop. Cybertronix has quoted £500 to obtain the required laptop and a £50 to set it up. Amenities agreed to accept the quote and this will be sent to full council for approval.

Action: Clerk to agree the quote with Cybertronix for 3 replacement cameras.

11. ASB on EWPC property

None to report.

12. Finance

The Clerk has received the latest S106 update from BDBC which will be fed into the full council report.

13. General Maintenance

Nothing extra.

14. Items to take to next meeting

Normal meeting agenda items. Spectrum.

Actions from 21 August 2023

- Clerk to investigate CAPDP funding towards the end of 2023/34 with support from the Ranger.
- Cllr Hurst and Clerk to clarify s106 contract with regards to any land sale and useage restrictions.
- Clerk to agree the quote with Cybertronix for 3 replacement cameras.