

MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
22 March 2021
HELD VIRTUALLY USING ZOOM.APP
17.30

Chairman: Cllr James Mitchell (Chair)

Present: Councillors Mr P Hurst, Mr M Rand, Mr A Watson, Mrs K Titcomb, Mr G Dick, Mr M Hainge, Mr J Heritage, Mrs S Cooper

In Attendance: Cllr Sanders

Clerk: Amy White

Item 1: Apologies

152/20 Cllr Thacker did not join due to the Councils being in Purdah, before elections on 06 May 2021. Cllr Sanders joined from 6:20pm. Cllr Cooper joined from 6:30pm. Apologies received and accepted for Cllr Jarvis.

Item 2: Declarations of Interest

153/20 None.

Item 3: To Agree Minutes of last meeting

154/20 The minutes of the meeting held on 22 February 2021 were verbally agreed, accepted as a true record and will be signed by the Chairman at the soonest opportunity (Covid restrictions).

Item 4: 155/20 Matters Arising from 25 January 2021 Meeting

Item	Action	Owner
115/20	Clerk to plant some hedge saplings in hedge at Rec Ground asap. Not actioned.	Clerk
146/20	Cllr Mitchell to find the original proposal for the Trade Street parking. Actioned but it seems there is no actual plan proposal saved.	Cllr Mitchell
147/20	Cllrs Hainge, Heritage and Clerk to apply for CFI funding. Not actioned due to not being at this stage yet.	Heritage, Hainge, Clerk
149/20	Clerk to update councillors as and when guidance is confirmed for remote vs face to face meetings. Actioned - see item 13.	Clerk

Item 5: Members' Reports

156/20 Cllr Thacker's report can be found at the end of the minutes.

Cllr Sanders updated the council. The BDBC budget has been approved. Green waste collection costs will increase. Ward boundaries will change with the elections on 06 May 2021. East Woodhay will sit within Evingar Ward.

Item 6: Amenities

157/20 Please see Amenities Minutes [here](#).

Work is planned to commence on the all-weather path in the Parish Field on Tuesday 7th April and will take approximately two weeks. During this time the path will be closed to the public. The broken post at Brownies Corner will be left to be repaired after the path is installed. Cllr Dick has logged a request with HCC for a kerb drop at Brownies Corner to improve access to the new gate that will be installed.

Cllr Rand has received another quote from Jim Dean for the boules court installation. Council was happy to spend extra money for the right company who understood the drainage issue at the top of the field. Update on the approved provider will be at next meeting.

Boardwalk: The committee decided not to extend the boardwalk all the way down to Fullers Lane but instead to focus on stile replacement. The broken slats along the original length have been replaced.

Sean Early was noted and commended for always going above and beyond regarding maintenance in and around the parish field.

Metal detector will hopefully be surveying the parish field w/c 29th March before the new path is installed.

Item 7: Planning

158/20 Please see [planning minutes](#) for full responses to applications.

Cllr Titcomb reported on the Thakeham presentation at the most recent planning meeting on 15/03/21, where councillors made it clear that there is no requirement for this amount of housing within East Woodhay. Other possible objections to this proposal were discussed and these are included in the Planning Minutes of 15/03/21. Following this and other applications which have been taken to Appeal recently, EWPC would like to liaise with neighbouring Parish Councils to work on greater liaison between the rural parishes of north Hampshire and BDBC Planning team - the issues are so very different to within the urban areas and the lack of housing stock which keeps affecting planning decisions is detrimental to the countryside.

Item 8: Neighbourhood Plan

159/20 Please see Cllr Hurst's report at the end of the minutes.

Item 9: End of Year Finance Update

160/20 Please see Cllr Mitchell's report, separate to the minutes, [here](#).

a) The Clerk presented the following accounts for payment for March 2021:

Date	Name/ Company	Invoice No	VAT No.	Amount Excl VAT	Vat	Total
27/01/2021	Clerk Salary (incl £17.67 WFH expenses)			£623.21	£0.00	£623.21
27/01/2021	Litter Warden Salary			£377.84	£0.00	£377.84
27/01/2021	Litter Warden Expenses			£35.00	£0.00	£35.00
17/03/2021	John Priest Neighbourhood Plan part production	210317 EWPC		£330.00	£0.00	£330.00
08/12/2020	HMRC PAYE Month 12 (Clerk PAYE £151.60, NI Employer Contribution £3.47)			£155.07	£0.00	£155.07
Total						
Total VAT						Payment
£0.00						£1,521.12

These were digitally approved by Cllrs Mitchell and Hurst, witnessed via email by Cllr Rand.

Item 10: Highways

161/20 Please see Cllr Dick's report at the end of the minutes, and the current Highways Log on the Highways section of the website:

<http://www.eastwoodhay-pc.gov.uk/community/east-woodhay-parish-council-12776/highways/>

A discussion was held on what other ways could be considered to make the entrance/exit to the Sports Club on the Woolton Hill Road safer.

Action: Cllr Dick to research options for safety improvements at the Sports Club entrance/exit.

Item 11: Update on traffic calming measures in Woolton Hill

162/20 Hampshire Highways is planning to visit proposed sites after Easter. Cllr Hainge has spoken to Lisa Kempster from Basingstoke Rural Police who is also happy to come out and check the sites after Highways. Cllr Hurst has received some comments when regarding the interest in the speed awareness project. EWPC needs to ensure that information on what is planned and how to participate is communicated to the public.

Item 12: Annual Parish Meeting Date Change

163/20 HALC has recommended holding a remote Annual Parish Meeting before 07 May; after a debate it was decided that even without knowledge of future legality of virtual meetings after 07 May, it was prudent to hold the Annual Meeting virtually, and will be on the advertised date of Monday 24th May.

Action: Cllr Mitchell to send 2019/20 annual report out to all councillors.

Action: Clerk to invite Rev. Christine Dale and a rep of Neighbourcare to speak at the meeting.

Item 13: EWS Update

164/20 Cllr Rand update the council on behalf of EWS. It has been a year since the first coronavirus newsletter came out; a sombre and poignant date in what has been an extraordinary and difficult year.

Item 14: Items to carry forward to next meeting

165/20

⇒ **Traffic calming Update**

The next meeting will be held virtually on Monday 26th April using Zoom. Please contact the Clerk for details of how to join the meeting.

Actions 22/03/21

Item	Action	Owner
161/20	Cllr Dick to research options for safety improvements at the Sports Club entrance/exit.	Cllr Dick
163/20	Action: Cllr Mitchell to send 2019/20 annual report out to all councillors. Action: Clerk to invite Rev. Christine Dale and a rep of Neighbourcare to speak at the meeting.	Cllr Mitchell Clerk

Councillor Reports March 2021

Item 5: Hampshire County Council Update- Cllr Thacker

I am now in election 'purdah' as of today and will not be attending any public meetings outside the County Council until after the election on 6th May. I prepared this report before purdah for the PC's March meeting.

Woolton Hill Sports Club

An HCC Technician inspected at the entrance to the sports ground.

The report states that the access is on a bit of a blind bend so is difficult to see but unfortunately it isn't currently signed. As it's a private access it isn't something that HCC would sign as it is treated no differently to a residential access. The lining is slightly faded, albeit visible. There is some minor damage to the entrance; this is off the public highway so HCC would not be able to repair it.

Any additional signage for the Sports Club this would need to be assessed by HCC's Traffic Management team. The community would need to pay for this. Please let me know whether to pursue this option - the Community Funded Initiative might be appropriate for this.

If there was something else, specifically, that you wish me to pursue, please let me know.

Members Grants Scheme

In February, I supported a grant application from the Parish towards the boardwalk improvement project. The amount granted to the Parish is £1,950.

Grass Cutting

In response to an email from the clerk, Hampshire Highways has told me that Tivoli do not cut highway grass. Please would the Parish let me have more information, in order to pursue this further?

Item 8: Neighbourhood Plan Update, Cllr Hurst

The re-editing, proof reading and production of the new maps required by the Examiner have all been completed. Also completed the glossary and an update of the Village Design Statement that will be included as part of the NP. John Priest has been contracted to produce a main document and online version.

The material above has been submitted to John and he has completed the first pass of the main document and the online version and this will now be proof read and any updates made. John will then complete the document and it will be resubmitted to BDBC for comment.

Planning for consultation will commence once proof reading has been completed.

Expenditure:

As ever, virtually all the work has continued to be voluntary, with expenditure only made on map and document production:

February 2021, £135, map production, John Priest

March 2021, £330, NP document production, John Priest

Item 10- Highways, Cllr Dick

EWPC Meeting Date: 22.03.2021

Highway Maintenance Reports

Please see updated Highways log.

HCC Highways Maintenance Plan Schedule

As reported in the interim since last EWPC Meeting the HCC Highways maintenance schedule is now [available](#). Those works of direct relevance to our Parish are listed below, from which it can be seen that there is nothing currently listed as pending.

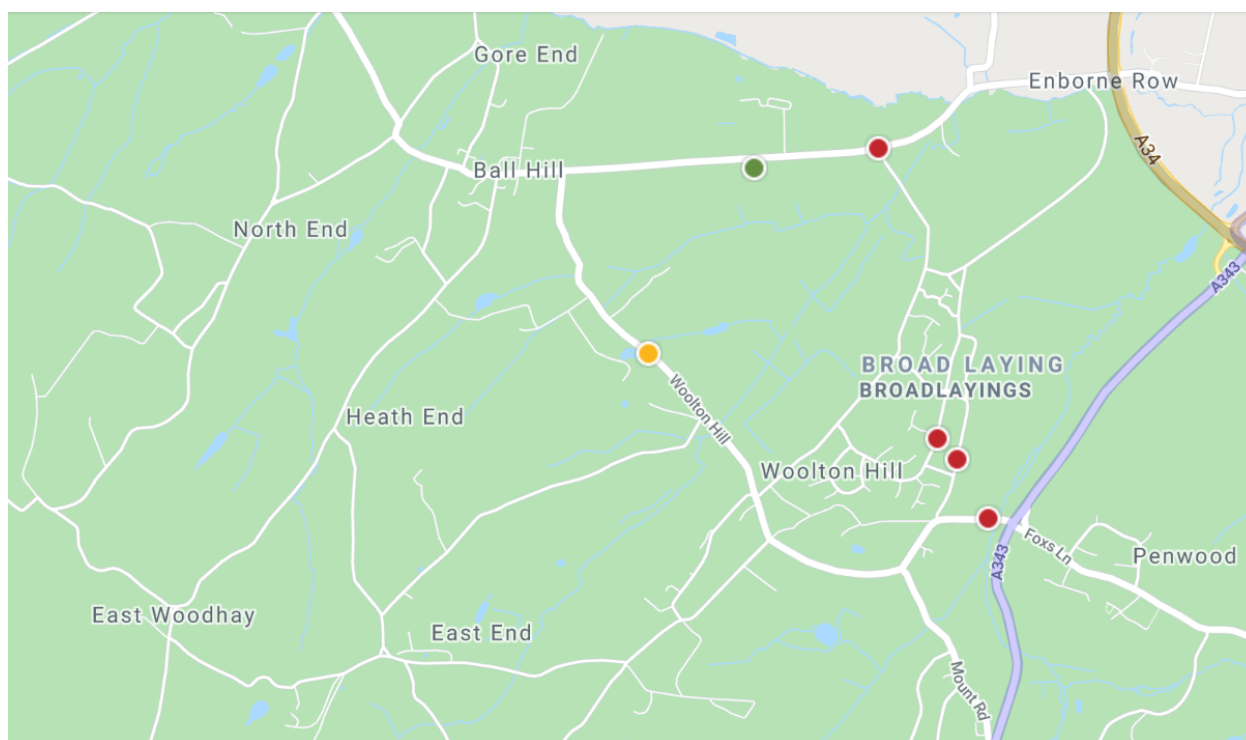
Highways and Transport Programmes of Work and Events

Schemes and Surface Treatment - 20/21 provisional programme

Programme Name:

Site Ref No.	District	Road Name	Location	Type/Description of Work/Event	Status
B903	Basingstoke	Almswood Road (spur)	Heath End	Carriageway Resurfacing	Completed
B908	Basingstoke	North End Road (part)	East Woodhay	Carriageway Resurfacing	Completed
SD-B20006	Basingstoke	Knights Lane	Ball Hill	Carriageway Surface Treatment	Completed
SD-B20021	Basingstoke	Startgrove Lane	East End	Carriageway Surface Treatment	Completed
SD-B20022	Basingstoke	Chalkpit Hill	East Woodhay	Carriageway Surface Treatment	Completed
SD-B20029	Basingstoke	Hatch House Lane	North End	Carriageway Surface Treatment	Completed

Monitoring of information provided on [one.network](#) indicates the following activities planned over the coming 3 months.



[NB: Works descriptions as at 20.03.2021 carried the following statement:

HCC has not assigned a specific description to this Works.

Please note: Works Descriptions are no longer publicly available due to Department for Transport data processing policies.

This had been queried with Cllr Thacker but now appears once again to be functional for some notifications.]

22-24 March

Ball Hill Road

Southern Water

Some carriageway incursion – delays unlikely

22-24 March

Woolton Hill Road to Ball Hill

2-way Traffic Control signals

Scottish & Southern Power distribution works

22-26 March

Ball Hill Road – at jct with Tile Barn Row

Traffic lights with Road closure and likely delays.

Description

“Hampshire County Council has not assigned a specific description to this Works.

Please note: Works Descriptions are no longer publicly available due to Department for Transport data processing policies.”

12-17 May

Woolton Hill Road, Woolton Hill, Hampshire – access from A343

Road closure

Carriageway and surface dressing.

Bitumen and chippings used to seal and protect the road. Broadlayings

12-17 May

Woolton Hill, Broadlayings

Road closure

Carriageway and surface dressing.

Bitumen and chippings used to seal and protect the road.

Road Flooding

See Highways log

Concerns raised with HCC regarding state of roadside ditches and flood impact potential on:

- Abbey Wells Road – East side from Copnor crossroads to Hollington House access drive.
 - Contact received from HCC for further details; subsequent additional details and photos provided.
- Tile Barn Row – border to Meadowbrook Estate.
 - Contact received (22.03.2021) from HCC Flood and Water Management requesting further details; notification letter will be sent by HCC to land owner advising of responsibilities.
 - Enforcement only possible following demonstrable flood event.

Tree Overhang

Following resident reports and EWPC report to HCC Highways (ref: 21544394) HCC representative noted to have attended to consider sight lines and further evidence.

WH Doctor Surgery Parking

Update on planning report and detail of proposed works **still** awaited following further follow up request.

**Mobility access to Parish Field entrance – corner of Church Road/ Woolton Hill Road
(ref:GE313372883)**

Direct request to N.Earles, HCC Highways HQ for assistance with speedy provision of kerb lowering to enable mobility access to path entrance at “Brownies Corner”.

GCD 21.03.2021