

**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL**  
**27<sup>th</sup> January 2020**  
**EAST WOODHAY VILLAGE HALL**  
**19.30**

**Chairman:** Cllr James Mitchell (Chair)

**Present:** Councillors Mr P Hurst, Mr M Rand, Mrs S Cooper, Mr J Murdoch, Mr P Jarvis, Mr J Morris, Mr B Lambert

**In Attendance:** Cllr Sanders, 2 Parishioners

**Clerk:** Amy White

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**Item 1: Apologies**

No apologies were received.

**Item 2: Declarations of Interest**

Cllr Mitchell declared an interest in item 14.

**Item 3: Minutes of last meeting**

The minutes of the meeting held on 25 November 2019 were agreed, accepted as a true record and signed in the presence of the Clerk.

**Item 4: Matters Arising from 25 November 2019 Meeting**

Item	Action	Owner	Status
7.1 September	Clerk to research dog poo bins	Clerk	Actioned
7.1 November	Clerk to send priority cutting list to Cllr Morris to check for 2020.	Clerk	Actioned
8.1	Clerk to chase on outstanding Lengthsman jobs.	Clerk	Actioned
9.1	Cllr Mitchell to research business banking options	Cllr Mitchell	Actioned
17.1	Clerk to purchase Wel Medical Defibrillator	Clerk	Actioned

**Item 5: Planning**

- 5.1 The committee have held two meetings since the last PC meeting on 25 November 2019. Please see minutes on the [website](#).

### **Item 6: Neighbourhood Plan**

- 6.1 Please see Cllr Hurst's report at the end of the minutes. Editing is almost complete. Due to the BDBC housing supply issues, the Local Plan and made Neighbourhood Plan policies relating to housing development are suspended. This is unlikely to be resolved until after the local elections (May 2020), which include those for our new Evingar ward.
- Cllr Sanders reminded EWPC that CIL (Community Infrastructure Levy) funding for Parishes increases from 10% to 25% for those Parishes with a NP.
- The NP Steering Group have agreed that, whilst the suspension is frustrating, they will continue with the next stage of the NP process- to go to public consultation in April/May. Cllr Hurst will send the draft NP out to the Council again for further comments.

**Action:** Cllr Hurst to send latest NP to Council for comments.

### **Item 7: Amenities including footpaths**

- 7.1 **Footpaths**
- Cllr Morris had no update for footpaths. The clerk is still waiting for the Parish maps to be sent.

### **Item 8: Parish Field**

- 8.1 **Drainage at Brownies Corner**
- Cllr Rand updated the PC on the state of the drainage at Brownies Corner- this area floods easily after heavy downfalls. Shaun Early, who maintains the Parish Field, has done a fantastic job at clearing what he can within the drains, and the PC are very grateful for his efforts. Cllr Rand has been in contact with Thames Water who are coming out this week to have a look at the drains. After their inspection the PC will decide whether a drain specialist company will be needed to clear them of sludge and hopefully improve the winter flooding issues.

**Action:** Cllr Rand to keep the PC informed of action needed with the drainage at Brownies Corner.

- 8.2 **Permissive Path**
- Cllr Rand will request LIF (Local Infrastructure Funding), after a conversation with the BDBC LIF manager, to fulfil the full cost needed for the laying of the permissive path across the Parish field.
- The total project cost is £16,500 (from the previous quote which Cllr Murdock helped initiate) and the LIF request (max 90%) is for £14,850. The difference £1,650 will likely

come from Parish Council funds. The contractor (Poulsom) has confirmed that the path would be such it can be used even with the current muddy situation.

*The Council and Cllr Sanders unanimously agreed to support the LIF request. The next step is for Cllrs Rand and Hurst to meet the BDBC LIF co-ordination to review the project on site and gain agreement that it can move forward in the next LIF request cycle (second half of the year). The meeting is planned for February.*

- 8.3** The Clerk confirmed the defibrillator has been delivered, and is waiting for the electrician at the Rampant Cat to agree an installation date.

### **Item 9: Lengthsman Update**

- 9.1** The Clerk has received information from Cllr Thacker that the Lengthsman scheme is likely to continue in 2020/21. The only outstanding job is to put three kissing gates at Rookery Farm, but there is an issue with the supply and the gates are now due to be delivered at the end of February.

### **Item 10: Finance**

- 10.1** See Cllr Mitchell's report at the end of the minutes. Cllr Mitchell presented the financial summary. *The Council unanimously agreed to raise the precept by 2% to £30083.*  
**Action:** Clerk to send precept request for to BDBC.
- 10.2** Cllr Mitchell sent business savings account options via email to EWPC before the meeting.

<b>BANK ACCOUNTS</b>	<b>%</b>	<b>EXAMPLE PA RETURN</b>	
Newbury 0.9% Access 90 days	0.90%	£10,000	£90
Metro Bank 1.65% fixed 1 year	1.65%	£10,000	£165
<b>Redwood Bank 95 day access <a href="https://redwoodbank.co.uk/">https://redwoodbank.co.uk/</a></b>	1.55%	£10,000	£155
Market Harborough BS 1.76% 180 days	1.76%	£10,000	£176
Unit Trust Bank 1.7% 100 days	1.70%	£10,000	£170

*It was unanimously agreed to open a new account with £30,000 of PC funds, with a 95 day access.*

**Action:** Clerk/Cllr Mitchell to open an account with **Redwood Bank** for EWPC.

### **Item 11: Highways**

- 11.1** Please see Cllr Murdoch's report at the end of the minutes. The council are pleased to hear there is now an engineering team assigned to the project design for Trade Street improvements. Cllr Sanders noted the amount of outstanding requests and suggested that EWPC is more assertive with HCC to get these, and other jobs, completed. Therefore the Council agreed to split up areas of the Parish and report to Cllr Murdoch ALL Highways issues to include, but not limited to: ditches, potholes, broken/missing signage and collapsed verges.

**Action:** Cllr Murdoch to coordinate whole Parish review of Highways issues, supported by all councillors.

#### **Item 12: Utilities**

- 12.1** There is nothing to report for utilities this month.

#### **Item 13: Police report**

- 13.1** Please see Cllr Hurst's report at the end of the minutes. Cllr Hurst and the Clerk both managed to speak to MP of North West Hampshire, Kit Malthouse who was aware of, and supportive of, the initiatives being taken to tackle speeding both in East Woodhay and Highclere PCs.

**Action:** Clerk to share Highclere PC's speeding newsletter with EWPC.

#### **Item 14: Donations/Grants**

- 14.1** EWPC received a donation request from St Thomas' Handbell Ringers for £530.97 to buy new bells. After a short discussion on the positive impact they have on local community events, *it was unanimously agreed to agree to the full donation request of £530.97.* Cllr Mitchell did not take part in the discussion or the voting.

**Action:** Clerk to contact St Thomas' Handbell Ringers and organise the transfer of money.

#### **Item 15: S106 monies/LIF requests**

- 15.1** Please see Cllr Hurst's report at the end of the minutes for priorities and projects. EWPC is frustrated at the lack of progress with the Meadowbrook handover from Bloor Homes; Cllr Sanders suggested writing to the Chief Legal Officer at BDBC to speed up this ongoing delay.

**Action:** Cllr Hurst to write to Chief Legal Officer at BDBC to speed up Meadowbrook handover.

## Item 16: Members' Reports

**17.1** No update from Cllr Thacker.

**17.2** Cllr Sanders reported on party changes in Basingstoke since the General Election. The budget, due for completion at the end of February will have a standard increase on the council tax rate. He reminded the council of the upcoming elections for Ward Councillor for Evingar in May.

## Item 17: AOB

Cllr Jarvis asked for entries for Spectrum. Suggested additions include:

- Reminding road users to keep their distance around cyclists, especially along the Woolton Hill Road near the tennis club.
- Asking parishioners to prune bits along footpaths if they look overgrown
- Reminding riparian owners about their ditch- clearing duties to help the Parish keep flooding at bay.

Cllr Rand, speaking as Chair of East Woodhay Society, reported on the new wooltonhill.com website, which aligns closely with Spectrum, and is almost ready to go live. Please see Cllr Rand's update at the very end of the minutes.

Cllr Sanders reported a fantastic sum of £600 made at the village walk in December 2019 for Naomi House and Jack's Place.

## ACTION LOG JANUARY 2020

Item	Action	Owner
<b>6.1</b>	Cllr Hurst to send latest NP to Council for comments.	<b>Cllr Hurst</b>
<b>8.1</b>	Cllr Rand to keep the PC informed of action needed with the drainage at Brownies Corner.	<b>Cllr Rand</b>
<b>10.1</b>	Clerk to send precept request for to BDBC.	<b>Clerk</b>
<b>10.2</b>	Clerk/Cllr Mitchell to open Redwood bank account for EWPC.	<b>Clerk/Cllr Mitchell</b>
<b>11.1</b>	Cllr Murdoch to coordinate whole Parish review of Highways issues, supported by all councillors.	<b>Cllr Murdoch</b>
<b>13.1</b>	Clerk to share Highclere PC's speeding newsletter with EWPC.	<b>Clerk</b>
<b>14.1</b>	Clerk to contact St Thomas' Handbell Ringers and organise the transfer of money.	<b>Clerk</b>
<b>15.1</b>	Cllr Hurst to write to Chief Legal Officer at BDBC to speed up Meadowbrook handover.	<b>Cllr Hurst</b>

## Councillor Reports January 2020

### **Item 6: Neighbourhood Plan, Cllr Hurst**

The report contains an important update from BDBC on the impact of land supply in the borough.

#### **NP Re-edit**

The NP re-edit is near completion with final changes to maps and diagrams underway. This draft will be circulated to the PC in February. Planning for the next steps - green space letters to landowners and public consultation, will also commence next month.

#### **BDBC NP Policy Update**

An NP policy update has just been circulated by BDBC. This follows the announcement of the likely impact on NPs from updating the Local Plan and the present land supply issues. It restates that the Local Plan update has commenced and will continue over the next few years, with planned adoption being summer 2023.

It states that the impact on parishes with made or developing NPs (such as ours) will be the need to revise the NP in line with the new Local Plan as the Local Plan will always take precedence. The drafting of our NP has been well supported by BDBC and they have been advising on likely impacts. They have advised that the impact is likely to relate to housing provision rather than other policies. The general impact on housing is likely to be known later this year and this will identify the extent of revision required to the draft NP.

#### **BDBC Land Supply Update**

The policy update also gives a briefing on the impact of the current land supply position in the borough. I quote from the document:

“National planning policy requires Local Planning Authorities (LPA) to actively manage their housing land supply, and demonstrate that they can identify a supply of specific deliverable sites for the next five years. For a number of reasons, the council cannot meet this requirement at the current time. As such, the presumption in favour of sustainable development applies. This means that when determining relevant planning applications the housing policies of the council’s Local Plan and neighbourhood plans are considered out of date.

Planning applications for new housing can therefore only be refused where the adverse impacts would significantly and demonstrably outweigh the benefits when assessed against policies in national guidance. Non housing related policies are not affected by this position.”

It continues:

“The whole borough (with the exception of Kingsclere Parish) is affected by the current land supply position and the presumption in favour of sustainable development will remain in place until a sufficient supply of deliverable housing sites can be identified. The land supply position is updated annually with a base date of 1 April. Proactive steps are being taken by the council to help address the current shortfall”

In summary the policies within the Local Plan and any made NPs are suspended and all developments will be reviewed in line with the NPPF, until the land supply issue is resolved.

### **NPs Moving Forward**

The BDBC NP Policy update was published as many parishes undertaking NPs or with made NPs were starting to question the value in light of the Local Plan revision and the land supply position.

Following many conversations with BDBC and from the policy update, the NP team remain convinced that in the medium to long term an NP has great value for our community. We still regard NPs as a key tool for our local community to guide and influence development in our area and help to address local issues and needs. I would therefore recommend continuing with the generation of the NP.

I believe the policy update states the position well:

“Neighbourhood Planning remains a key part of the planning system both nationally and locally. It continues to be strongly supported by national government, as reflected in national policy, the strong weight afforded to such plans through the planning system (Neighbourhood Plans have equal weight to Local Plans) and available funding streams and support.

This is reflected locally, with the borough council strongly advocating neighbourhood planning from its inception in 2012. Ongoing support and advice is provided by the council to those involved in the process and ten Plans have now been successfully adopted since 2016 and form part of the development plan for their areas. A further seven Plans are being progressed.”

### **Item 10: Finance Update, Cllr Mitchell**

#### **1. SUMMARY**

FY2019/20 data to 20<sup>th</sup> January 2020. 10 months of the FY completed. 129% of income budget received. (£47,567).

78% (£28,793) of expense budget spent

#### **1. INCOME STATEMENT**

- - 100% Precept received
  - - 100% Litter warden grant received
  - - £9,837 S106 Allotments monies received (ring fenced as spent in March 20)
  - - £1,370 VAT reclaimed
  - - £601 Rental income received
2. EXPENSE STATEMENT EXECUTIVE SUMMARY (following list not conclusive)
- - £1,288 Insurance for year
  - - £1,300 Ditch maintenance on WH Rec Ground
  - - £1,250 CCTV annual fees
  - - £1,108 Kissing gates installations
  - - £1,085 Brownies Corner & East End Wooden posts replacement
  - - £967 Phone box & Boardwalk repairs
  - - £780 Annual Maintenance
  - - £700 Donation to EWS ([www.wooltonhill.com](http://www.wooltonhill.com))
  - - £690 Upgrade CCTV to use SD cards
  - - £682 HALC affiliation
  - - £430 Audit fees
  - - £280 Neighbourhood plan consultant
  - - £280 Brownies Corner new wooden posts
  - - £220 Post fix and gate fix (Batt Brownies corner)
  - - £200 Audit fees
  - - £200 Wooden posts renewal
  - - £178 PAYE Payment
  - - £158 Footpath strimming
  - - £150 Parish online fees
  - - £150 Hardcore for gate in Parish field
  - - £150 Course for clerk
  - - £110 Mesh for boardwalk
  - - £100 Heartstart charity donation
3. CAPITAL STATEMENT EXECUTIVE SUMMARY

- Capital account £45,000

## **1. FISCAL YEAR TO DATE TRANSACTIONS BY MONTH**



EAST WOODHAY PARISH COUNCIL													
Receipts and Payments - 2019/20													
RECEIPTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Precept	£ 16,738.50					£ 14,746.50							£ 31,485.00
Double Taxation													£ -
Litter Warden Grant	£ 4,269.20												£ 4,269.20
Rental Income						£ 600.00		£ 1.00					£ 601.00
CTS Grant													£ -
S106 Monies				£ 9,837.00									£ 9,837.00
Other Grants													£ -
VAT Recovered		£ 435.59			£ 280.00	£ 655.08							£ 1,370.67
Bank Interest			£ 4.69										£ 4.69
	£ 21,007.70	£ 435.59	£ 4.69	£ 9,837.00	£ 280.00	£ 16,001.58	£ -	£ 1.00	£ -	£ -	£ -	£ -	£ 47,567.56
PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Clerk's salary	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 750.27	£ 750.27			£ 7,457.42
Clerk's expenses	£ 65.70	£ 31.48	£ 112.89	£ 12.90	£ -	£ 4.50	£ 4.50	£ 19.50	£ 47.17	£ 9.00			£ 307.64
Litter Warden Salary	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30			£ 3,393.00
Litter Warden Exps	£ 70.00	£ 70.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00			£ 620.00
Admin (inc Courses)	£ 211.00		£ 105.00	£ 40.00				£ 45.00		£ 15.00	£ 110.00		£ 526.00
Insurance		£ 1,288.30											£ 1,288.30
Audit			£ 230.00				£ 200.00						£ 430.00
Subscriptions			£ 682.00						£ 300.00	£ 168.00			£ 1,150.00
Grass Cutting													£ -
Misc Maintenance	-£ 482.00		£ 200.00				£ 2,605.40	£ 1,895.00	£ 150.00				£ 4,368.40
Annual Maint Agmnt							£ 780.00	£ 50.00		£ 570.00			£ 1,400.00
Footpaths	£ 679.80		£ 288.00				£ 1,108.00	£ 132.00	£ 110.00				£ 2,317.80
Highways													£ -
CCTV			£ 1,250.00		£ 690.00								£ 1,940.00
Donations & Sec 137	£ 700.00			£ 100.00				£ 50.00					£ 850.00
Neighbourhood Plan	£ 60.00			£ 280.00			£ 85.00			£ 102.50			£ 527.50
VAT	£ 69.56	£ 154.59	£ 259.00		£ 138.00		£ 738.68	£ 26.40	£ 482.00	£ 19.00			£ 1,887.23
PAYE	£ 26.58		£ 19.53	£ 7.50	£ 7.50	£ 7.50	£ 186.30	£ 7.50	£ 9.16	£ 9.16			£ 280.73
Grant Refund													£ -
Other									£ 39.10				£ 39.10
	£ 2,484.55	£ 2,628.28	£ 4,290.33	£ 1,584.31	£ 1,979.41	£ 1,155.91	£ 6,896.79	£ 3,324.31	£ 2,302.00	£ 2,137.23	£ -	£ -	£ 28,783.12

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## 1. Forecast for remainder of Financial Year

EAST WOODHAY PARISH COUNCIL													
Receipts and Payments - 2019/20													
RECEIPTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Precept	£ 16,738.50					£ 14,746.50							£ 31,485.00
Double Taxation													£ -
Litter Warden Grant	£ 4,269.20												£ 4,269.20
Rental Income						£ 600.00		£ 1.00					£ 601.00
CTS Grant													£ -
S106 Monies				£ 9,837.00									£ 9,837.00
Other Grants													£ -
VAT Recovered		£ 435.59			£ 280.00	£ 655.08							£ 1,370.67
Bank Interest			£ 4.69										£ 4.69
	£ 21,007.70	£ 435.59	£ 4.69	£ 9,837.00	£ 280.00	£ 16,001.58	£ -	£ 1.00	£ -	£ -	£ -	£ -	£ 47,567.56
PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Clerk's salary	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 750.27	£ 750.27	£ 744.61	£ 744.61	£ 8,946.64
Clerk's expenses	£ 65.70	£ 31.48	£ 112.89	£ 12.90	£ -	£ 4.50	£ 4.50	£ 19.50	£ 47.17	£ 9.00	£ 4.50	£ 4.50	£ 316.64
Litter Warden Salary	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 4,071.60
Litter Warden Exps	£ 70.00	£ 70.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 740.00
Admin (inc Courses)	£ 211.00		£ 105.00	£ 40.00				£ 45.00		£ 15.00	£ 110.00		£ 926.00
Insurance		£ 1,288.30											£ 1,288.30
Audit			£ 230.00				£ 200.00						£ 430.00
Subscriptions			£ 682.00						£ 300.00	£ 168.00			£ 1,150.00
Grass Cutting													£ 1,200.00
Misc Maintenance	-£ 482.00		£ 200.00				£ 2,605.40	£ 1,895.00	£ 150.00				£ 4,368.40
Annual Maint Agmnt							£ 780.00	£ 50.00		£ 570.00	£ 2,000.00		£ 3,400.00
Footpaths	£ 679.80		£ 288.00				£ 1,108.00	£ 132.00	£ 110.00			£ 1,000.00	£ 3,317.80
Highways													£ -
CCTV			£ 1,250.00		£ 690.00								£ 1,940.00
Donations & Sec 137	£ 700.00			£ 100.00				£ 50.00			£ 560.00		£ 1,410.00
Neighbourhood Plan	£ 60.00			£ 280.00			£ 85.00			£ 102.50	£ 1,000.00	£ 1,000.00	£ 2,527.50
VAT	£ 69.56	£ 154.59	£ 259.00		£ 138.00		£ 738.68	£ 26.40	£ 482.00	£ 19.00			£ 1,887.23
PAYE	£ 26.58		£ 19.53	£ 7.50	£ 7.50	£ 7.50	£ 186.30	£ 7.50	£ 9.16	£ 9.16	£ 7.50	£ 20.00	£ 308.23
Grant Refund													£ -
Other									£ 39.10			£ 9,837.00	£ 9,876.10
	£ 2,484.55	£ 2,628.28	£ 4,290.33	£ 1,584.31	£ 1,979.41	£ 1,155.91	£ 6,896.79	£ 3,324.31	£ 2,302.00	£ 2,137.23	£ 6,315.91	£ 13,005.41	£ 48,104.44

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## Item 11: Highways, Cllr Murdoch

### **Highways issues - reported and awaiting resolution.**

1. Replacement by HCC of stolen Hampshire border sign on A343. (Reported to HCC November 2018).
2. Collapsed culvert brick wall at the junction of North End Road and Ball Hill Rd. (Waiting on contractor)
3. Collapsed road edge at Woolton Hill Road, opposite Blindmans Gate House. (Waiting on contractor)
4. Missing Fullers Lane road sign. (Reported B&DBC – awaiting action)
5. Bollard down footpath entrance to Meadowbrook (Enquiry progressing)
6. Pothole cluster junction Trade Street & Woolton Hill Road (Work passed to contractor)
7. Road edge collapse Trade Street opposite surgery (Work passed to contractor)
8. Woolton Hill road sign down at Blindmans Gate (Reported to B&DBC - awaiting action)
9. Rainwater drainage issue in Mount Road reported by a resident (Enquiry progressing)

### **S106 Highways Improvement Schemes.**

- Scheme 1 - Parking and highway safety improvements on Trade Street, relating to Woolton Hill doctor's surgery (i.e. widening Trade Street with improved parking)
- Scheme 2 - Pedestrian facilities on Tile Barn Row (i.e. installing a pedestrian footpath in Tile Barn Row leading to the Bloor Homes Development (now Meadowbrook)

I am advised that there is now an engineering team assigned to look at a preliminary design for Trade Street. This is still in the early stages. The scheme is unlikely to be able to be constructed for a number of months due to the different stages that the project will need to go through, one of them being tendering for the contract. So, while this is the case, HCC will look and consider any temporary measures that are already being used to continue to make this area passable for the buses and for all other traffic. HCC advise that they cannot offer an immediate solution at present, however, they confirm that work is in hand to deliver the solution and they will do their best to move it along, as much as possible.

NB: As per Item 7 above I will continue to report the road edge collapse every time it re-occurs.

### **Item 13: Police and Speed report, Cllr Hurst**

A number of traffic incidents were highlighted over the Christmas period. Although two were just outside the parish boundary they impacted Woolton Hill, namely:

- white van abandoned at Penwood crossroads then subsequently set on fire, leading to an emergency call out of the fire brigade.
- collision at Penwood crossroads resulting in car crashing into woodland adjacent to the crossroads.

Another incident was reported in Woolton Hill:

- car not stopping at the end of the cut through (on the decent) from Douglas Ride, colliding with the broadband cabinet. The cabinet now resting at an angle and will need to be repaired or replaced. Have not heard of any impact to broadband users in Woolton Hill.

## **Item 15: S106 monies/LIF requests, Cllr Hurst**

### **S106**

Village Hall Projects:

Church Hall projects under S106 now complete.

East Woodhay VH will be completed in February/ March, this includes car park, kitchen and decorating.

Sports Clubs:

Bowls Club, new mat and carrier purchased.

Cricket Club, project for practice nets to completed in spring.

Football Club, aerator and transporter purchased.

Tennis Club, as discussed in previous reports they plan to update the present floodlights to LEDs at the same time as installing two new floodlight stantions, in spring. Planning permission has been requested for the stantions and this is under review. One objection from a neighbour has been raised.

Recreation Projects

These will be further reviewed and discussed with the BDBC spend manager over the next couple of months. Installation and spend planned for summer.

Meadowbrook Community Land

Still little movement from Bloor Homes on progressing the handover of the community land, despite pressure from BDBC. The spend manager now believes Bloor have relinked the handover to the final sign off of the development planned for review in April.

### **LIF Projects.**

Two LIF projects have now been formally submitted to BDBC for review in March.

Tennis Club

The Tennis Club request was presented in outline to the PC when they requested S106 funds. The PC supported the LED floodlight upgrade and recommended the other projects should be put forward as a LIF request.

Working with myself and the BDBC sports team, the Tennis Club have completed their project requests and have submitted them to BDBC. The projects requested are to the value of £46k and include:

- mini court for children
- sewer refurbishment to support growth of Club

This LIF request has been supported by the PC and Clive, and highlighted this is the LIF priority for the parish.

Church Hall

A later request was also submitted by the Church Hall, following discussion with BDBC. These were additional projects that were not covered by S106 fund availability. This requests projects to the value of £31k and include, in priority order:

- repair of part of the roof
- replacement of matting to side of Church Hall
- installation of hearing aid loop and sound system
- strengthening of loft floor to enable storage
- improvement of storage in loft

The request has been supported by myself on behalf of the PC, but it has been documented in the request that this is not the priority LIF request for the parish.

### **Cllr Rand update on Woolton.hill.com (East Woodhay Society)**

Last year the Parish Council kindly provided a grant to East Woodhay Society (EWS) to enable the creation of a new WooltonHill.Com website which would be then be built and managed by EWS. As background, the previous owner Helen Carlile, who built the existing site ten years ago has moved out of the Parish.

The purpose of the website is to provide an online community environment, with information promoting our local area, societies, sports, news, diary etc. We want the website to dovetail with Spectrum (the local printed community information) and I have been liaising with the Spectrum team to ensure there is agreement and alignment.

#### **Status:**

- I have built the new website using the technology Squarespace, which I learnt following the agreement for EWS to manage the site. Using Squarespace keeps it consistent with other local websites including St Martin's Guild and Neighbourcare which use the same technology. It also means there is other knowledge of this software within the area.
- The beta website has been issued to EWS members this month for feedback. Minor amendments are being made following this.
- The site is therefore ready to cut over and I am working with Helen on the domain transfer, which includes associated email addresses. This should be done within the next two weeks.
- I intend to announce the launch in Spectrum, via social media Facebook/Nextdoor and hopefully at the March Village Market.
- Working with Spectrum, we have agreed that all Spectrum adverts will also appear within WooltonHill.Com and be searchable. Analytics of searches will then show interest and be able to be issued to advertisers. Spectrum will be the collecting point for all of the advertising fees etc. to ensure all Spectrum costs are always covered.
- For Church Hall bookings I am using a third party technology (Skedda), which integrates within the website. The cost of this software will be paid for by the Church Hall.
- Any profit the website makes in the future will go to the local charity being supported by EWS that year.

