

**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL**  
**24<sup>th</sup> SEPTEMBER 2018**  
**EAST WOODHAY VILLAGE HALL**  
**AT 7.30pm.**

<b>CHAIRMAN</b>	<b>:</b>	<b>Cllr Mr J Mitchell</b>
<b>PRESENT</b>	<b>:</b>	<b>Councillors Mrs S Cooper, Mr J Murdoch, Mr P Jarvis, Mr B Lambert, Mrs H Teece, Mr P Hurst</b>
<b>CLERK</b>	<b>:</b>	<b>Amy White</b>
<b>APOLOGIES</b>	<b>:</b>	<b>Councillors M Rand, T Thacker, C Sanders</b>

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**ITEM 1: APOLOGIES**

As above.

**ITEM 2: DECLARATIONS OF INTEREST**

None.

**ITEM 3: MINUTES OF LAST MEETING**

The minutes of the meeting held on 30 July 2018 were agreed and accepted as a true record.

**ITEM 4: MATTERS ARISING**

- **4.2** Hedge cutting letters printed and to be posted along Woolton Hill Road **Actioned.**
- **4.4** Quotes obtained for Parish Field path. **Actioned.** Also see item 6.
- **4.6** See item 13
- **4.11** S106 committee to be established- carried over.
  - **ACTION**- S106 Committee to be established- all cllrs
- **4.13** Re Lengthsman hours left for 2018. **Actioned.**  
6.5 hours left to be used up replacing last kissing gate in Hollington.
- **7.1** New kissing gate ordered and fitted 25 September 2018. **Actioned.**
- **9.2** Welcome to Hampshire sign reported to HCC. **Actioned.**

- **12** Grant award rules- see item 13
- **15.2** Reporting of broken posts and repositioning of Heath End post- reported to HCC. **Actioned.**
- **16.1** Clerk to publish BDBC and HCC consultations. **Actioned**
- **16.2** Phone boxes-
  - East End now under EWPC ownership. North End phone box under 90 day consultation period. **Actioned.**
  - Discussion to repaint Ball Hill phone box. Proposed: Cllr Mitchell. Seconded: Cllr Hurst.
  - **ACTION**- Clerk to organise painting of Ball Hill phone box.
- **16.5** Inserts and covers removed from Parish noticeboards. **Actioned.**

#### **ITEM 5: PLANNING INCLUDING NEIGHBOURHOOD PLAN**

**5.1 Planning** – no objections to any recent or current applications.

**5.2 Bloor Homes trees along Tile Barn Row.** Cllr Cooper commented on the removal of some of the trees lining Tile Barn Row and that she will look into replacement trees.

- **ACTION**- Cllr Cooper to investigate and report back to EWPC.

**5.3 Neighbourhood Plan** – Cllr Cooper commented that the small NP team will need a professional with relevant experience to help draft the NP. One possible professional has been identified.

- **ACTION**- Cllr Cooper to discuss NP with professional and agree a statement of work needed, and associated cost. Cllr Cooper will look into reapplying for a grant.

#### **ITEM 6: PERMISSIVE PATH**

**6.1** Cllr Murdoch reported that EWS might be able to apply for a grant from Greenham Trust to help fund an improved permissive path across the Parish field. The path would be improved upon using fittleworth stone, as per HCC standards. Cllr Murdoch reported that EWPC would need to give permission to EWS to apply for this. All agreed permission to be granted. A big thank you to EWS for offering to assist with the improvement for this well-used path.

- **ACTION**- Cllr Murdoch to liaise with EWS over funding of path.

#### **ITEM 7: AMENITIES INCLUDING FOOTPATHS**

**7.1 Hollington farm** – Cllr Teece reported that the Lengthsman would complete the last kissing gate on 25 September. **Actioned.**

**7.2 Breezehurst, Ball Hill-** Cllr Teece voiced concerns over the lack of access to the footpath next to Breezehurst due to ongoing building works. Since the PC meeting EWPC believes that the Senior Countryside Access Ranger has called at Breezehurst and agreed with the owners to keep the footpath open, it will be moved to the edge just whilst works are in progress.

**7.3 Cohen Plaque Memorial**– cllrs agreed to get the memorial reblasted.

- **ACTION**- Clerk to get costs for repainting St Thomas’ and Cohen Memorials in advance of Remembrance Day.

**7.4 Footpath EW FP9 from Trade street to Fuller’s Lane-** a quote has been obtained and agreement from cllrs to complete the remeshing and additional length of boardwalk. It was noted that we need permission to access the footpath with materials to complete project.

- **ACTION**- Clerk to contact owners of footpath to get permission and to write courtesy letter to neighbouring plot.

**7.5 Mare’s Tail-** spotted at Heath End tennis court.

- **ACTION**- Clerk to ask S Batt to respray area and to increase frequency of spraying.

## **ITEM 8: FINANCE**

**8.1** Cllr Mitchell reported that the last precept amount has been received. Currently EWPC is underspending on budget.

## **ITEM 9: HIGHWAYS**

**9.1 HCC** - Cllr Murdoch noted that potholes were being repaired promptly and the Ball Hill Road has been resurfaced.

- **ACTION**- Cllr Murdoch to include a piece about pothole filling in the next copy of Spectrum

**9.2 Ball Hill Road near Tennis Court-** it was discussed whether this large bump is getting bigger. Cllr Murdoch confirmed that this matter is still listed as an outstanding action with HCC.

**9.3 S106 monies-** £240k is available to spend on parish highways but there is a time limit on this spend. HCC are aware of this.

**9.4 'Welcome to Hampshire sign'** – it was noted that the sign along Washwater had still not been replaced but is listed with HCC as an action.

**ITEM 10: UTILITIES**

**10.1** Nothing to report.

**ITEM 11: POLICE REPORTS AND SPEEDWATCH**

**11.1 Speedwatch-** Cllr Hurst reported that the portable speed machines were broken but he will have discussion with Highclere PC about purchasing a new one.

Speeding and parking will be discussed at the next Speedwatch group meeting.

Speedwatch in schools- Cllr Hurst commented on the great work that our local PCSO has done at St Thomas' Infant School about speed awareness. The banner outside the infant school entrance on Church Road shows the involvement and awareness of the children about speeding and parking dangers. Hopefully this initiative will be taken into WHJS.

**11.4 Penwood Crossroads-** Cllr Hurst has been out asking local parents about their experiences of walking along or near the Penwood crossroads and reported how nervous many parents feel walking along Fox Lane and the proximity to large lorries. This is an ongoing discussion within HCC.

**ITEM 12: GRANT REQUEST**

**12.1 WHAFC-** The club has withdrawn their most recent request and placed a new proposal for football goalposts. Vote for purchase of goalposts proposed: Cllr Murdoch. Seconded: Cllr Lambert.

- **ACTION-** Clerk to liaise with J Dennis to buy goalposts.

Cllr Hurst reported that the club will also be asking for funding from EWPC, Highclere PC and Burghclere PC to use the land on the old cricket club in Burghclere for football. The club will also request funding from the FA. Cllr Mitchell commented that it is great that the land can be used for further sporting activities.

**ITEM 13: HARWOOD PADDOCK/S106 MONIES**

Cllr Hurst's summary:

**13.1 All relevant BDBC spend managers briefed on likely projects and approach for fund requests agreed.**

**13.2 Play Areas** - Ideas now put forward, need to have project managers and costs. Then need to agree projects to move forward with. Cllr Hurst commented that money for more

benches in Woolton Hill could come out of the play area budget. Cllr Mitchell asked whether an idea put forward from a parishioner about recreational ideas could be amalgamated.

- **ACTION**- Cllrs Mitchell and Rand to discuss with parishioner.

**13.3 Sports and Recreation** - Confirmed restrictions on tenure of land (10 year lease, can request max £10K, can be for capital equipment only, not pitch improvement or maintenance). All clubs have been briefed on restrictions.

Cricket Club negotiating 10 year lease. Likely to request £10K for equipment

Football Club have 10 year lease. Likely to request £10K for equipment.

Tennis Club, own most of land. They have identified 2 potential projects and will request funds.

Bowls club, likely to request funds for another bowls mat.

**13.4 Open Space** - confirmed funds can be used for equipment, including seating.

**13.5 Village Halls** - split agreed between East Woodhay Village Hall and Church Hall. High level projects identified, with project managers.

East Woodhay Village Hall project will need full BDBC cabinet sign off as over £50K.

No projects formally put forward as yet.

- **ACTION**- Cllr Hurst to contact Chairman of EWVH and invite him to the next meeting with a more detailed plan.

**13.6 Allotments** – Cllr Hurst is working with Allotment Committee to identify if there is a requirement for allotments. They are identifying people who wish to have an allotment - they are at the Village Market this Saturday 29<sup>th</sup> September. Cllr Hurst commented that the biggest issue is where the allotments could be placed.

**13.7 Community Land** - Harwood Paddock development not signed off - landscaping due to be replanted and then inspected (likely by year end).

Once signed off, negotiation (between Bloor and BDBC) of handover of community land can commence.

In parallel, legal process to move the land to EWPC ownership. These negotiations are likely to be completed by mid-2019.

No work can commence on the land until the negotiations are complete - so likely work will commence in Autumn 2019.

#### **ITEM 14: MEMBERS REPORTS**

No members present.

#### **ITEM 15: LENGTHSMAN TASKS**

**15.1 To end of financial year 2019**- last job with Lengthsman hours is the kissing gate in Hollington.

- **ACTION**- Clerk to compile list of jobs for Lengthsman for 2019.

**ITEM 16: ANY OTHER BUSINESS**

**16a.1 Defibrillators**- Both the defibs at EWH and WHCH have been unknowingly out of action due to lack of maintenance. Cllrs all agreed that this was dangerous and a waste of money if they aren't maintained properly.

- **ACTION**- Clerk to clarify lead contacts for defibs, codes and maintenance schedule.

Cllr Murdoch queried whether it might be a good idea to have a defib installed in the newly requisitioned phone boxes in Ball Hill and East End.

- **ACTION**- Cllr Murdoch to enquire about a new defib in Ball Hill phone box.

Cllr Jarvis has added the location of the parish defibs to Spectrum magazine. A big thank you to Cllr Jarvis as it is important that as many people as possible know the location of these vital pieces of equipment.

- **ACTION**- Cllr Jarvis will also comment on our defibs in the next copy of Spectrum.

**16b. Remembrance Day silhouette grants**- it was agreed not to pursue these.

**16.2 Phone Box** – it was noted that the phone box at East End was now legally owned by EWPC.

**16.3 FOI Request**- a big thank you to all of EWPC for their help with the recent FOI request.

**16.4 New Ward Name**- Cllrs agreed by majority verdict to support the new ward name change to 'Evingar'.

- **ACTION**- Clerk to write to Boundaries Commission with EWPC approval of name.

**ACTION LOG – JULY 2018**

<b>ITEM</b>	<b>ACTION</b>	<b>OWNER</b>
<b>4</b>	<b>S106 Committee to be established</b>	<b>All Cllrs</b>
<b>4</b>	<b>Organise repainting of Ball Hill Phone Box</b>	<b>Clerk</b>
<b>5.2</b>	<b>Investigate replanting of trees along Tile Barn Row</b>	<b>Cllr Cooper</b>
<b>5.3</b>	<b>Agree statement of work and cost for Neighbourhood Plan</b>	<b>Cllr Cooper</b>
<b>6.1</b>	<b>Liaise with East Woodhay Society re permissive path</b>	<b>Cllr Murdoch</b>
<b>7.3</b>	<b>Reblasting of Cohen Memorial- cost and timescale</b>	<b>Clerk</b>
<b>7.4</b>	<b>Footpath EW FP9- Contact owners of footpath and neighbouring plot re installation of last piece of boardwalk and mesh replacement</b>	<b>Clerk</b>
<b>7.5</b>	<b>Respraying of Heath End Tennis court</b>	<b>Clerk</b>
<b>9.1</b>	<b>Include article about pot hole filling in Spectrum</b>	<b>Cllr Jarvis</b>
<b>12.1</b>	<b>Purchase of goalposts for WHAFC</b>	<b>Clerk</b>
<b>13.2</b>	<b>Discuss recreational ideas for play areas with local parishioner</b>	<b>Cllrs Mitchell &amp; Rand</b>
<b>13.4</b>	<b>Invite chairman of EWHV to next meeting to discuss plans for hall</b>	<b>Cllr Hurst</b>
<b>15.1</b>	<b>Lengthsman tasks for 2019</b>	<b>Clerk</b>
<b>16a1</b>	<b>Clarify maintenance and responsibility for defibrillators</b>	<b>Clerk</b>
<b>16a 1</b>	<b>Look into costs for new defibrillator in Ball Hill phone box</b>	<b>Cllr Murdoch</b>
<b>16.4</b>	<b>Write to Boundaries Commission re new ward name change</b>	<b>Clerk</b>