

**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL  
HELD ON MONDAY 25<sup>th</sup> JUNE 2018 IN  
EAST WOODHAY VILLAGE HALL  
AT 7.30 P.M.**

<b>CHAIRMAN</b>	<b>:</b>	<b>Cllr Mr P Hurst</b>
<b>PRESENT</b>	<b>:</b>	<b>Councillors Mrs S Cooper, Mr J Murdoch, Mr P Jarvis, Mr B Lambert, Mr M Rand, Mrs H Teece</b>
<b>CLERK</b>	<b>:</b>	<b>Mrs S Owen</b>
<b>APOLOGIES</b>	<b>:</b>	<b>Councillors J Mitchell and C Sanders</b>

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**ITEM 1: APOLOGIES**

As above.

**ITEM 2: DECLARATIONS OF INTEREST**

None.

**ITEM 3: MINUTES OF LAST MEETING**

The minutes of the meeting held on 9<sup>th</sup> May 2018 were agreed and accepted as a true record, subject to the following amendments:

- The meeting date be changed to 9<sup>th</sup> May;
- Action for Planning Team to contact BDBC enforcement to ensure adherence to any travel plan to be deleted; and
- Action 5.1 (4.3 below) to be transferred from Cllr Rand to Cllr Teece.

**ITEM 4: MATTERS ARISING**

*4.1 EWPC to write to the manager of the care home noting that a number of complaints had been made* – actioned. Clerk to forward copy of letter to councillors.

*4.2 Clerk to ask the Lengthsman to move the fingerpost to East End* – added to the task list. The Clerk reported that due to personal issues the lengthsman's work schedule was delayed for the following month.

*4.3 Cllr Teece to obtain a quote for the remainder of the boardwalk* – carried over as task re-allocated at outset of meeting.

*4.4 Clerk to send a further letter with regard to hedge maintenance* – copies to be forwarded to Cllr Rand for hand delivery.

*4.5 Cllr Rand to include Cllr Sanders in distribution list when circulating the draft NP report – carried over.*

*4.6 Cllr Murdoch to discuss path material with AONB – carried over.*

*4.7 Cllr Hurst to investigate CCTV requirements in relation to GDPR – Cllr Hurst reported that CCTV use was within the remit of GDPR as long as a sign warning that a CCTV camera was in operation was displayed.*

## **ITEM 5: PLANNING INCLUDING NEIGHBOURHOOD PLAN**

*5.1 Planning – no controversial applications.*

*5.2 Neighbourhood Plan – a draft plan had been reviewed by the team and was due to be circulated to the council within the next few days.*

**\*ACTION: CLLRS TO RESPOND WITH COMMENTS TO NP BY 9<sup>TH</sup> JULY**

## **ITEM 6: PERMISSIVE PATH**

*6.1 Hoggin path – Cllr Murdoch reported that he had received three quotes. It was noted that BDBC had confirmed that s106 monies would not be available to assist with the path funding. It was further noted that an approximate cost of the path was £15,000, with the only potential grant option of £5,000 from the small grants scheme.*

Cllr Hurst reference the fact that the council currently had circa £40,000 in reserves. Councillors present supported a proposal of funding the remaining £10,000 as a council, however it was agreed to reserve final approval until the council had held a specific S106 meeting to determine how to allocate future spending.

## **ITEM 7: AMENITIES INCLUDING FOOTPATHS**

*7.1 Footpath 10, Fullers Lane – Cllr Teece reported that she was still awaiting a response from the land agent in relation to stile conversions.*

*7.2 Footpath 21, Rectory Farm – Cllr Teece commented she was still awaiting a response from the landowner.*

*7.3 Footpath 33, Hollington Farm – the lengthsman is in possession of the kissing gates and is due to commence installation in July.*

*7.4 Priority cutting list – Cllr Teece reported that HCC were currently suffering delays of two weeks to their cutting list.*

*7.5 Fullers Lane – Cllr Teece reported that a damaged bridge had been replaced with an improved model by HCC. It was agreed that councillors would make more use of <https://www.hants.gov.uk/landplanningandenvironment/rightsofway>.*

*7.6 Funding options – it was suggested that Greenham Trust be approached to discuss the feasibility of match funding an SGS grant, and also to investigate whether a grant could be obtained from BDBC sports scheme.*

**\*ACTION: CLLR HURST TO CONTACT GREENHAM TRUST AND BDBC SPORTS SCHEME**

**ITEM 8: FINANCE**

*8.1 Finance report* – Cllr Mitchell had circulated an end of year finance report. No comments were made.

*8.2 The Clerk presented the annual return to the council. Annual Governance Statement* - the council approved the annual governance statement and Cllr Hurst and the Clerk duly signed the relevant section.

*8.3 Accounting Statements 2017/18* - the council approved the annual accounting statements as a fair representation of the council's financial position and its receipts and payments. Cllr Hurst and the Clerk duly signed the relevant section.

**ITEM 9: HIGHWAYS**

*9.1 HCC* - Cllr Murdoch reported that road defects and issues that he had reported to HCC were being repaired promptly.

*9.2 Trade Street widening* – Cllr Hurst queried whether more pressure needed to be exerted on HCC. Cllr Murdoch responded that there was little value to the approach and that it would be better to wait until the next financial year.

**ITEM 10: UTILITIES**

Nothing to report.

**ITEM 11: POLICE REPORTS AND SPEEDWATCH**

*11.1 Crime update* – from reports provided by PCSO Dillingham the following statistics were noted:

63% increase in road traffic offences over the past year; and  
41% increase in non-dwelling break-ins.

Assaults were down by 36% and anti-social behaviour were down on previous year's figures, as were thefts from vehicles and dwelling break-ins.

**\*ACTION: SPECTRUM ENTRY REMINDING PEOPLE OF SECURITY PRECAUTIONS**

*11.2 Safer roads action group* – Cllr Hurst reported that he and Cllr Rand had now held a number of meetings with local residents in relation to ideas for improving parish road safety.

It was acknowledge that whilst there was a perceived issue with bad parking and driving, it was not unique to the parish and enforcing any effective solution would be difficult.

**\*ACTION: CLLR HURST TO PRESENT RECOMMENEDATIONS TO EWPC**

## **ITEM 12: GRANT REQUEST**

*Woolton Hill Argyle Football Club* – the club had requested a sum of £650 to contribute to development of pitches and club infrastructure at the Clere School, where playing fields were being used for training older teams. The majority of Councillors were opposed to the fact that the grant was intended for use outside the parish. Decision postponed pending further information.

**\*ACTION: CLLR HURST TO REQUEST CLARIFICATION FROM THE CLUB AS TO WHETHER OTHER PARISH COUNCILS WERE BEING ASKED FOR GRANTS**

## **ITEM 13: HARWOOD PADDOCK/S106 MONIES**

*12.1 s106 monies* –EWPC are regarded as a ‘trusted council’ and so it had been stated that any projects formally approved by both EWPC and Cllr Clive Sanders would be awarded monies accordingly.

**\*ACTION: CLLR RAND TO SUBMIT FORMAL PROJECT FUNDING REQUESTS ON BEHALF OF EWS**

**\*ACTION: S106 COMMITTEE TO BE SET UP**

**\*ACTION: CLLR HURST TO REQUEST PROJECT UPDATE FROM EAST WOOHAY VILLAGE HALL TEAM**

*12.2 Allotment allocation* – it was noted that the group would need to start making progress otherwise monies would be re-allocated to an alternative project.

## **ITEM 14: MEMBERS REPORTS**

No members present.

## **ITEM 15: LENGTHSMAN TASKS**

See above and below.

## **ITEM 16: ANY OTHER BUSINESS**

*16.1 East End Triangle* – Cllr Lambert relayed a request that the damaged posts and chain surrounding the triangle be replaced.

**\*ACTION: CLERK TO ADD TO LENGTHSMAN TASKS**

*16.2 Operation Resilience* – Cllr Rand queried whether there had been an update in relation to the proposed road closure. The Clerk had not received an update.

**\*ACTION: CLLR RAND TO OBTAIN UPDATE**

*16.3 Litter warden* – Cllr Rand reported that the August edition of Spectrum would have a special feature on the litter warden.

*16.4 Charities field* – it was noted that the Charities field was on the market for sale.

*16.5 Clerk* – it was noted that there had been no applications yet for the position of Clerk. Cllr Rand commended the Clerk for her work and wished her well in the future.

## **ACTION LOG – JUNE 2018**

<b>ITEM</b>	<b>ACTION</b>	<b>OWNER</b>
4.3	Cllr Teece to obtain a quote for the boardwalk.	CLLR TEECE
4.4	Hedge cutting letters to be forwarded to Cllr Rand.	CLERK/CLLR RAND
4.5	Cllr Rand to include Cllr Sanders in NP distribution list when circulating the draft plan.	CLLR RAND
4.6	Cllr Murdoch to discuss path material with AONB.	CLLR MURDOCH
5.2	Cllrs to respond with comments to NP by 09.07.18	ALL CLLRS
7.6	Cllr Hurst to contact Greenham Trust and BDBC Sports Scheme	CLLR HURST
11.1	Spectrum entry reminding people of security precautions.	CLERK
11.2	Cllr Hurst to present safer roads action group's recommendations to EWPC.	CLLR HURST
12	Cllr Hurst to request clarification from the WHAFC as to whether other parish councils had been approached for a grant.	CLLR HURST
12.1	Cllr Rand to submit formal project funding requests on behalf of EWS.	CLLR RAND
	S106 Committee to be established.	ALL CLLRS
	Cllr Hurst to request project update from East Woodhay Village Hall	CLLR HURST
16.1	Clerk to update lengthsman's tasks.	CLERK
16.2	Cllr Rand to obtain Operation Resilience update.	CLLR RAND