

**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL**  
**25 April 2022**  
**19:30 East Woodhay Village Hall**

**Chairman:** Cllr Hurst (Chair)

**Present:** Councillors Mrs K Titcomb, Mr M Rand, Mrs S Cooper, Mr M Hainge, Mr A Watson

**In attendance:** Two parishioners, Cllr Tom Thacker

**Clerk:** Amy White

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**Item 1: Apologies**

**148/21** Apologies received from Cllrs Mitchell (holiday), Dick (illness) Falconer (holiday). Cllr Bowden was absent.

The Clerk confirmed that after the no contest election, the following councillors are the current councillors for EWPC: James Mitchell, Paul Hurst, Mark Rand, Susan Cooper, Karen Titcomb, Andrew Watson, Martin Hainge, Graham Dick, Simon Bowden.

Cllr Jarvis did not stand for re-election and has therefore stepped away from the council; we thank him for his hard work and dedication.

We are now advertising for one new councillor.

**Item 2: Declarations of Interest**

**149/21** None.

**Item 3: To Agree Minutes from 28 March 2022**

**150/21** The minutes of the meeting held on 28 March 2022 were agreed and signed by the Chairman.

**Item 4: 151/21 Matters Arising from 28 March 2022 Meeting**

Item	Action	Owner
<b>120/21</b>	Cllr Hainge to send current speed data to Cllr Mitchell. <i>Actioned</i>	<b>Cllr Hainge</b>
<b>126/21</b>	Cllr Rand to contact Malcolm Perris re possibility of hardcore at the gate in Hollington. <i>Malcom Perris has sold the farm to a Ms Frances Shingles- she would like to mneet with Cllr Rand and Cllr Watson to discuss the field and gates this Saturday 29/04/22.</i>	<b>Cllr Rand</b>
<b>136/21</b>	Clerk/Cllr Rand to apply for Jubilee Funding from BDBC. <i>Actioned</i>	<b>Clerk/Cllr Rand</b>
<b>136/21</b>	Cllr Falconer to investigate S106 funding for EWPC from the Sungrove development. <i>Actioned- see Cllr Falconer's report, item 5.</i>	<b>Cllr Falconer</b>

<b>136/21</b>	Cllr Mitchell to write to Cllr Thacker requesting regular updates specific to East Woodhay/North Hampshire. <b>Actioned</b>	<b>Cllr Mitchell</b>
<b>137/21</b>	Cllrs Bowden and Hainge to lead on the Mount Road follow up communication with schools and SID positioning in Mount Road. Clerk to liaise with HPC re Thorngrove School. <b>Actioned (see SID report item 13; Clerk has sent the letter to all schools, including Thorngrove via Highclere PC)</b>	<b>Cllrs Bowden/Hainge</b>
<b>140/21</b>	Clerk to confirm tree works with Highclere Tree Works for WH recreation ground. <b>Actioned</b>	<b>Clerk</b>
<b>140/21</b>	Clerk to action new signage for Parish Field, in conjunction with Amenities Team. <b>Actioned. Signs should be in place within two weeks.</b>	<b>Clerk</b>
<b>140/21</b>	Cllr Bowden to initiate biodiversity project and report back to PC at next meeting. <b>Not Actioned as not in attendance.</b>	<b>Cllr Bowden</b>
<b>142/21</b>	Cllr Dick to find out the timings of the scheduled works so that the community can be informed nearer the time. <b>In progress.</b>	<b>Cllr Dick</b>

#### **Item 5: 152/21 Borough and County Councillor Reports**

Cllr Falconer was absent but provided the following update:

*At the last meeting we discussed why there was no CIL on Sungrove. Cllr Titcomb gave me the background and I asked the Head of Planning for his comments. It seems that CIL is zero rated on commercial applications, it only applies to housing. There was no S106 applied as it was considered that Sungrove would have no impact on the infrastructure.*

Cllr Titcomb was clear that there are grave concerns about the state of the road from Woolton Hill to East End; this has been reported to HCC as a concern due to the Sungrove development. Cllr Thacker said that all reports to HCC will have a 'ticket' which he can follow up on should no response be received. Hampshire will not pay for the repair of a road which has been damaged by the development- this should be accounted for by the planning enforcement team at BDBC.

**Action:** Cllr Dick to put in East End road reports to HCC and to escalate to BDBC planning enforcement [AMENDED 05 May 2022 after clarification with Cllr Dick (who was absent); a ticket number has been created at HCC and the Clerk will send this to Cllr Thacker for checking up on progress].

Cllr Thacker will do a schedule of attendance at Parish council meetings. He requested 10 days notice for questions at PC meetings that require feedback from HCC.

He reminded the PC of the government consultation paper on waste recycling to include DIY waste FoC: Cllr Hurst commented that feedback from EWPC parishioners is that people are still very unhappy with the Newtown Road HWRC situation.

Please see end of the minutes for a further update from Cllr Thacker.

#### **Item 6: 153/21 Consideration of grant request from St Thomas' Church**

Bertha Bates and Chris Vane attended from St Thomas' Church regarding their grant request. The boiler in the church has broken. It is going to cost £23000 for under-pew electric heaters and 10 radiators. Potential total cost £40000 of renovations.

Chris talked about the community aspect of the church's provision, including brownies, community café, children's groups etc. It is designated as a place of safety for residents of Broadmead should it ever be needed. The school federation of St Thomas' and Woolton Hill Juniors use the church for services and learning.

An application to Greenham Trust is pending.

Cllr Titcomb suggested that the schools are asked re funding.

Councillors suggested opening up the church to other events and charging, e.g. the groups that use the church, concerts etc, which might open up other grant funding opportunities, for example National Lottery. The PC offered its assistance for any fundraising activities and are keen to hear progress reports.

Cllr Thacker also has a funding pot and recommended the applicants apply to him once it opens up for 2022/23.

**Full Council agreed to offer a grant of £1500 (the same as was given to St Martin's Church in 2021).**

**Action:** Clerk to organise grant to St Thomas' Church

#### **Item 7: 154/21 Mount Road safety concerns**

The Clerk has contacted all primary schools regarding road safety concerns. Cllr Hainge has had communication with Mr Davis, Head teacher of the federated schools and will feedback local SID data.

The PCSO will do some patrolling along WH Road and Mount Road w/c 09 May during school hours.

The Council agreed that it would be prepared to buy another SID to be permanently located on a road- Cllr Hainge will come back, once he has collected more data, on which road he feels will be most appropriate.

#### **Item 8: 155/21 Planning**

Please also see planning minutes on the website [here](#).

#### **Item 9: 156/21 Neighbourhood Plan Report- Cllr Hurst**

**The Neighbourhood Plan is in the final week of Reg 16 Consultation.** The consultation ends on **Tuesday 3rd May**. Any feedback from the community should be made before this date, following the instructions on the BDBC website. A final call for any responses has been made on the EWPC Facebook page.

The Examiner for the NP has been appointed and as yet we have received no communication from her. At present we have had no visibility of any stakeholder feedback - this will be communicated at the end of the process. Once the consultation period is over we expect to receive detailed comments/ questions from the Examiner and we will be required to respond. At this point we will have an idea of any issues to resolve and the likely hurdles to overcome and timing to proceed to referendum.

**Item 10: 157/21 Amenities**

Please see Amenities Minutes [here](#).

There is some illegal activity going on in the WH car park. Cllr Rand has met with Stuart Box of Cybertonix, which provides the CCTV, to discuss how camera angles can be altered to ensure the whole of the car park is covered. There has also been further vandalism in St Thomas' Church which has led to a lock needing to be changed for the second time. The PCSO is aware and will be doing further inspections of WH over the next few weeks due to an increase in complaints.

**Item 11: 158/21 Footpath Project update**

Cllr Watson has completed the project mapping the footpaths and stiles/gates. John Priest is producing the document (for council use). Currently it looks like approximately 50 stiles could need replacing. The cost to replace stiles to gates would be approximately £20000. Cllr Watson is now in the process of reapplying for National Lottery Funding.

**Item 12: 159/21 Highways**

The Clerk shared Cllr Dick's report in his absence. It can be found on the website.

**Item 13: 160/21 Speed Awareness Project Update**

Cllr Hainge has added a SID location on (Mount Road just into Highclere). His report is at the end of the minutes.

**Item 14: 161/21 Confirmation of response to ICO complaint received**

The Clerk shared the response to be sent to the ICO with the council in advance of the meeting, Full Council agreed with the response.

**Action:** Clerk to send council response to ICO on 26 April 2022.

**Item 15: Finance Update**

**162/21** The Clerk presented the following accounts for payment for April 2022:

4-Apr-22	Clerk's Expenses	BDBC Travel, parking, lunch. Zoom.	£ 42.24
	VAT	BDBC Travel, parking, lunch. Zoom.	£ 2.40
25-Feb-22	Highways	SID Movement by Premier Grounds x 4	£ 140.00
25-Feb-22	VAT	SID Movement by Premier Grounds x 4	£ 28.00
	Subscriptions	HALC Membership Fee	£ 704.31
31-Mar-22	Grass Cutting Rec	Scofell cut 14/03	£ 166.25
	VAT	Scofell cut 14/03	£ 33.25
3-Apr-22	Admin (inc Courses)	WHCH Hall Hire Q2	£ 67.50
20-Apr-22	Grants & Sec 137	Nature Sign Design Lectern for recreation ground	£ 820.00
	VAT	Nature Sign Design Lectern for recreation ground	£ 164.00
20-Apr-22	Misc Maintenance	Heath End Playground repair by Dick Randall	£ 1,870.00
	VAT	Heath End Playground repair by Dick Randall	£ 374.00
27-Apr-22	Litter Warden Salary	Includes living wage increase from £8.91 to £9.50ph	£ 411.67

27-Apr-22	Litter Warden Exps		£ 35.00
27-Apr-22	Clerk's Salary	Includes inflationary increase of 2%	£ 634.14
27-Apr-22	PAYE	HMRC Month 1	£ 155.88

£  
**Total: 5,648.64**

The end of year finance report is at the end of the minutes.

**Item 16: 163/21 Items to carry forward to a subsequent meeting**

Review of EWPC website- June

Finance moving forward- May

Councillor expenses from BDBC remuneration panel- May

***The next meeting will be the Annual Meeting (6:30pm) and Annual Parish Meeting (7pm) on Monday 23rd May @ Woolton Hill Church Hall.***

**Actions 25/04/22**

Item	Action	Owner
153/21	Clerk to organise grant to St Thomas' Church	Clerk
161/21	Clerk to send council response to ICO on 26 April 2022.	Clerk

**Councillor Reports April 2022**

Item 5: Cllr Thacker, HCC Update

**Mount Road**

25/04/2022 – Safety concerns raised by a resident

I have discussed the matter with HCC traffic managers.

*Options, such as those outlined by parish councillor Bowden, could be looked at with the local schools engaging with the Hampshire School Travel Planning team who have offered their support to the local schools in terms of assisting with some travel planning advice/measures. HCC advise that these schools include St Thomas' CE Infant School and Woolton Hill Junior School.*

*Another option would be to look at the concept of a 'modal filter' (i.e. limiting the road to cyclists and pedestrians to create a traffic free walking route, except for access), which in*

*turn could prevent the need for expensive infrastructure. Such a project would need to be led and funded by the Parish Councils and involve the community to achieve the best outcomes. Hampshire County Council has a Hampshire Services transport team who can be commissioned for such projects and can provide a quotation for the investigation work, should this be something you might like to consider. They can be reached through the dedicated website Services for Environment, Transport and Economy | Hampshire County Council ([hants.gov.uk](https://hants.gov.uk)).*

*Unfortunately, the Council would not be able to prioritise any investigation of a scheme of this nature currently through its own programmes as there are no recorded injury accidents, therefore meaning it wouldn't meet the criteria to act on immediately or be prioritised ahead of locations where safety issues have already occurred. It seems there are no S106 funds available to fund such an initiative at the moment, either.*

### **HWRCs**

**25/04/2022**

*A government consultation paper indicates that the definition of household waste may be extended, including waste from such activities as DIY and home improvements. This will increase the amount and type of waste that local authorities would have to process without charging local residents for, inevitably increasing the cost to councils. There was no mention in the paper of cross-border waste issues, such as the charging by West Berks of East Woodhay residents for access to Newtown Road by residents of East Woodhay.*

### **HCC Finance/budget update**

**25/04/2022**

#### **Budget**

HCC is under increasing financial pressure:

- Seven successive two-year change programmes implemented since 2010 to deliver cumulative savings of £640m.
- The Council is working to achieve savings of £127m; a further £80m SP2023 savings required by 2023/24.
- Inflation has risen to the highest level since 2011, with CPI reaching 5.1% in November 2021
- Additional National Insurance costs of £2.3m for internal staff and associated increases to contractual costs
- Significant pressures are building in adult social care with market prices now around 16-18% higher than the Council's existing provision, which will create an additional budget pressure in 2022/23
- HCC is having increasingly to draw from the reserves.

**HCC approved £2.4 billion spending on local services in 2022/2023**

Plans for the next financial year focus on the county's ongoing work following the pandemic, support for vulnerable children and adults, investment in Hampshire's roads and infrastructure to support economic recovery, as well as climate change mitigation.

The annual council tax charge for a Band D property will be £1,390.86 – an increase of £0.78 per week, equating to 2.99%, of which 1% is for adults' social care. The budget includes £556.2 million of capital expenditure over the next three years to boost jobs, the quality of the environment and to tackle climate change.

The proposed capital programme includes: • £109 million in new and extended school buildings to ensure there is a school place for every child in Hampshire • £136 million for structural maintenance and improvement of roads and bridges in Hampshire over the next three years • £109 million for integrated transport schemes including over £50 million specifically focused on walking and cycling improvements • £95 million for major improvement of school and other County Council buildings and land holdings over the next three years following the £33 million for decarbonisation schemes covering solar PV, single to double glazing window replacements, transition from oil to gas and the implementation of heating controls that took place in 2021-2022

#### **A343 road surface issues** (reported by EWPC and HPC)

I have asked for an update on ticket 21597219. I will forward to the clerk, when I receive it.

#### Item 13: Speed Awareness Data report, Cllr Hainge

We have now covered 12 locations in the Parish and have identified the areas where we believe there to be the worst speeding issue. All are focussed on the Woolton Hill Road from both sides of the village, coming from the A343 Newbury /Andover road and at the other end of the road from Ball Hill.

In this first location the 85th Percentile speed was 33.8 mph with 36 % travelling over 30 mph and at the other end of the village the 85th percentile speed was 34.3 mph with 34% travelling over 30 mph.

Entering the village from the direction of the A343 we have also placed the unit opposite to the Junior School where we are still recording an 85<sup>th</sup> percentile speed of 31.9 mph and 20% of drivers exceeding 30 mph.

*Remember that the 85<sup>th</sup> percentile speed is:*

*The 85th percentile is often used to determine speed limits for roads. The theory assumes that most drivers are reasonable and do not want to get in an accident, but do want to get to their destination as quickly as possible. Therefore, a speed at which 85 percent of people drive is figured to be the highest safe speed for that road.*

Have spoken with Hannah Clapham PCSO for the Tadley area and she has put me in touch with Matthew Garney who is responsible for the Speedwatch programmes and am awaiting his call to discuss next steps.

Have also contacted Paul Davies, head of the Woolton Hill Junior school, as agreed at the last meeting, to discuss education through the parents of the children about the dangers of speeding. He is coming back with a meeting date.

Also continuing with regular updates in the Spectrum magazine – next one in June.

End of Year Finance Report, Cllr Mitchell

**EAST WOODHAY PARISH COUNCIL  
FINANCE TEAM UPDATE 2021/22 END OF YEAR REPORT  
Presented to EWPC 25<sup>th</sup> April 2022**

**1. COMMENTARY FOR FY2021/22**

- Bank Accounts £55,322 (Current £14,258 Redwoods £41,064k)
- Overspent balanced budget by £12.2K
- Spent £12.2K from Parish Council reserves

Major projects undertaken in the year

1. Parish Field Path creation
2. Boule Court creation
3. Outdoor Exercise equipment on rec ground
4. New CCTV equipment
5. Purchased a Speed Monitor (smiley/unhappy face)
6. Made safe several trees on PC property
7. Grant to St Martins for Church Tower appeal
8. Consultancy costs and completion of Neighbourhood plan
9. Consultancy for Watermill Bridge planning
10. Woolton Hill Playground repairs
11. Deer fencing for rec ground

These projects are over and above the PC costs for regular functions of PC continuity (clerk and litter warden salaries) and PC land management.

The fact that the council is engaged whole heartedly in projects is a good thing and it is a good thing that council reserves have been reduced by £12K. This is parish money and needs to be spent on the parish.



## 2. FISCAL YEAR COMPARED TO BUDGET

RECEIPTS	ACTUAL	BUDGET	% of Budget
Precept	£ 30,500	£ 30,500	100%
Double Taxation	£ -	£ 0	0%
Litter Warden Grant	£ 4,633	£ 4,633	100%
Rental Income	£ 600	£ 601	100%
CTS Grant	£ 21,764	£ -	0%
S106 Monies	£ 15,632	£ 0	
Other Grants	£ 2,032	£ 2,032	100%
VAT Recovered	£ 9,455	£ 0	
Bank Interest	£ -	£ 0	0%
	<b>£ 84,616</b>	<b>£ 37,766</b>	<b>224%</b>
PAYMENTS	Total	BUDGET	% of Budget
Clerk's salary	£ 7,576	£ 9,114	83%
PAYE	£ 1,919	£ 400	480%
Litter Warden Salary	£ 4,633	£ 4,633	100%
Litter Warden Exps	£ 420	£ 750	56%
Clerk's expenses	£ 522	£ 275	190%
Admin (inc Courses)	£ 1,323	£ 800	165%
Insurance	£ 1,414	£ 1,350	105%
Audit	£ 440	£ 450	98%
Subscriptions	£ 708	£ 696	102%
Grass Cutting	£ 1,164	£ 1,224	95%
Misc Maintenance	£ 7,112	£ 2,200	323%
Annual Maint Agmnt	£ 3,881	£ 3,795	102%
Footpaths	£ 18,860	£ 4,000	472%
Highways	£ 7,216	£ 1,000	722%
CCTV	£ 600	£ 1,979	30%
Grants & Sec 137	£ 1,500	£ 1,500	100%
Chairmans Allowance	£ 225	£ 250	90%
Neighbourhood Plan	£ 5,637	£ 2,500	225%
VAT	£ 10,912	£ 1,387	787%
S106 spend	£ 20,773	£ 0	0%
	<b>£ 96,834</b>	<b>£ 38,303</b>	<b>253%</b>
PROFIT / LOSS	<b>-£ 12,217</b>	<b>-£ 537</b>	

### 3. Waterfall To Date for FY 2021/22

