



MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
25 July 2022
19:30 East Woodhay Village Hall

Chairman: Cllr Hurst (Chair)

Present: Councillors Mr M Rand, Mr M Hainge, Mr A Watson, Mr G Dick, Mrs K Titcomb, Mrs S Cooper

In attendance: Cllr John Izett, one parishioner

Item 1: 15/22 Apologies

Apologies received from Cllrs Falconer, Thacker, Mitchell and Bowden.

Item 2: 16/22 Declarations of Interest

None.

Item 3: 17/22 To approve Minutes of meeting held 27 June 2022

The Minutes were accepted as a true record and signed by the Chairman, Cllr Hurst.

Item 4: 18/22 Actions arising from meeting held 27 June 2022

| Item | Action | Owner |
|-------|--|--------------------|
| 19/22 | Clerk to write formal letter to BDBC and resubmit NP. Actioned | Clerk |
| 20/22 | Clerk to speak to solicitor from Charles Lucas Marshall (now Coffin Mews) 01 July 2022 to instigate deed conveyance confirmation. Actioned and in progress. | Clerk |
| 21/22 | Clerk to confirm approval of resolution to execute deeds to Foot Anstey solicitors. Actioned | Clerk |
| 23/22 | Clerk to contact contractors to complete parish field path. Not actioned- Cllr Rand to complete | Clerk |
| 26/22 | Clerk to organise grant to Parishioner and pursue other sources of funding and assistance for any Ukrainian families and their sponsors in East Woodhay. In progress. | Clerk |
| 30/22 | Cllr Bowden to investigate media pack for EWPC events. No update- Cllr Bowden absent. | Cllr Bowden |

Item 5: 19/22 Borough and County Councillor Reports

Please see Cllr Thacker's report at the end of the minutes.

Cllr Izett reported that the planning department at BDBC is under pressure. Some applications are being outsourced (outsourcing to Belfast was reported in the Newbury Weekly News, Cllr Izett confirmed there is only one person in Belfast).

Update on the Local Plan: The completion of the Local Plan is proving challenging but it is important to get it completed on time so that there is a plan which is able to counter the speculative development the Borough is seeing, especially from the ongoing housing supply issue.

Serco has been remonstrated by BDBC and invited back to update BDBC in a few months' time on improvements to the current poor service.

COLAF Cost of Living Assistance Fund- designed to help most needy families in the borough. £1m, first come first served. Goes live 01/08/22.

Action: Clerk to add info on COLAF to website. Cllr Cooper to inform Rev. Christine Dale.

Cllr grant schemes are starting up again- £2k has been allocated to each of our Evingar ward councillors. Deadline 27/01/23.

Ukraine: 162 families are registered within the borough (336 individuals). There is a good network of support provided by Basingstoke Voluntary association.

Cllr Titcomb expressed EWPC's frustration at the inconsistency of planning decisions. Cllr Izett suggested that they meet the planning officers and will speak to Cllr Falconer to arrange for EWPC to meet with Mike Townsend of BDBC planning.

Item 6: 20/22 Planning

Please also see planning minutes on the website [here](#).

Development Control Committee 10th August 6:30pm- regarding both Chancers Barn (BDBC current recommendation to approve) and the 3 houses at WH Sports Club (BDBC current recommendation to approve).

Someone from the planning committee will present EWPC's case (EWPC objected to both applications).

Item 7: 21/22 Neighbourhood Plan Update on consultation- Cllr Hurst

Please see Cllr Hurst's report at the end of the minutes.

Item 8: 22/22 Amenities

Please see Amenities Minutes [here](#).

The council acknowledged the WH Sports Club change of scope in their LIF request to BDBC (see Amenities Minutes of 13/07/22).

The quote for the replacement gate and post in the WH recreation ground was approved.

Cllr Rand reported on Mrs Roots and how useful it had been for her to attend a 'parish pollinator's' meeting for the planned biodiversity project.

Noisy gate at the end of the parish field by the doctor's surgery- Cllr Dick to highlight exactly what he has found online that can be added/alterd to the gate to (hopefully) improve the noise.

Action: Cllrs Dick and Rand to find solution to noisy gate on Parish field.

Item 9: 23/22 Footpaths update

Cllr Watson has walked all of the paths as part of the footpath project. He will draft a communication for the Clerk to send to local landowners to offer to improve their stiles by replacing with gates. Cllr Watson has sent the footpath document to a local gate supplier to get a ball park figure for the full project. Once we have this, we can decide how to proceed (via urgency or response).

Masons Court- a parishioner asked whether the parking area could be improved- there is a small hole (from a missing post) and the posts are skewed.

Action: Cllr Dick to investigate with HCC whether they own that piece of land.

Action: Clerk to arrange repairs subject to Cllr Dick's investigation.

Boardwalk- the Clerk reported some dangerous wire sticking up and some broken boards. These will be fixed/replaced by Premier Grounds on 01/08/22.

Item 10: 24/22 Lengthsman tasks for August

Premier Grounds will be in the Parish 27/08 for 15 hours.

White finger posts are looking rusty- the Clerk will clarify whether Premier Grounds can repaint at least one of these with their hours.

Masons Court parking and other minor repairs will be added to the worksheet.

Item 11: 25/22 Highways

Cllr Dick's report can be found on the website [here](#).

Item 12: 26/22 Speed Awareness Project Update- geography work with local students

Cllr Hainge has been approached by Jayne Roach of Burghclere Secondary school regarding a geography project with her students. They want to place the SID on the WH road on 20/09/22 to measure speed. Council was supportive of this and the Clerk will provide more info to Jayne should she require it.

Item 13: 27/22 Police Update

Cllr Cooper has received a report from the PCSO: Report of kids doing some drug 'balloons' in the WH playground.

Item 14: 28/22 Finance Update

There is no report this month due to Cllr Mitchell being on holiday.

Accounts for payment:

The Clerk presented the following accounts for payment:

| | | | |
|-----------|----------------------|--|-------------|
| 26-Jul-22 | Clerk's Salary | | £ 634.14 |
| 26-Jul-22 | Litter Warden Salary | | £ 411.67 |

| | | | |
|-----------|---------------------|--|------------------------|
| 26-Jul-22 | Litter Warden Exps | | £ 35.00 |
| 26-Jul-22 | PAYE | HMRC Month 4 | £ 155.88 |
| 26-Jul-22 | Clerk's Expenses | Zoom.pro, New padlocks for iron bar gate, chain and links for boules court | £ 43.45 |
| 26-Jul-22 | VAT | Zoom.pro | £ 2.40 |
| 26-Jul-22 | S106 spend | Woodberry- Picnic table in WH rec ground (S106 play equipment) | £ 1,601.10 |
| 26-Jul-22 | VAT | Woodberry- Picnic table in WH rec ground (S106 play equipment) | £ 320.22 |
| 26-Jul-22 | Admin (inc Courses) | WHCH Hall Hire Q3 | £ 122.50 |
| 26-Jul-22 | Footpaths | John Priest footpath project | £ 29.75 |
| 26-Jul-22 | Planning | John Priest NP July submission | £ 59.50 |
| 26-Jul-22 | Annual Maint Agmnt | Scofell Maintenance and grass cuts 28536 | £ 537.91 |
| 26-Jul-22 | VAT | Scofell Maintenance and grass cuts 28536 | £ 107.58 |
| 26-Jul-22 | Grants & Sec 137 | EWPC Grant to Ms McKinnon for set up of English School for Ukraine residents | £ 500.00 |
| | | | £ |
| | | | Total: 4,561.10 |

VAT Reclaim of £3959.60 made on 25/07/22

Item 15: 29/22 East Woodhay Charities- new Trustee

Cllr Cooper reported that Rev. Christine Dale is looking for a new Trustee.

It was agreed that the Council will approve the new trustee via email should it be possible before the September meeting.

Item 16: 30/22 New Councillor co-option

Cllr Titcomb proposed Ms Roots, who has attended the recent Amenities Committee regarding the Parish field biodiversity project. Ms Roots was unable to attend the meeting but the Council discussed her suitability to be co-opted onto the Council. The Clerk had contacted Ms Roots who was keen to be co-opted.

Proposer: Cllr Titcomb

Secoder: Cllr Dick

Vote: All voted to co-opt Mrs Roots in her absence.

Action: Clerk to organise email and declaration of interest forms.

Item 17: 31/22 Items to carry forward to next meeting

Usual agenda items.

Actions 25/07/22

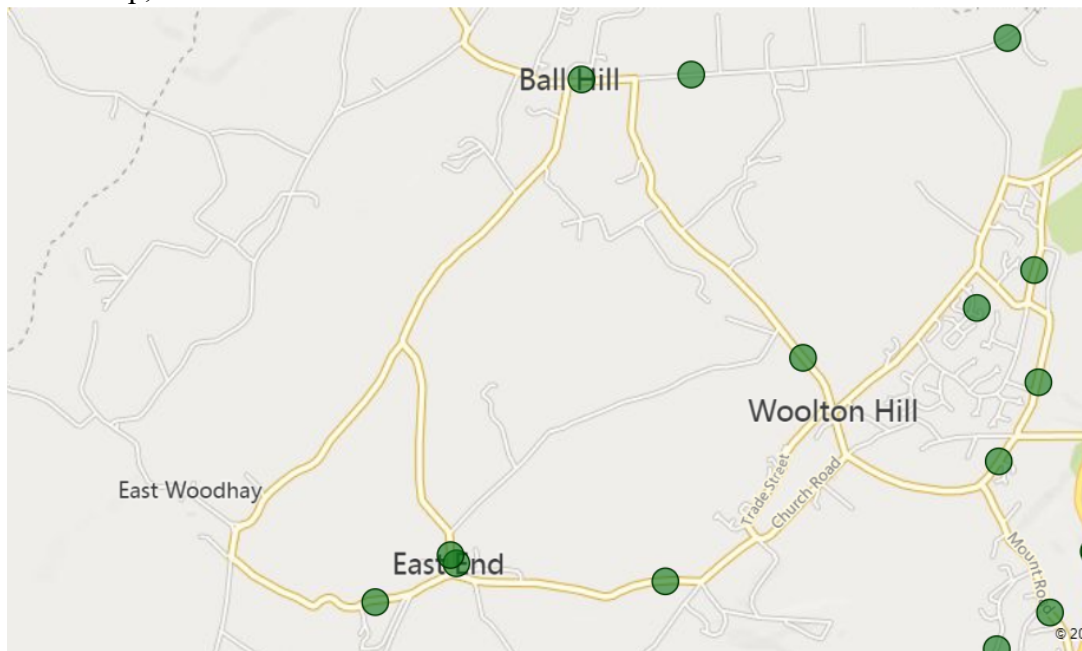
| Item | Action | Owner |
|-------|---|--------------------|
| 19/22 | Clerk to add info on COLAF to website. Cllr Cooper to inform Rev. Christine Dale. | Clerk/Cllr Cooper |
| 22/22 | Cllrs Dick and Rand to find solution to noisy gate on Parish field. | Cllrs Dick/Rand |
| 23/22 | Cllr Dick to investigate with HCC whether they own parking space at Masons Court. Clerk to arrange repairs subject to Cllr Dick's investigation. | Cllr Dick Clerk |
| 30/22 | Clerk to organise email and declaration of interest forms for Ms Roots. | Clerk |

Items 5: Cllr Thacker's HCC report

Reporting of issues

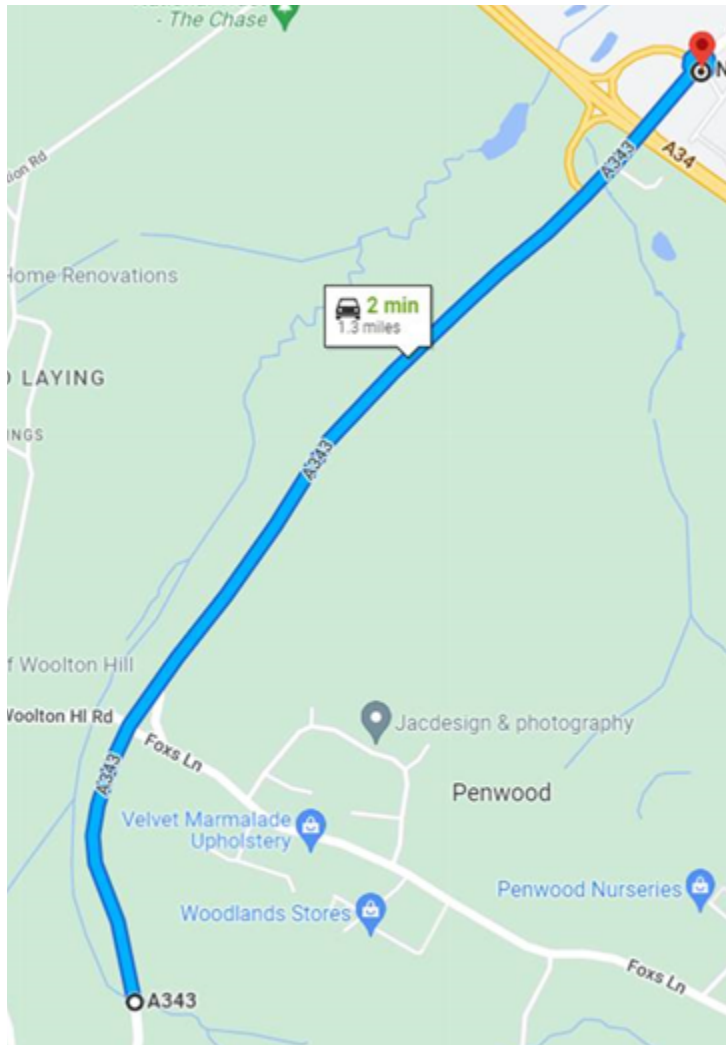
The map below is an extract from a new mapping tool given to members to track reported items for such issues as road potholes or side degradation of roads, as well as such matters as trees and verges.

In the map, I have filtered it for issues that have not been closed.



I have asked for some enhancements which are being considered, including giving access to borough and parish councillors. I have also asked for a table format report that includes more detail for each dotted item, presented as a spreadsheet. In the meantime, please raise any items that do not appear above, in the normal way. Equally, if there is an item that does not appear here that has already been reported, please take it up with me, citing the Tracking ID number. If you would like any information on the progress of any of the green dots that appear in East Woodhay parish, please let me know.

A343 Road resurfacing



Whilst outside East Woodhay Parish, most parishioners use the A343.

I spoke with the project manager for road resilience programmes to request urgent attention to, (amongst others), the stretch of road pictured above. I am now discussing the issue of the condition of with the Head of Highways (Commissioning). He has advised me that he has asked his Asset Management team for the latest asset condition information HCC has on the sections that I have identified and he has also asked a colleague to have a drive through to assess current and future maintenance needs.

He will update me in due course.

Ukraine Support

The latest available figures are that as of 19 July 2022, 75,585 visas have been issued for England. In Hampshire, 2,083 visas have been issued and 2,770 guests have arrived.

Hampshire County Council receives notifications of matched hosts and guests who have been accepted onto the Homes for Ukraine Scheme, through the Foundry system that is administered by the Department of Levelling Up, Housing and Communities. Hampshire works to provide such support as finding school places for the children of refugee families. The link below is the Hampshire County Council homepage for support for Ukrainian families: <https://www.hants.gov.uk/ukraine>

This provides guidance for our Ukrainian guests, guidance for sponsors and other guidance, such as how to make donations.

This has a link to a grants page:

<https://www.hants.gov.uk/community/grants/grants-list/leaders-community-grants>

Communities can apply for grants of up to £5,000 from Hampshire County Council for projects that will help Ukrainian arrivals to access the support they need.

If anyone is having difficulty getting support, please would they contact me directly.

Item 7/21:22 Cllr Hurst NP report

Basingstoke and Deane Borough Council ran a six week Regulation 16 consultation on a submission version of the East Woodday Neighbourhood Plan (NP) between March and May 2022. An examiner was then appointed to carry out an independent examination of the Plan.

The examiner identified that the BDBC Strategic Environmental Assessment (SEA) document within the NP did not cover the specific conditions required to assess the part of the River Test catchment area in the parish. This meant that the document did not meet a legal requirement for a NP. At this stage the examination was halted and BDBC were asked to perform the required environmental assessments.

BDBC completed the assessments and updated the SEA and the Habitats Regulations Assessment (HRA) with the appropriate information. These documents were sent to the relevant environmental agencies for consultation. Sign off by the relevant agencies was completed in July after five weeks of consultation.

The NP was updated to reflect the environmental assessment update. This was a minor change. Within the plan, Neighbourhood Plan Policy HO2 (Settlement Policy Boundary and Building in the Countryside) has been updated. No other policies in the Plan have been changed.

After the environmental assessments were approved by the agencies the NP was resubmitted to BDBC for legal approval to rerun Regulation 16 consultation. The NP documents were recently legally approved by BDBC and moved to Regulation 16 consultation again. As consultation will take place over the summer holidays Regulation 16 will this time run for seven weeks rather than the normal six weeks. This will mean that at the end of this process the NP public consultation will have covered nineteen weeks, plus the five weeks of environmental agency consultation. This is a much longer public consultation period than normal.

The revised Submission East Woodhay NP is subject to formal Regulation 16 public consultation from **Monday 18 July to 4pm on Monday 5 September 2022**. Comments made in response to the first Regulation 16 consultation in March-May 2022 will still be taken into account by the examiner. It is not necessary for stakeholders to resubmit comments if their views have not changed.

The updated Submission East Woodhay NP consists of the following documents:

- East Woodhay Neighbourhood Plan
- Consultation Statement and appendices
- Basic Conditions Statement

- Strategic Environmental Assessment and Habitat Regulations Assessment screening report and decision notice (June 2022)

From Monday 18 July 2022, these documents, along with a guidance note, can be viewed on the council's website at www.basingstoke.gov.uk/EWNP, or will be available for public inspection at:

- Basingstoke and Deane Borough Council Offices (8:30am - 5:00pm on Mondays to Thursdays, and 8:30am - 4.30pm on Fridays);
- Basingstoke Discovery Centre (8:30am - 6:30pm on Mondays to Fridays, and 8:30am - 4:30pm on Saturdays);
- Newbury Central Library, The Wharf, Newbury, RG21 5AU (9am - 5pm Monday-Wednesday and Friday, 9am- 6pm Thursday, and 10am - 4pm on Saturdays).
- Peter Brunsdon Associates, Old Axe and Compass, East End, Newbury, RG20 0AA (9:00am-17:30 Monday to Saturday).
- Woolton Hill Church Hall, Church Road, Woolton Hill, Newbury, RG20 9XF
- East Woodhay Village Hall, East Woodhay, Newbury, RG20 0AR.

Representations in relation to the East Woodhay NP and supporting documents should be submitted to the borough council using one of the following methods:

- **Online response form** at www.basingstoke.gov.uk/EWNP
- **Return representation form or submit written comments by post to:** Planning Policy Team, Basingstoke and Deane Borough Council, Civic Offices, London Road, Basingstoke RG21 4AH
- **Return representation form or submit written comments by email**
to: local.plan@basingstoke.gov.uk

Only those representations that are made in writing and that are received by the BDBC within the consultation period (ending at 4pm on 5 September 2022) will be considered. All responses will then be forwarded to the plan's examiner.