

**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL**  
**25<sup>th</sup> February 2019**  
**WOOLTON HILL CHURCH HALL**  
**AT 7.30pm.**

**CHAIRMAN** : Cllr James Mitchell (Chair)

**PRESENT** : Councillors Mr B Lambert, Mrs H Teece, Mr P Hurst, Mr M Rand, Mr P Jarvis, Cllr S Cooper,

**ALSO PRESENT:** Parishioner Nick Roffe; Adrian Batchelor, Dominic Walters (East Woodhay Cricket Club)

**CLERK** : Amy White

---

**ITEM 1: APOLOGIES**

Cllr Thacker.  
Cllr Sanders.  
Cllr Murdoch is on holiday.

**ITEM 2: DECLARATIONS OF INTEREST**

Cllr Mitchell declared an interest in the cricket club proposal (see item 14). Cllr Cooper declared an interest in the Charities Field discussion (see AOB).

**ITEM 3: MINUTES OF LAST MEETING**

The minutes of the meeting held on 28<sup>th</sup> January were agreed and accepted as a true record.

**ITEM 4: MATTERS ARISING**

6.3 ACTIONED  
7.1 ACTIONED- Premier Grounds & Garden Maintenance have provided an initial quote of £3700.  
More quotes needed.  
7.2 ACTIONED  
7.3 ACTIONED  
7.4 No longer an action  
10.1 ACTIONED  
11.2 ACTIONED  
12.1 ACTIONED  
14.1 ACTIONED  
14.2 ACTIONED  
15.1 ACTIONED  
17.3 ACTIONED  
17.7 ACTIONED

**ITEM 5: PLANNING INCLUDING NEIGHBOURHOOD PLAN**

- 5.1 Cllr Lambert referred to the most recent planning minutes held on the website for the latest applications: <http://www.eastwoodhay-pc.gov.uk/community/east-woodhay-parish-council-12776/minutes1/>
- 5.2 The Planning team and Clerk have met to resolve concerns re the new website's Planning Tracker not capturing all information.
- 5.3 Neighbourhood Plan- See Cllr Hurst report at the end of the minutes

**ACTION:** Cllr Rand to send the link to the Draft NP to rest of Parish Council

Cllr Hurst mentioned the increase of developer interest. The NP Steering Group will discuss how to respond to this interest.

Cllr Rand commented that the Grant received in January has now been spent, other monies needed will come from the ring-fenced amount held by EWPC.

**ITEM 6: PERMISSIVE PATH**

- 6.1 Cllr Mitchell has started the planning application. This is still in progress.

**ITEM 7: AMENITIES INCLUDING FOOTPATHS**

- 7.1 Footpaths

The 4 rotten boards on the Trade Street side of the boardwalk have been fixed.

Cllr Teece met with Andy Aitken from HCC to discuss the long-term maintenance of the boardwalk, his suggestion was similar to the quote received from Premier Grounds and Maintenance for digging channels along the whole length of the boardwalk to improve air circulation and therefore reduce rotting. Quote from Premier Grounds to do this, clean boards and spray with preservatives was £3700.

**ACTION:** Clerk to obtain more quotes for maintenance of the boardwalk.

- 7.2 Amenities

Cllr Rand reported that the pothole in the recreation field car park has been fixed; this is a temporary measure until a permanent solution can be decided upon.

**ITEM 8: LENGTHSMAN TASKS**

None

**ITEM 9: FINANCE**

- 9.1 See Cllr Mitchell's report at the end of the minutes.
- 9.2 The Clerk confirmed that EWPC now has an account with Natwest.

**ITEM 10: HIGHWAYS**

- 10.1 See Cllr Murdoch's report at the end of the minutes.

**ITEM 11: UTILITIES**

- 11.1 See Cllr Jarvis' report at the end of the minutes.

**ACTION:** Cllr Jarvis to send maps of the Parish from SSE to Clerk.

**ITEM 12: POLICE REPORTS AND SPEEDWATCH**

- 12.1 See Cllr Hurst's report at the end of the minutes.

**ACTION:** Cllrs Rand and Hurst to liaise with our PCSO and both schools on ideas for improving traffic flow at busy times.

**ITEM 13: DONATIONS/ GRANT REQUESTS**

- 13.1 Cllr Rand spoke on behalf of East Woodhay Society about a grant request of approximately £700 the society will be putting in for taking over the ownership of wooltonhill.com. The council agreed this request in principle.

**ACTION:** Cllr Rand to send in a formal request.

**ITEM 14: HARWOOD PADDOCK/S106 MONIES**

- 14.1 See Cllr Hurst's report at the end of the minutes.
- 14.2 Dominic Walters and Adrian Batchelor from East Woodhay Cricket Club presented their proposal for requesting £10k of S106 monies for new (removeable) cricket nets to improve the coaching provided to junior members.

See:<https://planning.basingstoke.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PLF9VOCR0JV00>

Planning permission for the ground works went in at the end of January. To date no objections have been received. Cllr Hurst asked to be informed as soon as permission is granted so that he can liaise with S106 spend managers at BDBC. The Council agreed this funding proposal in principle, subject to necessary permissions.

## **ITEM 15: MEMBERS REPORTS**

### **15.1 Cllr Thacker's update in his absence:**

Hampshire has set its precept to a rise of 2.99%. This makes Hampshire's share of a Band D property's Council tax £1,236.87. HCC's precept comprises most of a household's Council Tax. We anticipate that Hampshire Council Tax remains in the lowest two shire councils in the land.

Roy Perry has announced at full council, that he will stand down as Leader of Hampshire County Council in May at the AGM. He will remain a back bencher at least until the next County elections. Conservatives will now meet to choose a new leader of the group and the council.

## **ITEM 16: ANY OTHER BUSINESS**

### **16.1 Parishioner Nick Roffe, owner of the Furze Bush in Ball Hill attended the meeting with a proposal for the Charities Field, sitting next to his land, to be made an asset of community value (ACV). His understanding is that East Woodhay Charities are planning to sell Charities Field and by making it an ACV it would help prevent the land from being developed.**

Cllr Lambert highlighted the necessary requirements for land or a building to be made an ACV: <https://www.basingstoke.gov.uk/community-right-to-bid> and there was doubt as to whether Charities Field met these requirements.

Cllr Hurst commented how this piece of land is relevant to the current draft Neighbourhood Plan and how, in the draft proposals, the plan would want to keep this area of land free from development for the next 10 years, in line with BDBC's Local Plan.

### **16.2 FOI Update- the Clerk reported the latest update to the Council. EWPC's official response to the ICO investigation is that our position is unchanged with regards to the complaint received and we await the outcome of the investigation.**

### **16.3 Draft minutes will be published online as soon as possible after a Parish Council Meeting, in accordance with best practice for small councils. Approved minutes will be signed at the subsequent meeting.**

### **16.4 Policies on Document retention and privacy to be signed off and published at the next meeting.**

- 16.5 IT review- the new gmail addresses appear to be working well, separating public and private addresses for councillors.

**ACTION:** Cllr Mitchell to clarify who is on Dropbox, and permissions.

- 16.6 Cllr Lambert brought up the subject of the North End phone box- EWPC was refused permission to adopt this due to an objection of the telephony removal made by another parishioner. The council are concerned that this will mean the phone box, which is listed, will fall into disrepair.

## **ACTION LOG – February 2019**

<b>ITEM</b>	<b>ACTION</b>	<b>OWNER</b>
<b>5.3</b>	Cllr Rand to send the link to the Draft NP to rest of Parish Council	<b>Cllr Rand</b>
<b>7.1</b>	Clerk to obtain more quotes for maintenance of the boardwalk.	<b>Clerk</b>
<b>11.1</b>	Cllr Jarvis to send maps of the Parish from SSE to Clerk.	<b>Cllr Jarvis</b>
<b>12.1</b>	Cllrs Rand and Hurst to liaise with our PCSO and both schools on ideas for improving traffic flow at busy times	<b>Cllrs Rand and Hurst</b>
<b>13.1</b>	Cllr Rand to send in a formal grant request for wooltonhill.com.	<b>Cllr Rand</b>
<b>16.5</b>	Cllr Mitchell to clarify who is on Dropbox, and permissions.	<b>Cllr Mitchell</b>

## **Councillor Reports February 2019**

### **Item 5- Neighbourhood plan report from Cllr Hurst**

The consultant being used has made good progress on the NP document. She has edited and restructured the NP. It is now back with the team to edit. The document is on Dropbox.

Once this is complete there will be a final walkthrough and edit with the consultant.

When happy with key areas of the document, these will be published on the NP website to start to gain public feedback.

We will then move into consultation planning and consultation. As discussed in the last PC this is the point the team will need help from PC members.

Developers starting to contact the team and development rumours starting - as warned by Kingsclere PC. A position on potential development will be developed and used during consultation.

Costs ....

Grant approved £3,185

Grant spent £2,327 (approx 33hrs consultancy at £70 /hr)

Grant remaining £858 (12.25hrs consultancy) - needs to be spent by end of March 2019

PC spend £945

Total spend £3272

It is felt the grant will enable completion of NP document. Risk is that one of the team is due to go on holiday for much of March.

Further funding will be required to support the consultation phase (hall hire, documents etc) and this will be estimated during the planning for this phase.

Final funding will required to complete any NP changes, depending on feedback during consultation- will be estimated towards the end of this phase.

Part of the team attended a Kit Malthouse seminar on planning. Key take outs.....

- NP process well supported by Kit, and so while he is housing minister will be well supported by the government - he likes the idea of local people feeling involvement and ownership of the planning process and not feeling disenfranchised. So big message NP is worthwhile doing
- try and look at the plan over a 15 year period. In view of planning over that period identify potential areas of development. If you do not need to develop immediately then time slot in 5 year periods (ie do you see it being developed in 5 years/ 10 years/ 15 years) and link to Local Plan timing.
- make your constraints clear to the local community in the NP (ie if in an area of AONB that will limit development in that area).
- link NP with local plan (Borough plan), this becomes "a double lock" and more legally binding - especially on development time periods mentioned above
- clearly a nervousness from people in the seminar that the NP becomes overridden with changes to local plan and any new targets from the government. Also no clarity on the depth of a NP replan every few years (comment "it has taken us 3 years to do an NP and after 5 years we are being asked to revisit it"). So again key message, ensure linkage to Local Plan.
- design should be regarded as being a priority in the NP and planning process ("will you want to be putting a conservation order on the building in 30 years time"). We should not accept poor design.
- Kit made a plea to bring back bungalows, terraced houses and affordable housing. Do not accept only executive housing.
- think about how the 20 to 27 year old will view the NP.
- think how you create community within a development, before you start a development.
- focusing on bio-diversity can help create community (ie getting community together to help develop a space for nature).
- infrastructure a key component of a development and development plan (think of the impact across a wider area than just the development area itself). Many people coming in will commute and so drive up traffic. Can you get more people to reduce commuting by providing fibre to the home.
- clearly Clive has done a good job by the number of times Kit praised BDBC !!

## **Item 9- Finance report from Cllr Mitchell**

### **1. SUMMARY**

To 25<sup>th</sup> February 2019 11 months into the fiscal years passed. 100% of income budget received. 97% (£35,061) of expense budget spent. All the precept has been received. Regular out goings.

#### **a. INCOME STATEMENT**

- 100% Precept received

- Double taxation received at 100% of budget £1,972
- 100% Litter warden grant received @ 104% of budget (£4,072)
- CTS Grant £99 received (dropped £100 from last FY)
- £1,184 VAT reclaimed
- £3,185 Grant received for Neighbourhood Plan

b. EXPENSE STATEMENT EXECUTIVE SUMMARY

- Run rate expense on track (Salaries/expenses) See appendix for transactions
- Insurance for year £40 more than last year and 90% of budget at £1,345
- £600 repainting of red phone box in Ball Hill
- £110 Tennis Court winder replacement
- £486 Car park maintenance
- £1,250 CCTV annual maintenance fees
- £2,557 spent on footpaths
- £500 Woolton Hill Argyle Donation
- £75 Donation to Poppy wreath and Remembrance event
- £70 lengths man to fit gate
- £379 Kissing gate
- £3,589 boardwalk extension
- £210 Replacement swing in WH Playground
- £210 Boardwalk maintenance
- £258 Tennis court maintenance
- £510 Brownies corner maintenance
- £525 Parish Plan consultant costs

c. CAPITAL STATEMENT EXECUTIVE SUMMARY

- Capital account £45,000

**2. INCOME/EXPENDITURE DETAIL**

**January 2019 – February 2019**

Row Labels	Sum of INCOME	Sum of EXPENSE
Litter warden salary	£	678.60
VAT	£	311.20
Misc Maintenance	£	1,271.00
Footpaths	£	245.00
Parish Plan	£	28.50
PAYE	£	11.06
Admin	£	420.00
Clerk Salary	£	1,485.14
Litter warden expenses	£	120.00
Grant	£ 3,185.00	
<b>Grand Total</b>	<b>£ 3,185.00</b>	<b>£ 4,570.50</b>

**3. FISCAL YEAR TO DATE TRANSACTION SUMMARY**

## January 2019 – February 2019

DATE	MONTH	PC Category	Other Notes	CHEQUE NUMBER	INCOME	EXPENSE
10-Jan-19	January	Footpaths	A1 signs for Parish Field replacement cheque	1347		£ 70.00
10-Jan-19	January	VAT	A1 signs for Parish Field replacement cheque Reclaim 13/2/19	1347		£ 14.00
10-Jan-19	January	Misc Maintenance	Replacement swing seat for Woolton Hill playground	1348		£ 175.00
10-Jan-19	January	VAT	Replacement swing seat for Woolton Hill playground reclaim 13/	1348		£ 35.00
10-Jan-19	January	Footpaths	Jason Ebury boardwalk hours and materials (inv 1013)	1349		£ 175.00
10-Jan-19	January	VAT	Jason Ebury boardwalk hours and materials (inv 1013) reclaim 1:	1349		£ 35.00
10-Jan-19	January	Litter warden salary		1350		£ 339.30
11-Jan-19	January	Grant	Groundworks Neighbourhood Plan Grant		£ 3,185.00	
28-Jan-19	January	Litter warden expenses		1350		£ 60.00
28-Jan-19	January	Clerk Salary		1351		£ 742.57
28-Jan-19	January	Admin	VOID - Art of Data website maintenance annual renewal from 1/1	1352		
28-Jan-19	January	PAYE	HMRC Month 10	1353		£ 5.53
28-Jan-19	January	Admin	WHCH Invoice 1964	1354		£ 30.00
28-Jan-19	January	Parish Plan	WHCH Invoice 1973	1355		£ 28.50
28-Jan-19	January	Misc Maintenance	Repainting phone box, J Ebury inv 1076	1356		£ 500.00
28-Jan-19	January	VAT	Repainting phone box, J Ebury inv 1076	1356		£ 100.00
25-Feb-19	February	Clerk Salary				£ 742.57
25-Feb-19	February	PAYE	HMRC Month 11			£ 5.53
5-Feb-19	February	Misc Maintenance	Tennis court net winder replacment for Woolton Hill			£ 110.00
5-Feb-19	February	VAT	Tennis court net winder replacment for Woolton Hill			£ 22.00
6-Feb-19	February	Admin	Website repointing (old to new)			£ 40.00
6-Feb-19	February	VAT	Website repointing (old to new)			£ 8.00
20-Feb-19	February	Misc Maintenance	Car park repair by recreation field (Lampards)			£ 486.00
20-Feb-19	February	VAT	Car park repair by recreation field (Lampards)			£ 97.20
23-Feb-19	February	Admin	EWVH Room Hire 2018			£ 350.00
25-Feb-19	February	Litter warden salary				£ 339.30
25-Feb-19	February	Litter warden expenses				£ 60.00
					£ 3,185.00	£ 4,570.50

## 5 FISCAL YEAR TO DATE TRANSACTIONS BY MONTH

EAST WOODHAY PARISH COUNCIL												
Receipts and Payments - 2018/19												
RECEIPTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Precept	£ 14,317.00				£ 14,317.00							
Double Taxation	£ 1,972.00											
Litter Warden Grant			£ 4,071.60									
Rental Income						£ 1,100.00						
CTS Grant	£ 99.00											
S106 Monies												
Other Grants								£ 100.00		£ 3,185.00		
VAT Recovered								£ 366.29	£ 817.92			
Bank Interest			£ 6.33			£ 6.94			£ 7.70			
	£ 16,388.00	£ -	£ 4,077.93	£ -	£ 14,317.00	£ 1,106.94	£ -	£ 466.29	£ 825.62	£ 3,185.00	£ -	£ -
PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Clerk's salary	£ 667.35	£ 714.22	£ 699.62	£ 699.62	£ 699.62	£ 544.17	£ 653.37	£ 697.57	£ 591.57	£ 742.57	£ 742.57	
Clerk's expenses	£ 17.67	£ 17.67	£ 17.67	£ 17.67	£ 17.67	£ 78.68	£ 6.75	£ 71.88	£ 139.16			
Litter Warden Salary	£ 325.00	£ 353.60	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30
Litter Warden Exps	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00
Admin (inc Courses)	£ 20.00			£ 30.00						£ 30.00	£ 390.00	
Insurance			£ 1,345.79									
Audit			£ 230.00				£ 300.00					
Subscriptions	£ 631.00											
Grass Cutting							£ 1,531.43					
Misc Maintenance						£ 805.00			£ 725.00	£ 675.00	£ 596.00	
Annual Maint Agmnt		£ 1,370.00							£ 1,190.00			
Footpaths		£ 335.00	£ 15.95	£ 2,557.26				£ 4,039.08	£ 1,470.00	£ 245.00		
Highways												
CCTV			£ 1,250.00									
Donations & Sec 137								£ 575.00				
Parish Plan									£ 675.00	£ 28.50		
VAT		£ 67.00	£ 250.00	£ 132.00			£ 366.29		£ 73.00	£ 184.00	£ 127.20	
PAYE	£ 49.33	£ 20.13	£ 34.73	£ 34.73	£ 34.73	£ 47.40	£ 58.60	£ -		£ 5.53	£ 5.53	
Grant Refund												
Other		£ 58.51					£ 32.79		£ 50.98			
	£ 1,770.35	£ 2,996.13	£ 4,243.06	£ 3,870.58	£ 1,151.32	£ 1,874.55	£ 3,488.53	£ 5,782.83	£ 5,314.01	£ 2,309.90	£ 2,260.60	£ -
Printed :	25/02/2019											

### Item 10- Highways report from Cllr Murdoch

#### Potholes etc

1. The road edge collapse in Trade Street opposite the surgery, reported to HCC in January, has been inspected by Highways but is not considered serious enough to warrant action.

#### Road Signs

1. The downed Woolton Hill road sign and the missing Fullers Lane road sign, reported directly to B&DBC, are both still awaiting action

2. Re the stolen Hampshire signs on the A343.

HCC confirm that three expensive cast signs have been stolen, the last two almost immediately after being erected on site. This being the case HCC is reluctant to erect another of the same type of sign and alternatives are being investigated. I have responded that the metal sign reading 'Falklands Farm' is still attached to the remaining HCC post and it is unacceptable that advantage

is being taken of the theft of the expensive HCC signs and post. I have sought confirmation that the erection of private signs on the highway verge is not allowed without permission?

3. Moving of the Direction Sign at the end of North End Road. No action yet taken.

### **S106 Highways Contribution**

1. Following receipt of confirmation from HCC that the East Woodhay S106 highway schemes have been put forward for the 2019/20 feasibility study program a decision is still awaited.

### **Footbridge Gore End Road**

1. I have requested a safety inspection of the pedestrian footbridge in Gore End Road near the entrance to the Studland Estate. The wooden surface of the bridge is very slippery when wet and the metal railing may be an inadequate barrier to smaller children.

### **Item 11- Utilities report from Cllr Jarvis**

The SSE upgrade to the network will now commence with the removal of overhead lines to the South of Ball Hill crossing the King and the Begley land. This will be rerouted along the public roadway and will be buried and not overhead as previously reported.

SSE have issued the letter appended to this report which I have sent to everyone on the list of people who have expressed an interest in the progress of the work. The letter should also be printed and published on our noticeboards and on our website.

I have also obtained from SSE full maps of the power feed lines throughout East Woodhay. These maps are not quite as detailed as the paper version I have for part of Ball Hill in that they do not identify land ownership but I suspect those details were added to the Ball Hill map as a necessity following the problems. I have these maps in .pdf format and suggest a suitable repository for them long term would be in the drop box with a second copy kept by the clerk.

There has been increase in activity at the Milking Bridge sewage pumping station for a few days but I have had no reports indicating problems. It may be routine maintenance of the pump.

### **Item 12- Police and Speedwatch report, Cllr Hurst**

#### **School drop off and pick up issues along Woolton Hill Rd and Church Rd.**

Following issues raised by the community concerning parking and traffic outside both the junior and infants school in Woolton Hill, at drop off and pick up times, Mark Rand and myself monitored the situation over 3 days. We recorded what we saw along Church Rd and Woolton Hill Rd. The following is a summary of our experience:

The peak problems occur over specific times:

Drop off, 8:15am to 9:00am

Pick up 3pm to 4pm

Outside of these times traffic flows freely.

- During both periods parking becomes an issue along Church Rd and Woolton Hill Rd, but especially at pick up with cars often waiting for some time.
- At drop off the cars tend to park primarily along Woolton Hill Rd for short times, but because of the rushed nature of drop off, some tend to be parked poorly (eg over peoples drives, well away from the curb and into the road - with little courtesy for other road user and residents).
- Some cars are parked longer if the parent has a drop off at both schools and we saw one parent, very rushed, just park a car across part of a drive and dash to both schools.
- Along Church Rd, at pick up, the number of cars parked extended well beyond Church Lane. This resulted in creating a single lane road, with significant congestion. Blockages occurred with cars facing each other in the road with neither party giving way.
- Aggressive behaviour was witnessed between drivers, with abusive language being used.
- Similar congestion occurred along the length of Woolton Hill Rd (from the schools to Mount Rd). This again created a single track road, with blockages - especially with the increased use of the road by lorries and vans. A number of near misses were seen.
- The highest risk was with cars parked from Mount Rd to the junior school. Here we experienced a number of near misses on all 3 days, as the road bends along this stretch, motorists are guessing if the road is clear. This is especially a high risk area when lorries try to pass the parked cars (we saw a near miss with an open car door and a passing lorry).
- The junior school allows parents to drive into the school car park, following a one way system, to drop off and pick up. However, the entrance through the school gates is narrow, allowing only a single car at any one time. So very quickly the entrance became congested, as motorists gave way to each other. This resulted in congestion in the car park and back on to the Woolton Hill Rd, causing a blockage once they reach the parked cars.
- The recreation ground car park was full at both times (especially at pick up), with cars used by parents.
- The grass triangle outside the Church Hall was constantly being parked upon at pick up - leaving the car parked over a fire hydrant (we will put in place wooden posts to stop this).

We interviewed the "lollipop lady", employed by Hampshire CC, who does a great job with the children. She gave us a good insight into the issues and felt they had got much worse in the last few years. The days we monitored were dry and she felt we were experiencing good days, with many children walking to school on those days. She explained in wet conditions the congestion is much worse.

Mark will put her interview in Spectrum and her experience and tips to motorists for helping during drop off and pick up.

The up side of the congestion is that traffic speed is self-controlled at this time.

We will now liaise with the PCSO and the schools to identify if anything can be done to help ease the issues above.

Following this monitoring period a number of parents raised potential contractor parking and safety issue impact from the building plot opposite the Church Hall (to be discussed with planning team).

Other feedback we received was over the pinch points along Woolton Hill Rd. There is confusion in the community over what they are - speed control or crossing points. A number felt they were a safety hazard in themselves, especially with the number of lorries using the road. If speed control the view was they are not effective and it would be better to have something similar to Burghclere (people felt these were very effective), but fewer in number than the present pinch points.

### **Snow on pavements - Penwood to schools**

Both Highclere and ourselves received complaints from parents following the recent snow. After the snow the roads were cleared but the pavement from Penwood to the schools remained snow covered and icy for a number of days. When the schools were opened, parents using these pavements felt they could only safely walk on the roads. This resulted in some dangerous situations with traffic.

Therefore, both councils have been asked is it possible to clear these pavements at the same time as the road is cleared after snow (especially once the schools are open).

### **Item 14- S106 update from Cllr Hurst**

#### **1. Facilities refurbishment projects.**

Following input from Clive the spend manager has completed the S106 funds report/ request. This includes all the refurbishment requested, including the stage works at EWWH. However, we have agreed the stage works cannot proceed until Peter carries out more consultation with the community and presents the final recommendation to Clive. Peter has commenced this consultation (see the document that was recently copied to the PC).

Wording of the report has been agreed with the spend manager and it is in line with John Angles and Peter Stanley's project breakdown.

Agreed with the spend manager that a single report for both village halls should be submitted for approval rather than splitting them (more efficient).

Also agreed the spend will be in the next financial year from April 2019.

The report has now been submitted and will take 28 days for approval.

The request for approval is for £92,828 split as follows:

EWWH £65,000

WHCH £27,828

With reference to the future viability of EWWH, as agreed at the Jan PC meeting, the Hall does not need to be identified as a critical community asset, but we have agreed that after refurbishment extensive marketing of the facility needs to be carried out. This has been fed back to the spend manager who raised the concerns, and on this commitment he was comfortable to support the request.

#### **2. Sports clubs, fund £40,895**

Tennis club (request up to £18,000) and bowls club (£2,895) requests being reviewed by the spend manager.

Cricket club presenting their request at Feb PC (£10,000)

Expected request from Football Club not yet presented to PC (expect £10,000 request).

#### **3. Community land**

Replanting of community land progressing well. This is likely to be inspected in April. If inspection is successful this will result in a final sign off of the development.

The assumption is that sign off will be in April / May and following this the legal process for transfer of the land can commence.  
A number of legal mechanisms for transfer are being reviewed in consultation with myself and Clive.